



Proactive Disclosure of Expenses

Dr. Andre Buret, Interim Vice-President (Research)

For the period February 1, 2020 to March 31, 2020

Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	January 29-February 1, 2020	Travel to Ottawa to attend the Microbiome Exhibition.	\$1,664.23



UNIVERSITY OF
CALGARY

Proactive Disclosure of Expenses

Dr. Andre Buret, Interim Vice-President (Research)

For the period February 1, 2020 to March 31, 2020

Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Dr. Andre Buret, Interim Vice-President (Research)					
Description/Purpose	Travel to Ottawa to attend the Microbiome Exhibition.					
Date	January 31-February 1, 2020					
Destination	Ottawa, Ontario					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals***	Other****	Total
Amount	\$868.33	\$124.00	\$525.30	\$113.00	\$33.60	\$1,664.23
Notes	Airfare*: Booking Ref.: VCM92G. Other Transportation**: Ground transportation while in Ottawa and to/from Calgary airport. Meals***: - January 31, Dinner meeting with community member and staff, Buret plus 2. Other****: Travel Agency fee.					

Maritime Travel Business Travel Management



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Tap to send itinerary to our App via phone:

[Our iPhone App](#) | [Our Android App](#)

View Itinerary On: [ViewTrip](#) | Send Itinerary To: [Tript](#)

Our ref #

VCM92G

Invoice #

111015150

Date

06 Dec 2019

Your Counsellor

BAILEY COLLINS

Account #

s.17(1)

Department

VICE-PRESIDENT RESEARCH

VICE-PRESIDENT RESEARCH

[Click here to learn more about our Corporate Travel Program](#)

Travel Arranger: KERRI ERMANTROUT

For:

BURET/ANDRE DR

Your Itinerary:

Web Check-In and Airline Confirmation: Air Canada - SGGB2M

	Air Canada 144 Boeing 777-300 Cabin Class A-Economy	Origin Calgary, AB Calgary Intl Arpt (Calgary, AB)	Destination Toronto, ON Lester B Pearson Intl (Toronto, ON) Terminal 1	Depart Wed - Jan 29 12:15 PM	Arrive Wed - Jan 29 6:00 PM	Seat 22A
	Duration 3:45	Remarks BAG 1 NO FEE BAG 2 50CAD CLOSEST WINDOW SEAT TO THE FRONT CONFIRMED				
	Air Canada 464 Embraer 190 Cabin Class A-Economy	Origin Toronto, ON Lester B Pearson Intl (Toronto, ON) Terminal 1	Destination Ottawa, ON Ottawa McDonald Cartier Intl (Ottawa, ON)	Depart Wed - Jan 29 7:10 PM	Arrive Wed - Jan 29 8:11 PM	Seat 13F
	Duration 1 01					

	PLUS OTTAWA SUITES			
	Hotel Confirmation No. 463889914			
Property 13116 Best Western Htl And Rsrt	Check In	Wed, Jan 29	Check Out	Fri, Jan 31
	Address	377 O Connor Street Ottawa ON K2P 2M2 CA P 1 613-5677275 F 1 613-5671161		
Nights	2	Rooms	1 Room: 1 Queen	Rate 149.00 CAD
Remarks BW13116ARR29JAN CXL:TO AVOID BEING BILLED CANCEL BY 4PM 01/28/20 HOTEL CANCELLATION POLICY				



Air Canada 353

Airbus A320
Cabin Class A-Economy

Duration 4 38

Origin

Ottawa, ON
Ottawa McDonald Cartier Intl (Ottawa, ON)

Destination

Calgary, AB
Calgary Intl Arpt (Calgary, AB)

Depart

Fri - Jan 31
4:00 PM

Arrive

Fri - Jan 31
6:38 PM

Seat

13A

Remarks

BAG 1 NO FEE BAG 2 50CAD

Passenger Information

Passenger BURET/ANDRE DR

Airline Code AC

Ticket # **0143676198941**

Booking Summary

Company Air Canada

Booking Reference

SGGB2M

Company Air Canada

Loyalty #

s.17(1)

