



Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period June 1, 2019 to July 31, 2019

Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	June 8-11, 2019	Travel to Halifax to attend Canadian Association of University Business Officers (CAUBO) Annual Conference, Board of Directors Meeting and Annual General Meeting (AGM).	\$2,771.52

Non-Travel Expenses			
Item #	Date	Description	Amount
2.	May 23, 2019 to June 17, 2019	Parking while attending meetings and events on behalf of the University.	\$25.70
3.	July 10, 2019	Lunch meeting with community member and staff member.	\$45.84
4.	July 16, 2019	Lunch meeting with community member.	\$48.32



**UNIVERSITY OF
CALGARY**

Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period June 1, 2019 to July 31, 2019

Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Linda Dalgetty, Vice-President (Finance and Services)					
Description/Purpose	Travel to Halifax to attend Canadian Association of University Business Officers (CAUBO) Annual Conference, Board of Directors Meeting and Annual General Meeting (AGM).					
Date	June 8-11, 2019					
Destination	Halifax, Nova Scotia					
Type of Expense	Airfare*	Other Transport**	Hotel	Meal***	Other****	Total
Amount	\$978.83	\$148.80	\$700.29	\$140.00	\$803.60	\$2,771.52
Page Reference	pages 3, 4	pages 9-11	pages 12, 13	Meal per diem	pages 3, 4 and 14-16	
Notes	Airfare*: Booking Ref.: NZGBHM Other Transport**: Ground transportation while in Halifax. Meal***: Meal per diem claimed (1 Breakfast @ \$12, 2 Lunch @ \$14 and 4 Dinner @ \$25). Other****: Conference fee and Travel Agency fee.					

Maritime Travel Business Travel Management



Platinum member



CUSTOMIZED CARE.
CLICK HERE TO LEARN MORE ABOUT OUR CONCUR ONLINE BOOKING TOOL.

For Emergency Travel Services: For Canada & USA: please call 1 888 551 1181 or 902 423 3806. Outside Canada & USA: call collect 902-423 3806. Email: etc@maritimetravel.ca (For more immediate assistance please call)

MARITIME TRAVEL
SUITE 100 7777 10 ST NE
CALGARY, AB T2E 8X2
(403) 292 7474
www.maritimetravel.ca

Tap to send Itinerary to our App via phone:
Our iPhone App | Our Android App

View Itinerary On: [View Trip](#) | [Send Itinerary To: Triplt](#)

Click here to learn more about our Corporate Travel Program

Travel Arranger: ANGEL IVANCHUK

UNIVERSITY OF CALGARY

s.17(1)

Our ref # MZMD8D
Invoice # 111003527
Date 15 Mar 2019
Your Counsellor BAILEY COLLINS
Account # s.17(1)
Department 833684
VICE PRESIDENT FINANCE AND SERVICES
VICE PRESIDENT FINANCE AND SERVICES

For:
DALGETTY/LINDA

Itinerary

This is your Itinerary and Invoice.

Web Check In: Air Canada - NZGBHM

	Air Canada 674 Airbus A320 Cabin Class L-Economy	Origin Calgary, AB Calgary Intl Arpt (Calgary, AB)	Destination Halifax, NS Halifax Intl (Halifax, NS)	Depart Sat - Jun 08 10:05 PM	Arrive Sun - Jun 09 05:48 AM	Seat 13A
Duration 4:43	Remarks BAG 1 NO FEE BAG 2 50CAD					
	Air Canada 615 Airbus A321 Cabin Class S-Economy	Origin Halifax, NS Halifax Intl (Halifax, NS)	Destination Toronto, ON Lester B Pearson Intl (Toronto, ON) Terminal 1	Depart Tue - Jun 11 01:40 PM	Arrive Tue - Jun 11 03:09 PM	Seat 13F
Duration 2:29	Remarks BAG 1 NO FEE BAG 2 50CAD					
	Air Canada 171 Airbus A319 Cabin Class S-Economy	Origin Toronto, ON Lester B Pearson Intl (Toronto, ON) Terminal 1	Destination Edmonton, AB Edmonton Intl Arpt (Edmonton, AB)	Depart Tue - Jun 11 05:00 PM	Arrive Tue - Jun 11 07:09 PM	Seat 13A
Duration 4:09						

Passenger Information

Passenger DALGETTY/LINDA Airline Code AC Ticket # 0142943160960
Nexus: Nexus Added!

