



## Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period December 1, 2019 to January 31, 2020

### Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	November 27, 28, 2019	Travel to Montreal to speak at the Canadian Association of University Business Officers (CAUBO) Canadian University Council of Chief Information Officers (CUCCIO) Cybersecurity Conference.	\$1,352.80

Non-Travel Expenses			
Item #	Date	Description	Amount
2.	December 6-12, 2019	Parking while attending meetings and events on behalf of the University.	\$15.32
3.	January 7, 2020	Dinner meeting with community members.	\$693.72
4.	January 8, 2020	Breakfast meeting with community member.	\$19.95



UNIVERSITY OF  
CALGARY

## Proactive Disclosure of Expenses

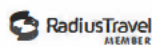
Linda Dalgetty, Vice-President (Finance and Services)

For the period December 1, 2019 to January 31, 2020

### Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Linda Dalgetty, Vice-President (Finance and Services)					
Description/ Purpose	Travel to Montreal to speak at the Canadian Association of University Business Officers (CAUBO) Canadian University Council of Chief Information Officers (CUCCIO) Cybersecurity Conference.					
Date	November 27, 28, 2019					
Destination	Montreal, Quebec					
Type of Expense	Airfare*	Other Transport**	Hotel	Meal***	Other****	Total
Amount	\$963.29	\$115.79	\$201.12	\$39.00	\$33.60	\$1,352.80
Notes	Airfare*: Booking Ref.: LPRVVM. Other Transport**: Ground transportation while in Montreal. Meal***: Meal per diems claimed (1 Lunch @ \$14 and 1 Dinner @ \$25). Other****: Travel agency fee.					

# Maritime Travel Business Travel Management



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UNIVERSITY OF CALGARY  
ATTN: LINDA DALGETTY

s.17(1)

Our ref #	<b>RBWXQG</b>
Invoice #	111014015
Date	05 Nov 2019
Your Counsellor	JASON DIRKS
Account #	s.17(1)
Department	833684 VICE PRESIDENT FINANCE AND SERVICES VICE-PRESIDENT FINANCE AND SERVICES

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Travel Arranger: ANGEL INVANCHUK

For:  
DALGETTY/LINDA

## Your Itinerary:

### Web Check-In and Airline Confirmation: Air Canada - LPRVVM

	<b>Air Canada 318</b> Airbus A320 Cabin Class K-Economy	<b>Origin</b> Calgary, AB Calgary Intl Arpt (Calgary, AB)	<b>Destination</b> Montreal, PQ Pierre Elliott Trudeau Intl Arpt (Montreal, PQ)	<b>Depart</b> Wed - Nov 27 12:05 PM	<b>Arrive</b> Wed - Nov 27 6:06 PM	<b>Seat</b> 12C
	Duration 4:01	<b>Remarks</b> AISLE SEAT AIR CANADA CONFIRMATION - LPRVVM				
	<b>Air Canada 321</b> Airbus A321 Cabin Class K-Economy	<b>Origin</b> Montreal, PQ Pierre Elliott Trudeau Intl Arpt (Montreal, PQ)	<b>Destination</b> Calgary, AB Calgary Intl Arpt (Calgary, AB)	<b>Depart</b> Thu - Nov 28 1:25 PM	<b>Arrive</b> Thu - Nov 28 4:09 PM	<b>Seat</b> 17F
	Duration 4:44	<b>Remarks</b> AISLE SEAT AIR CANADA CONFIRMATION - LPRVVM				

### Passenger Information

Passenger DALGETTY/LINDA

Airline Code AC

Ticket # 0143675959470

### Booking Summary

Company Air Canada

Booking Reference **LPRVVM**

Company Air Canada

Loyalty # s.17(1)