Purchase Summary

Amount due

AIR CANADA AIRFARE - TKT 0143676198941 580.00

TAX ON AIRFARE INCLUDES 3.51 HST

TAX ON AIRFARE INCLUDES 31.21 GST

TAX ON AIRFARE INCLUDES 71.25 OTHER

TAX ON AIRFARE 105.97

MARTVL NON-REFUNDABLE TRANSACTION FEE 32.00

GST ON FEE (R103524823) 1.60

TOTAL DUE CAD \$719.57

Amount Paid

PYMT BY XXXX-s.17(1) -685.97

Dec 6 2019

PYMT BY VI XXXXs.17(1) -33.60

TOTAL PAID CAD \$719.57

BALANCE CAD \$0.00

Check-in information

We recommend that you reconfirm your flights prior to departure.

Valid government issued photo id required for check-in.

Non refundable/change fees may apply.

Check in 90 mins prior. Boarding may be denied if less than 45 mins.

Online Check-in – Many airlines offer online check-in, most within 24 hours of departure. We recommend you check-in online before you go to the airport.

Baggage Information

For Air Canada Baggage Information [click here](#).

Baggage charges may apply. Size/weight restrictions vary between airlines.

Passengers may carry travel sized toiletries or liquids 3.4 oz (100ml) or less through security check points. They must fit in a 1-quart sized clear plastic zip-top bag. Visit www.Catsa-acsta.gc.ca.

Notice

This receipt may be required at check in and must be presented to customs and immigration if requested. Carriage and other services provided by the carrier are subject to condition of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier. If the passenger's journey involves an ultimate destination or stop in a country other than the country of the departure the Warsaw convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.

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[Our iPhone App](#) | [Our Android App](#)

View Itinerary On: [ViewTrip](#) | Send Itinerary To: [Tript](#)

Our ref #

VCM92G

Invoice #

111015547

Date

20 Dec 2019

Your Counsellor

ISABEL CANTLEY

Account #

s.17(1)

Department

VICE-PRESIDENT RESEARCH

VICE-PRESIDENT RESEARCH

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Travel Arranger: KERRI ERMANTROUT

For:

BURET/ANDRE DR

Your Itinerary:

Web Check-In and Airline Confirmation: Air Canada - SGGB2M

	Air Canada 144 Boeing 777-300 Cabin Class A-Economy	Origin Calgary, AB Calgary Intl Arpt (Calgary, AB)	Destination Toronto, ON Lester B Pearson Intl (Toronto, ON) Terminal 1	Depart Wed - Jan 29 12:15 PM	Arrive Wed - Jan 29 6:00 PM	Seat 22A
	Duration 3:45	Remarks BAG 1 NO FEE BAG 2 50CAD CLOSEST WINDOW SEAT TO THE FRONT CONFIRMED				
	Air Canada 464 Embraer 190 Cabin Class A-Economy	Origin Toronto, ON Lester B Pearson Intl (Toronto, ON) Terminal 1	Destination Ottawa, ON Ottawa McDonald Cartier Intl (Ottawa, ON)	Depart Wed - Jan 29 7:10 PM	Arrive Wed - Jan 29 8:11 PM	Seat 13F
	Duration 1 01					

	BW PLUS OTTAWA DOWN Hotel Confirmation No. 463889914/Num-1			
	Check In	Wed, Jan 29	Check Out	Sat, Feb 01
Property	Address 377 O CONNOR STREET OTTAWA ON K2P 2M2 CA 6135677275			
Best Western Htl And Rsrt	Nights 3	Rooms 1 - 1 Queen	Rate	149 CAD
Remarks THIS RESERVATION IS GUARANTEED FOR LATE ARRIVAL BY A CREDIT CARD HOTEL MUST BE NOTIF ED 24 HRS PRIOR TO AVOID CXL PENALT ES NON SMOKING ROOM HAS BEEN CONFIRMED RATE CODE: CAUBO				



Canadair Jet

Air Canada 8956

(Operated by AIR CANADA EXPRESS - JAZZ)