Booking Summary

Company Air Canada Booking Reference NZGBHM
Company Air Canada Loyalty # s.17(1)

Purchase Summary

Amount due	Amount Paid	
AIR CANADA AIRFARE - TKT 0142943160960	853.00	PYMT BY VI1XXXXs.17(Mar 15 2019 978.83
<i>TAX ON AIRFARE INCLUDES 4.72 HST</i>		
<i>TAX ON AIRFARE INCLUDES 44.86 GST</i>		PYMT BY VI XXXXs.17(-33.60
<i>TAX ON AIRFARE INCLUDES 76.25 OTHER</i>		
TAX ON AIRFARE	125.83	TOTAL PAID CAD \$1,012.43
MARTVL NON REFUNDABLE TRANSACTION FEE	32.00	
TAX ON FEE (R103524823)	1.60	
<u>TOTAL DUE CAD</u>	<u>\$1,012.43</u>	
		<u>BALANCE CAD \$0.00</u>

Baggage Information

For Air Canada Baggage Information click here.

Baggage charges may apply. Size/weight restrictions vary between airlines. Excess charges may apply if exceeded.

Passengers may carry travel sized toiletries Or liquids 3.4 oz (100ml) Or less through security check points. They must fit in a 1 quart sized clear plastic zip top bag. Visit www.Catsa-acsta.gc.ca .

Reminders

Your Maritime Travel charges will show on your credit card statement similar to MT 111003484 9431609231234

MT = Maritime Travel
111003484 = invoice #
9431609231234 = ticket #

Important Travel Information

Check in 90 min prior.

Boarding may be denied if less than 45 mins valid government issued photo id required we recommend that you reconfirm your flights prior to departure your reservation number with Air Canada is nzgbhm. Air Canada contact phone number is 1 888 247 2262. Please check in 90 minutes prior to departure. Late checkin may result in the loss of seat/reservation check in cut off time is 45 minutes prior to departure.

Government issued picture id is required or two pieces of government issued id which show name/ date of birth/gender.

This now includes passengers who appear to be between 12 and 17 years of age. For more information visit www.Passengerprotect.gc.ca/identity.html government issued photo id and etk itinerary required for check in.

Boarding passes required prior to entering security. Baggage charges may apply.

For more info.

Please visit Air Canada www.AirCanada.Com baggage allowance-specific size/weight restrictions vary between airlines.

Excess charges may apply if exceeded. Passengers may carry travel sized toiletries or liquids 3.4 oz (100ml) or less through security check points.

They must fit in a 1 quart (1l) sized clear plastic zip-top bag. Visit www.Catsa acsta.gc.ca . The fare restrictions from calgary to halifax are the fare restrictions from halifax to edmonton are Air Canada ticket is non refundable. Changes more than 60 days from departure are permitted for