Company GI

Loyalty #

**HILTON GI MTL CV Frequent Guest# 399983129**

Hotel Confirmation No. 3160556314NON SMKING CONF

<b>Property</b>	<b>Check In</b>	<b>Wed, Nov 27</b>	<b>Check Out</b>	<b>Thu, Nov 28</b>
<b>80413</b>	<b>Address</b>	380 Sherbrooke St West		
<b>Hilton</b>		Montreal QC H3A 0B1		
<b>Garden Inn</b>		P:-1-514-840-0010		
		F:-1-514-844-6433		

<b>Nights</b>	<b>1</b>	<b>Rooms</b>	<b>1</b>	<b>Rate</b>	<b>169.00 CAD</b>
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**Remarks**

CANCEL POLICY 24HRS PRIOR  
 RATE: \$169CAD PER NIGHT PLUS TAX  
 NONSMOKING WITH KING BED  
 HOTEL CANCELLATION POLICY  
 CXL 1 DAY PRIOR TO ARRIVAL

**Purchase Summary**

<b>Amount due</b>		<b>Amount Paid</b>	<i>s.17(1)</i>	
<b>AIR CANADA AIRFARE - TKT 0143675959470</b>	<b>560.00</b>	<b>PYMT BY VI1XXX</b>		<b>668.95</b>
<i>TAX ON AIRFARE INCLUDES 31.71 GST</i>		Nov 1 2019		
<i>TAX ON AIRFARE INCLUDES 2.99 QST</i>		<b>PYMT BY VI XXX</b>		<b>-33.60</b>
<i>TAX ON AIRFARE INCLUDES 74.25 OTHER</i>		<b>TOTAL PAID CAD</b>		<b>\$702.55</b>
<b>TAX ON AIRFARE</b>	<b>108.95</b>			
<b>MARTVL NON-REFUNDABLE TRANSACTION FEE</b>	<b>32.00</b>			
<b>GST ON FEE (R103524823)</b>	<b>1.60</b>			
<b>TOTAL DUE CAD</b>	<b>\$702.55</b>			

**BALANCE CAD \$0.00****Baggage Information**For Air Canada Baggage Information click [here](#).

Baggage charges may apply. Size/weight restrictions vary between airlines.

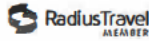
Passengers may carry travel sized toiletries or liquids 3.4 oz (100ml) or less through security check points. They must fit in a 1 quart sized clear plastic zip top bag. Visit [www.Catsa.acsta.gc.ca](http://www.Catsa.acsta.gc.ca).**Notice**

This receipt may be required at check in and must be presented to customs and immigration if requested. Carriage and other services provided by the carrier are subject to condition of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier. If the passenger's journey involves an ultimate destination or stop in a country other than the country of the departure the Warsaw convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.

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If you are denied boarding or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website. <https://otc.cta.gc.ca/eng/consultation/air-passenger-protection-regulations>

# Maritime Travel Business Travel Management



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UNIVERSITY OF CALGARY  
ATTN: LINDA DALGETTY  
s.17(1)

Our ref #	RBWXQG
Invoice #	111014423
Date	13 Nov 2019
Your Counsellor	JASON DIRKS s.17(1)
Account #	
Department	833684 VICE PRESIDENT FINANCE AND SERVICES VICE PRESIDENT FINANCE AND SERVICES

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Travel Arranger: ANGEL

For:  
DALGETTY/LINDA

## Your Itinerary:

Web Check-In and Airline Confirmation: Air Canada - LPRVVM

	<b>Air Canada 322</b> Airbus A320 Cabin Class V-Economy	<b>Origin</b> Calgary, AB Calgary Intl Arpt (Calgary, AB)	<b>Destination</b> Montreal, PQ Pierre Elliott Trudeau Intl Arpt (Montreal, PQ)	<b>Depart</b> Wed - Nov 27 5:20 PM	<b>Arrive</b> Wed - Nov 27 11:21 PM	<b>Seat</b> 12C
	Duration 4:01	<b>Remarks</b> AISLE SEAT AIR CANADA CONFIRMATION - LPRVVM				
	<b>Air Canada 321</b> Airbus A321 Cabin Class K-Economy	<b>Origin</b> Montreal, PQ Pierre Elliott Trudeau Intl Arpt (Montreal, PQ)	<b>Destination</b> Calgary, AB Calgary Intl Arpt (Calgary, AB)	<b>Depart</b> Thu - Nov 28 1:25 PM	<b>Arrive</b> Thu - Nov 28 4:09 PM	<b>Seat</b> 17F
	Duration 4:44	<b>Remarks</b> WINDOW SEAT AIR CANADA CONFIRMATION - LPRVVM				