Cabin Class G-Economy

Duration 0:50

Origin

Ottawa, ON
Ottawa McDonald Cartier Intl (Ottawa, ON)

Destination

Montreal, PQ
Pierre Elliott Trudeau Intl Arpt (Montreal, PQ)

Depart

Sat - Feb 01
11:00 AM

Arrive

Sat - Feb 01
11:50 AM

Seat

03F

Remarks

W N D O W SEAT CONFIRMED



Air Canada 321

Airbus A320

Cabin Class G-Economy

Duration 4:44

Origin

Montreal, PQ
Pierre Elliott Trudeau Intl Arpt (Montreal, PQ)

Destination

Calgary, AB
Calgary Intl Arpt (Calgary, AB)

Depart

Sat - Feb 01
1:25 PM

Arrive

Sat - Feb 01
4:09 PM

Seat

19A

Remarks

W N D O W SEAT CONFIRMED

Passenger Information

Passenger BURET/ANDRE DR Airline Code AC Ticket # **0143676243435**
exchanged from 0143676198941

Booking Summary

Company Air Canada Booking Reference **SGGB2M**
Company Air Canada Loyalty # s.17(1)

SERVICE FEE WAIVED

SERVICE FEE WAIVED
-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

Purchase Summary

Amount due

AIR CANADA COST TO CHANGE AIRFARE - TKT	173.48
0143676243435 FROM 0143676198941	
TAX ON CHANGE AIRFARE INCLUDES 8.88 GST/HST	8.88
TOTAL DUE CAD	\$182.36

Amount Paid

PYMT BY VI 4s.17(1) Dec 20 2019	-182.36
TOTAL PAID CAD	\$182.36

BALANCE CAD \$0.00

Check-in information

We recommend that you reconfirm your flights prior to departure.

Valid government issued photo id required for check-in.

Non refundable/change fees may apply.

Check in 90 mins prior. Boarding may be denied if less than 45 mins.

Online Check-in – Many airlines offer online check-in, most within 24 hours of departure. We recommend you check-in online before you go to the airport.

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Passengers may carry travel sized toiletries or liquids 3.4 oz (100ml) or less through security check points. They must fit in a 1-quart sized clear plastic zip-top bag. Visit www.Catsa-acsta.gc.ca.



BURET ANDRE

ECONOMY CLASS / CLASSE ECONOMIQUE
ETKT0143676243435

Frequent Flyer/Voyageur assidu
S100K - AC*G

ZONE 1

Cabin/Cabine
Y

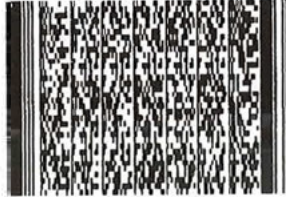
Flight/Vol Date From/De Destination
AC 144 29JAN CALGARY TORONTO

Flight/Vol
AC 144
TORONTO
Seat/Place

Boarding Time/Heure d'embarquement 11:20 Gate/Porte B37 Seat/Place 22A

22A WINDOW/HUBLOT
Remarks/Observations

Departure Time/Heure de depart 12:15



Airline Use/A usage interne 0403 YYC214691

Boarding Pass | Carte d'accès à bord

ACMM

AIR CANADA

A STAR ALLIANCE MEMBER
MEMBRE DU RESEAU STAR ALLIANCE



BURET ANDRE

ECONOMY CLASS / CLASSE ECONOMIQUE
ETKT0143676243435

Frequent Flyer/Voyageur assidu
S100K - AC*G

ZONE 1

Cabin/Cabine
Y

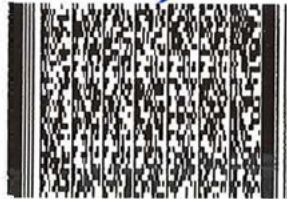
Flight/Vol Date From/De Destination
AC 464 29JAN TORONTO OTTAWA