Sat 8 Jun

Last updated 8 Jun 06:27

Flight	Gate	Boarding	Zone	Seat
AC136	C57	07:25	2	14D

Scheduled
08:00

On time

Scheduled
13:44

Calgary

3h 44m

Toronto



LINDA DALGETTY

Elite 50K

Economy

DALGETTY LINDA

ZONE 2



ECONOMY CLASS / CLASSE ECONOMIQUE
ETKTO142943339803

Frequent Flyer/Voyageur assidu
E50K - AC*G

Cabin/Cabine
Y

Flight/Vol Date From/De
AC 614 08JUN TORONTO

Destination
HALIFAX

Flight/Vol
AC 614
HALIFAX

Boarding Time/Heure d'embarquement 14:20 Gate/Porte Seat/Place 13C

Seat/Place
13C AISLE/COULOIR
Remarks/Observations
BVRG/ACMM

Departure Time/Heure de depart 14:50

Airline Use/A usage interne 0011 YYC206459



Boarding Pass | Carte d'accès à bord

 **AIR CANADA**

A STAR ALLIANCE MEMBER
MEMBRE DU RESEAU STAR ALLIANCE 

Tue 11 Jun

Last updated 11 Jun 15:28

Flight	Gate	Boarding	Zone	Seat
AC615	22	13:05	2	13F

Scheduled

13:40

On time

Scheduled

15:04

Halifax

2h 24m

Toronto



LINDA DALGETTY

Elite 50K

Economy



Tue 11 Jun

Last updated 11 Jun 11:30

Flight	Gate	Boarding	Zone	Seat
AC171	N/A	15:30	2	13A

Scheduled

16:05

On time

Scheduled

18:10

Toronto

4h 5m

Edmonton



LINDA DALGETTY

Elite 50K

Economy



Airline Taxi Car 229

How was your experience?



\$76.80

Custom Amount \$64.00

Purchase Subtotal \$64.00

Tip \$12.80

Total \$76.80



Airline Taxi Car 229

Anywhere

Halifax, NS B2W1E1

902-488-6247

Visa **17** (Chip)
VISA
LINDA DALGETTY

08/06/2019,
18:42
#0u6d
Auth code:
069356

AID: A0000000031010
PIN Verified
GST/HST: 126666056

Run your own business?
Start using Square and process \$1,000 in sales for free.
Get Started with Square

© 2019 Square, Inc.

© Mapbox © OpenStreetMap [Improve this map](#)

[Square Privacy Policy](#) · [Not your receipt?](#)

Custom Amount	\$64.00
Purchase Subtotal	\$64.00
Tip	\$12.80
Total	\$76.80



Airline Taxi Car 229

Anywhere

Halifax, NS B2W1E1

902-488-6247

Visa **s.17(1)** (Chip)

08/06/2019, 18:42

VISA

#0u6d

LINDA DALGETTY

Auth code: 069356

CASINO TAXI
3558 NOVALEA DRIVE
HALIFAX, NS B3K3E8
9024296666
CAR 256

SALE

TID: 191 REF#: 00000003
Batch # 162001 RRN: 00000003
06/11/19 12:27:07
Cust Ref#: 3145
APPR CODE: 015111
VISA Proximity
*****S.17(1) **/**

AMOUNT \$60.00
TIP \$12.00
TOTAL \$72.00

APPROVED

VISA CREDIT
AID: A0000000031010
TVR: 00 00 00 00 00

I AGREE TO PAY ABOVE TOTAL AMOUNT
IN ACCORDANCE WITH CARD ISSUER'S
AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
RETAIN THIS COPY FOR STATEMENT
VERIFICATION

THANK YOU / MERCI

CUSTOMER COPY

HOTEL HALIFAX

ADVANCE DEPOSIT

Deposit on June 8, 2019
Accommodation
(previously expensed on Report #
0000470317)

Stay Information

Linda Dalgetty

United States

Confirmation No.

13998

Arrival

06-08-19

Departure

06-11-19

Group ID /Room Type

11533

Transaction Details

Current Date

04-22-19

Current Time

17:59

Receipt No.