### Passenger Information

Passenger DALGETTY/LINDA

Airline Code AC

Ticket # 0143676011761  
exchange d from 0143675959470

### Booking Summary

Company Air Canada  
Company Air Canada  
Company GI

Booking Reference LPRVVM  
Loyalty # s.17(1)  
Loyalty #



## HILTON GI MTL CV Frequent Guest# 399983129

Hotel Confirmation No. 3160556314NON SMKING CONF

<b>Property</b>	<b>Check In</b>	<b>Wed, Nov 27</b>	<b>Check Out</b>	<b>Thu, Nov 28</b>
<b>80413</b>	<b>Address</b>	380 Sherbrooke St. West		
<b>Hilton</b>		Montreal QC H3A 0B1		
<b>Garden Inn</b>		P:1-514-840-0010		
		F:1-514-844-6433		

<b>Nights 1</b>	<b>Rooms 1</b>	<b>Rate</b>	<b>169.00 CAD</b>
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### Remarks

CANCEL POLICY 24HRS PRIOR  
 RATE: \$169CAD PER NIGHT PLUS TAX  
 NONSMOKING WITH KING BED  
 HOTEL CANCELLATION POLICY  
 CXL 1 DAY PRIOR TO ARRIVAL

### SERVICE FEE ALREADY INCLUDED

SERVICE FEE ALREADY INCLUDED  
 THANK YOU FOR BOOKING WITH MARITIME TRAVEL

## Purchase Summary

Amount due		Amount Paid		
AIR CANADA COST TO CHANGE AIRFARE - TKT	280.32	PYMT BY V	ov	-294.34
0143676011761 FROM 0143675959470		13 2019		
TAX ON CHANGE AIRFARE INCLUDES 14.02	14.02	<b>TOTAL PAID CAD</b>		<b>\$294.34</b>
GST/HST				
<b>TOTAL DUE CAD</b>	<b>\$294.34</b>			

**BALANCE CAD \$0.00**

## Check-in information

We recommend that you reconfirm your flights prior to departure.

Valid government issued photo id required for check-in.

Non refundable/change fees may apply.

Check in 90 mins prior. Boarding may be denied if less than 45 mins.

Online Check in Many airlines offer online check in, most within 24 hours of departure. We recommend you check in online before you go to the airport.

## Baggage Information

For Air Canada Baggage Information click here.

Baggage charges may apply. Size/weight restrictions vary between airlines.

Passengers may carry travel sized toiletries or liquids 3.4 oz (100ml) or less through security check points. They must fit in a 1 quart sized clear plastic zip top bag. Visit [www.Catsa.acsta.gc.ca](http://www.Catsa.acsta.gc.ca).

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TAXI PRO APP  
V 7273  
514-591-6034  
TEL (514) 731 1442

TERM ID: A0399040

BATCH#: 001  
SHIFT#: 000

Sale

INV#: 000001005

VISA

Chip  
L01:001001001005

Application Label: SCOTIABANK VISA

AID: A0000000031010

TVR:00 00 00 00 00

TSI:F8 00

\*\*\*\*\*s.17(1)

Amount: \$ 41.00  
Tip: \$ 7.38

=====  
Total: CAD\$ 48.38

APPROVED 003770  
001/00

28-Nov-19

00:26:53

CUSTOMER COPY  
MERCI A LA PROCHAINE

TAXI DE LA SAVANE ✓  
5185 DE LA SAVANE RUE  
MONTREAL QC

CARD \*\*\*\*\*5.17(1)  
CARD TYPE VISA  
DATE 2019/11/28  
TIME 5001 07:59:34  
RECEIPT NUMBER  
C85037203-001-001-308-0