Flight/Vol
AC 464
OTTAWA
Seat/Place

Boarding Time/Heure d'embarquement 18:40 Gate/Porte 13F

13F WINDOW/HUBLOT
Remarks/Observations

Departure Time/Heure de depart 19:10



Airline Use/A usage interne 0077 YYC214691

Boarding Pass | Carte d'accès à bord

ACMM

AIR CANADA

A STAR ALLIANCE MEMBER
MEMBRE DU RESEAU STAR ALLIANCE



BURET ANDRE

ECONO OPERATED BY / EXPLOITE PAR JAZZ
ETKT0143676243435

Frequent Flyer/Voyageur assidu
S100K - AC*G

ZONE 1

Cabin/Cabine
Y

Flight/Vol Date From/De Destination
AC 8956 01FEB/FEV OTTAWA MONTREAL

Flight/Vol
AC 8956
MONTREAL
Seat/Place

Boarding Time/Heure d'embarquement 10:30 Gate/Porte 13 Seat/Place 03F

03F WINDOW/HUBLOT
Remarks/Observations

Departure Time/Heure de depart 11:00



Airline Use/A usage interne 0048 YOW042413

Boarding Pass | Carte d'accès à bord

ACMM

AIR CANADA

A STAR ALLIANCE MEMBER
MEMBRE DU RESEAU STAR ALLIANCE

BURET ANDRE

ZONE 1

ECONOMY CLASS / CLASSE ECONOMIQUE
ETKT0143676243435

Frequent Flyer/Voyageur assidu
S100K - AC*G

Cabin/Cabine
Y

Flight/Vol	Date	From/De	Destination
AC 321	01FEB/FEV	MONTREAL	CALGARY

Flight/Vol
AC 321
CALGARY

Boarding Time/Heure d'embarquement	12:50	Gate/Porte	Seat/Place	19A
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Seat/Place
19A WINDOW/HUBLLOT
Remarks/Observations
ACMM

Departure Time/Heure de depart 13:25

Airline Use/A usage interne 0136 YOW042413

Boarding Pass | Carte d'accès à bord



AIR CANADA

A STAR ALLIANCE MEMBER
MEMBRE DU RESEAU STAR ALLIANCE

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#69

SALE

MID: 4189233
TID: 0Y189233 REF#: 0000021
Batch #: 122 SEQ: 122001001021
01/29/20 10:10:13
APPR CODE: 060750
VISA s.17(1)

AMOUNT \$40.00
TIP \$4.00
TOTAL \$44.00

00 - APPROVED - 001

SCOTIABANK VISA
AID: A0000000031010
TVR 60 80 00 80 00
TSI F8 00

THANK YOU

CUSTOMER COPY



Supply Chain Management
 Physical Plant
 2500 University Drive NW
 Calgary, AB T2N 1N4
 Telephone – 403-220-5611
 Fax – 403-282-2974
 Email – SCMHelp@ucalgary.ca

LOST RECEIPT DECLARATION FORM

This form is to be completed if you are unable to produce original receipts. Please indicate who the Declaration Form is for:

- Expense Claims * Attention Accounts Payable Administrator
- Purchasing Card * Attention Purchasing Card Administrator

I, Andre Buret, UCID# s.17(1) hereby declare that I have lost, never received or am unable to produce an original receipt. I further declare that I have not and will not use this receipt (if found) to claim reimbursement from any other source, or to support any claim for income tax deductions in the future.

A detailed list of the goods and/or services purchased is as follows:

Vendor Name	<u>Associated Taxi</u>
Vendor Address and Phone	<u>307 41 Ave NE, Calgary, AB T2E 2N4</u>
	<u>403.299.1111</u>
Date of Purchase	<u>February 1, 2020</u>
Amount of Purchase	<u>\$47.00</u>

Description of goods/services purchased:

Taxi expense from Calgary Airport to home.