6174

Transaction Date

04-22-19

Payment Method

Visa XXXXXXXXXXXXs.17(1)

Amount

233.43 CAD

FILE COPY

Signature

Cashier No. 14

HOTEL HALIFAX

Linda Dalgetty

United States

Company Name: Canadian Association of University
 Group Name: CAUBO 2019 Annual Conference

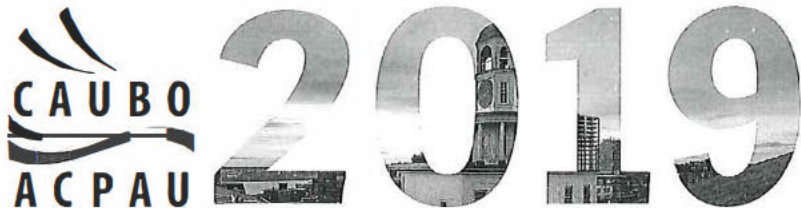
Room No. : 432
 Arrival : 06-08-19
 Departure : 06-11-19
 Folio No. : 10368
 Conf. No. : 13998
 Cashier No. : 82
 Custom Ref. :

Date	Description	Charges	Credits
06-08-19	Deposit Transferred at Check-In		233.43
06-08-19	Room Charge	199.00	
06-08-19	HRM Marketing Levy 2%	3.98	
06-08-19	Room HST	30.45	
06-09-19	Room Charge	199.00	
06-09-19	HRM Marketing Levy 2%	3.98	
06-09-19	Room HST	30.45	
06-10-19	Room Charge	199.00	
06-10-19	HRM Marketing Levy 2%	3.98	
06-10-19	Room HST	30.45	
06-11-19	Visa XXXXXXXXXXXXs.17(XX/XX		466.86

Total Charges	700.29	
Total Credits		700.29

Balance	0.00 CDN
----------------	-----------------

<u>HST Summary</u>	
Reg. No.:	740992128 RT001
Room	91.35
F&B	0.00
Other	0.00
Total	91.35 CDN



350, rue Albert St.
Suite/pièce 315
Ottawa, ON K1R 1B1
613-230-6760
Ext./poste 269

INVOICE/FACTURE

INVOICE TO / FACTURÉ À :

Linda Dalgetty
Vice President, Finance and Services
University of Calgary
AD 100,, 2500 University of Calgary
Calgary, AB T2N 1N4
Canada

Invoice
0041-0307

Order
NTNBMV76SD7

Order Date
13-Mar-2019 / 1:37 PM AT

Item	Price	Quantity	Amount
Annual Conference Registration	CAD 770.00	1	CAD 770.00
Order Total:			CAD 770.00

M.O.P / M.D.P.: Net 30 days/Jours

Notes

Charity Number: 11882 9480 RR0001
GST / HST Exempt

Welcome, Angel Ivanchuk. You are currently logged in as an administrator.

The **My Group** tab above is used to manage your colleagues' registration, if you do not have additional colleagues registered in your group, please disregard this option, thank you.

Registrant Information

Name:

Linda Dalgetty

Email:

Address:

AD 100,

2500 University of Calgary

Calgary, Alberta T2N 1N4

Canada

Confirmation Number:

Z6NQZRPRRYH (needed to modify your registration)

Event Title:

CAUBO 2019 Annual Conference

Location:

Halifax Convention Centre

1650 Argyle Street

Halifax, Nova Scotia B3J 0E6

Canada

Current Registration Details

Linda Dalgetty

Admission Item

Registration Item	Cost
Annual Conference Registration	CAD \$ 770.00

Pre-selected Sessions

Date and Time	Session	Cost
10/06/2019 10:45	Are Universities Really So Bad At Cyber-Security?	Included
10/06/2019 13:30	Strategic Planning for Safer Campuses: The Power of Community Engagement	Included
10/06/2019 15:15	x I do not plan to attend a session at this time	Included
11/06/2019 10:45	x I do not plan to attend a session at this time	Included
11/06/2019 13:30	x I do not plan to attend a session at this time	Included
11/06/2019 15:15	x I do not plan to attend a session at this time	Included

Payment Summary

Order

Date	Type	Invoice #	Amt Ordered	Amt Paid	Amt Due
13/03/2019 13:37 AT	online order	0041-0307	CAD \$ 770.00	CAD \$ 770.00	CAD \$ 0.00
Total:			CAD \$ 770.00	CAD \$ 770.00	CAD \$ 0.00

Payment Details

CAUBO's payment and cancellation policy can be found on the [CAUBO 2019 website](#).