-----  
PURCHASE  
AMOUNT \$7.95  
TIP \$4.00  
TOTAL

**\$11.95**  
-----

SCOTIABANK VISA  
A0000000031010  
9ED95C49410FE2B9  
0080008000-E800  
576F4324B587A171  
0080008000-F800

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AUTH# 088267 01-027  
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==TRANSACTION RECORD==  
=RELEVÉ DE TRANSACTION=

POS05011369            RETLR79646801  
RUDY LIMOUSINES  
1100 DE LA MONTAGNE  
LAVAL                    , QC

CARD/CARTE: VISA      s.17(1)

NO. \*\*\*\* \*      \*\*\*\* \*  
AID: A0000000031010  
APPL: SCOTIABANK VISA  
CLERK/EMPL: 001  
INVOICE#:1  
SEQ.: 100    BATCH/LOT: 006  
REFERENCE NB.: 000220  
2019/11/28 11:29:53 CA1

PURCHASE/ACHAT	\$47.00
TIP/POURBOIRE	\$8.46
<b>TOTAL</b>	<b>\$55.46</b>

AUTHOR./AUTOR.: 040788

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\*\*\*\*\*      \*\*\*\*\*  
\*\*\*\*\*      \*\*\*\*\*



HILTON GARDEN INN MONTREAL CENTRE VILLE  
 380 SHERBROOKE STREET WEST  
 MONTREAL, QC H3A0B1  
 Canada  
 TELEPHONE 514 840 0010 • TELECOP FX 514 840 0180  
 Reservations  
 www.hilton.com or 1 800 HILTONS

DALGETTY, LINDA

s.17(1)

CALGARY AB  
 CANADA

Room No: 1029K1RZU1  
 Arrival Date: 11/27/2019 12:29:00 AM  
 Departure Date: 11/28/2019 7:53:00 AM  
 Adult/Child: 1/0  
 Cashier ID: MGUTIERREZ  
 Room Rate: 169.00  
 AL: AC 165987520  
 HH #: 399983129 SILVER  
 VAT #  
 Folio No/Che 503238 A

Confirmation Number: 3160556314

HILTON GARDEN INN MONTREAL CENTRE VILLE 11/28/2019 7:52:00 AM

DATE	DESCRIPTION	Cashier ID	Transaction ID	GUEST CHARGES	CREDIT	BALANCE
11/27/2019	GUEST ROOM	SABDALL A69	2893312	\$169.00		
11/27/2019	TAXE HEBERGEMENT D 3.5% LOD TX	SABDALL A69	2893312	\$5.92		
11/27/2019	TPS CHAMBRE D 5% GST ROOM	SABDALL A69	2893312	\$8.75		
11/27/2019	TVQ CHAMBRE D 9.975% QST ROOM s.17(1)	SABDALL A69	2893312	\$17.45		
11/28/2019	VS	MGUTIER REZ	2893700		(\$201.12)	
**BALANCE**						\$0.00

	Revenue	Tax
SOMMAIRE TX	\$174.92	\$26.20
SOMMAIRE TX	\$169.00	\$5.92
Total Invoice Amount	\$169.00	\$32.12

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UNIVERSITY OF  
CALGARY

## Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period December 1, 2019 to January 31, 2020

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### Detail for Non-Travel Expenses

Non-Travel Expenses-Item 2 Detail				
For	Linda Dalgetty, Vice-President (Finance and Services)			
Description/Purpose	Parking while attending meetings and events on behalf of the University.			
Date	December 6-12, 2019			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$0.00	\$15.32	\$0.00	\$15.32
Notes				

#7



UNIVERSITY OF CALGARY

2500 University Drive NW  
Calgary, Alberta T2N 1N4  
Telephone (403)210-7279

**LOST RECEIPT DECLARATION FORM**

This form is to be completed if you are unable to produce original receipts.

s.17(1)

I, Linda Dalgetty, UCID# \_\_\_\_\_  
hereby declare that I have either lost, never received or am unable to produce an original receipt. I further declare that I have not and will not use this receipt (if found) to claim reimbursement from any other source, or to support any claim for income tax deductions in the future.