Andre Buret

 Printed Name of CLAIMANT

 Signed Name of CLAIMANT

 Printed Name of one up APPROVER

 Signed Name of one up APPROVER

Print Form

CAPITAL TAX
613-744-3333

PURCHASE

DEBITANT *****566
VEHICLE ID *****574
PURCHASER ID *****000
DATE NUMBER *****000
05/11/2020 *****00-00
TIME: 09:45 *****00-00

DATE AMOUNT
TOTAL CAD \$: **33.00**

APP. APPLICATION NAME SCOTTABANK
VISA *****

APPROVED 000
Approval Code 000
RESP CD : 000
TSP : 000
VST : 00000000
ENTRY METHOD CONTACT 000

PASSENGER COPY

Description: _____



Supply Chain Management
 Physical Plant
 2500 University Drive NW
 Calgary, AB T2N 1N4
 Telephone – 403-220-5611
 Fax – 403-282-2974
 Email – SCMHelp@ucalgary.ca

LOST RECEIPT DECLARATION FORM

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- Expense Claims * Attention Accounts Payable Administrator
- Purchasing Card * Attention Purchasing Card Administrator

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A detailed list of the goods and/or services purchased is as follows:

Vendor Name Elgin Street Diner
 Vendor Address and Phone 374 Elgin St, Ottawa, ON K2P 1N1

Date of Purchase January 31, 2020 Amount of Purchase \$53.00

Description of goods/services purchased:

Dinner

Andre Buret

 Printed Name of CLAIMANT

 Signed Name of CLAIMANT

 Printed Name of one up APPROVER

 Signed Name of one up APPROVER

[Print Form](#)

Al's Steakhouse
327 ELGIN STR. OTTAWA, ONT.
K2P 1M5 (613)-233-9818

AL'S STEAK HOUSE
327 ELGIN STREET
OTTAWA, ON. K2P 1M5
613-233-7111

SALE

FRI JANUARY 31, 2020
CHECK #853202-1
TABLE #53
CUSTOMER # 1

REF#: 00000010

1 Sub ceasar \$3.00
1 14oz Rib \$42.00
SUB-TOTAL \$45.00
TAX \$5.85
TOTAL \$50.85

Batch #: 048
01/31/20 19 36 56
Inv/Tkt #: 3202
APPR CODE: 002257
Trace: 10
VISA s.17 Chip
*****1)

AMOUNT \$50.85
TIP \$9.16
TOTAL \$60.00

AL'S STEAK HOUSE
THANK YOU / MERCI!
G.S.T. # 100169333
1-613-233-7171
327 ELGIN ST.
OTTAWA ON.
Time: 19:28 1 CUSTOMER
4 CHECKS

APPROVED

VERIFIED BY PIN

SCOTIABANK VISA
AID: A0000000031010
TVR: 00 80 00 80 00
Tst: F8 00

CARDHOLDER ACKNOWLEDGES RECEIPT OF GOODS
AND/OR SERVICES IN THE AMOUNT OF THE
TOTAL SHOWN HEREON

THANK YOU / MERCI

MERCHANT COPY

PLEASE PAY SERVER
THANK YOU!!

YOU HAVE BEEN SERVED
BY : jamie



Andre Buret
 2500 University Drive NW
 Calgary AB T2N 1N4
 Canada
 CAUBO - CANADIAN ASSOC OF UNIV

Room Number : 308
 Invoice Number :
 Folio Number : 251492
 Cashier Number : 68
 Page Number : 1 of 1
 Arrival Date : 29-JAN-2020
 Departure Date : 01-FEB-2020
 Membership No : s.17(1)

Date	Description	Charges	Credits
01-29-20	Special Rate	149.00	
01-30-20	Special Rate	149.00	
01-31-20	Special Rate	149.00	
02-01-20	Municipal Accom Tax	17.88	0.00
02-01-20	HST 13%	60.42	0.00
02-01-20	Visa XXXXXXXXXXXX ^{s.17(1)}		525.30
Total		525.30	525.30
Balance Due			0.00

Registration Number: 82766 1422 RT0001

*At the Best Western Plus Ottawa Downtown Suites you are more than a customer,
 you are our personal guest.
 We look forward to your next visit.*

Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges, and I shall be responsible for any loss or damage to the premises

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