Details

Date	Type	Reference #	Amt Paid
13/03/2019	Visa	3649	CAD \$ 770.00



UNIVERSITY OF
CALGARY

Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period June 1, 2019 to July 31, 2019

Detail for Non-Travel Expenses

Non-Travel Expenses-Item 2 Detail				
For	Linda Dalgetty, Vice-President (Finance and Services)			
Description/Purpose	Parking while attending meetings and events on behalf of the University.			
Date	May 23, 2019 to June 17, 2019			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$0.00	\$25.70	\$0.00	\$25.70
Page Reference		pages 18-23		
Notes				

Board Dinner

INDIGO
LOT 045

PARKING PERMIT

Meter: 03014728
Trans: 026632
Paid: \$5.00
Purchase Time:
5:53PM MAY 23, 2019

THANK YOU

PARKING RECEIPT

s.17(1)

THANK YOU

Base Price: \$4.76
GST: \$0.24
Total Price: \$5.00
Card:*****s.17(1)
Auth: 000254

Expires:

MAY24 2019
8:00AM

THANK YOU

PARKING RECEIPT

PARKING RECEIPT

THANK YOU

GST 120996095RT0004

TRANSACTION RECORD

Indigo Calgary
600 6th Ave SW, STE 288
Calgary, Alberta T2P 0S6

THANK YOU

PARKING RECEIPT

TYPE: PURCHASE
ACCT: VISA
AMOUNT \$5.00

Card #:
*****s.17(1)
Date: 2019/05/23
Time: 17:55:12
Ref. #
662771000010011410 C
SCOTIABANK VISA
AID: A0000000031010
TVR: 0080008000
TSI: F800
Auth. #: 000254

THANK YOU

PARKING RECEIPT

VERIFIED BY PIN

ISO: 01 SPDH: 027

APPROVED
THANK YOU

IMPORTANT
retain this copy
for your records

THA

PARKIN

CUSTOMER COPY

your parking online: www.parkplus.ca

Plate: s.17(1)
Zone: 2834

Valid through:

MONDAY
27 MAY 19
6:01 PM

START TIME: 5/27/2019 5:38 PM
AMOUNT PAID: \$0.50 (GST Incl.)
s.17(1)
Auth No: 062497
Trn No: b5e5e050d60e162d
Terminal: 1211
Receipt No: 23996

Pay for your parking online:

WCDT dinner

PARKING AUTHORITY (403) 537-7000

CALGARY PARKING AUTHO



arking online: www.parkplus.ca

Plate: s.17(1)
Zone: 2834

Valid through:

WEDNESDAY
29 MAY 19
6:01 PM

Darg

START TIME: 5/29/2019 5:38 PM
AMOUNT PAID: \$0.50 (GST Incl.)

Auth No: 083188
Trn No: 58eb9f47379c35de
Terminal: 1211
Receipt No: 24069

for your parking online: www.parkplus.ca

ING AUTHORITY (403) 537-7000

CALGARY PARKING AUTHORITY



ur parking online: www.parkplus.ca

Plate: s.17(1)

Zone: 2340

Valid through:

THURSDAY

30 MAY 19

2:43 PM

START TIME: 5/30/2019 2:26 PM

AMOUNT PAID: \$0.50 (GST incl.)

s.17(1)

Auth No: 056601

Trn No: 58dca2c611e7b8ad

Terminal: 1029

Receipt No: 27766

Pay for your parking online: w

Platter

CKING AUTHORITY (403) 537-7000

CALGARY PARKING AUTHORI



www.parkplus.ca

Plate: s.17(1)
Zone: 2340

Valid through:

THURSDAY
30 MAY 19
5:01 PM

Pay for your parking online: www.parkplus.ca

START TIME: 5/30/2019 2:27 PM
AMOUNT PAID: \$4.50 (GST incl.)