A detailed list of the goods and/or services purchased is as follows:

Vendor Name: Calgary Parking Services

Vendor Address: 429 8 Ave SE

Vendor Phone: \_\_\_\_\_

Date of Purchase: December 6, 2019

Amount of Purchase: \$5.18

Description of goods/services purchased:

Parking to attend Platform Calgary (CTI) 2019 AGM.

Linda Dalgetty  
Printed Name of CLAIMANT

[Signature]  
Signed Name of CLAIMANT

**PRINT**

#8

Pay for your parking online: [www.parkplus.ca](http://www.parkplus.ca)

s.17(1)

Plate:

Zone: **2556**

Valid through:

**THURSDAY**

**12 DEC 19**

**4:59 PM**

START TIME: 12/12/2019 1:59 PM

AMOUNT PAID: \$10.14 (GST Incl.)

s.17(1)

Auth No: 082117

Trn No: dc6cd93a9a2b60ff

Terminal: 1028

Receipt No: 59315

Pay for your parking



ARY PARKING AUTHORITY (403) 537-7000

CALGARY PARKING A



## Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)  
For the period December 1, 2019 to January 31, 2020

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### Detail for Non-Travel Expenses

Non-Travel Expenses-Item 3 Detail				
For	Linda Dalgetty, Vice-President (Finance and Services)			
Description/Purpose	Dinner meeting with community members, Dalgetty plus 11.			
Date	January 7, 2020			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$693.72	\$0.00	\$0.00	\$693.72
Notes				

# NIKO'S BISTRO

\*\*\*\*\*

Customer Copy

SERVER: NIKO  
TABLE: 8  
GST # 837852169rt0001

## FOOD

3 x \$2.00  
Pop \$6.00  
3 x \$6.00  
Bell no \$18.00  
Food \$540.00  
18% GRATUITY \$101.52  
18.00% from 564.00 -> 101.52  
Subtotal \$564.00  
GST..... \$28.20  
Total \$693.72  
Gratuity \$101.52  
9:14 PM 1/7/2020 NIKO 49

*Note: Open Food \$540.00  
Family Style  
Menu Service*

NIKO'S BISTRO  
1241 KENSINGTON RD. NW  
CALGARY AB

CARD \*\*\*\*\*s.17(1)  
CARD TYPE VISA  
DATE 2020/01/07  
TIME 1770 21:19:22  
RECEIPT NUMBER  
C82045700-001-243-011-0

PURCHASE  
TOTAL

**\$693.72**

SCOTIABANK VISA  
A0000000031010  
52DDCB56D08F7F19  
0080008000-E800  
822F89C1BEA49BB9  
0080008000-F800

**APPROVED**

AUTH# 039648 01-027  
THANK YOU

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## Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period December 1, 2019 to January 31, 2020

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### Detail for Non-Travel Expenses

Non-Travel Expenses-Item 4 Detail				
For	Linda Dalgetty, Vice-President (Finance and Services)			
Description/Purpose	Breakfast meeting with community member, Dalgetty plus 1.			
Date	January 8, 2020			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$19.95	\$0.00	\$0.00	\$19.95
Notes				



UCalgary  
Food Service

-----  
AYCTE brkfast  
2 @ \$9.50 \$19.00  
TAXACCOUNT1 \$0.95  
Check External Credit Card  
Amount \$19.95  
-----  
Subtotal \$19.00  
Taxes \$0.95  
Tran. Total \$19.95  
Tender Received \$19.95  
-----  
Cashier Donna  
POS DC The Landing 1  
Tran# 368980  
Tran Time 01/08/2020 07:46 AM  
-----

Thank you!