Auth No: 003468
Trn No: 7f4a2a9cf077f9be
Terminal: 1029
Receipt No: 27767

Plattner

TY (403) 537-7000

CALGARY PARKING AUTHORITY (403) 537-7000

IN
START
THIS WAY

17/26/19 17:22 E1
3 MAIN 354116
17/26/19 H:1' 12
PAID: \$ 14.72

impark



Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period June 1, 2019 to July 31, 2019

Detail for Non-Travel Expenses

Non-Travel Expenses-Item 3 Detail				
For	Linda Dalgetty, Vice-President (Finance and Services)			
Description/Purpose	Lunch meeting with community member and staff member, Dalgetty plus 2.			
Date	July 10, 2019			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$45.84	\$0.00	\$0.00	\$45.84
Page Reference	page 25			
Notes				

CHECK # 118809 DATE 7/10/19
NAME 18 TIME 1:20PM

-- BL BAR : AM Bar BL --

ITEMS ORDERED	AMOUNT
1 1/2 CAESAR	7.00
1 COBB SALAD	13.00
1 GOAT CHEESE SALAD	13.00
1 Add Chicken	4.00

SUBTOTAL	37.00
GST	1.85

TOTAL DUE 38.85

Thank you! # OF GUESTS 0

Like us on Facebook
www.facebook.com/DenBlackLounge

Follow us on Twitter & Instagram
@DenBlackLounge

Book your reservations online
www.su.ucalgary.ca/den

GST #108044199

DUPLICATE

STUDENTS UNION-THE DEN
2500 UNIVERSITY DRIVE NW
CALGARY AB

DUPLICATE

CARD *****S.
CARD TYPE INTERAC
ACCOUNT TYPE FLASH DEFAULT
DATE 2019/07/10
TIME 7584 13:23:47
CLERK ID 9076
INVOICE # 118809
RECEIPT NUMBER
H85001445-001-650-004-0

PURCHASE
AMOUNT \$38.85
TIP \$6.99
TOTAL
\$45.84

Interac
A0000002771010
A034644CE11DFE41
8080008000-

APPROVED

AUTH# 542742 00-001
THANK YOU

CARDHOLDER COPY

DUPLICATE



Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period June 1, 2019 to July 31, 2019

Detail for Non-Travel Expenses

Non-Travel Expenses-Item 4 Detail				
For	Linda Dalgetty, Vice-President (Finance and Services)			
Description/Purpose	Lunch meeting with community member, Dalgetty plus 1.			
Date	July 16, 2019			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$48.32	\$0.00	\$0.00	\$48.32
Page Reference	page 27			
Notes				

NOTABLE - THE RESTAURANT
4611 BOWNESS RD NW UNIT
1
CALGARY AB

CARD *****S.
CARD TYPE INTERAC
ACCOUNT TYPE
FLASH DEFAULT
DATE 2019/07/16
TIME 7695 12:57:46
SERVR ID 4351
CHECK # 342835
TABLE # 33
RECEIPT NUMBER
H82027256-001-123-003-0

PURCHASE
AMOUNT \$40.95
TIP \$7.37
TOTAL

\$48.32

Interac
A0000002771010
DE8C442E243BB9BD
8080008000-

APPROVED

AUTH# 386684 00-001
THANK YOU

CARDHOLDER COPY

K # 342835 DATE 7/16/19
JLE # 33 TIME 12:56PM
=====

-- DINING : DANIELLE A --

ITEMS ORDERED	AMOUNT
1 NOODLE BOWL	17.00
1 TUNA SANDWICH	19.00
2 Q WATER SPARKLING	3.00

SUBTOTAL	39.00
GST	1.95

TOTAL DUE 40.95

NOTABLE ~ The Restaurant
www.notabletherestaurant.ca
403-288-4372

GST # 80279 3893 RT 0001

Gift cards available in-store and online
Please ask our hostess team for info