



Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period February 1, 2018 to March 31, 2018

Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	February 11-12, 2018	Travel to Ottawa to attend Canadian Association of University Business Officers (CAUBO) VP Focus Group meeting.	\$1,033.62

Non-Travel Expenses			
Item #	Date	Description	Amount
2.	February 28, 2018	Dinner meeting with community members.	\$269.80



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Linda Dalgetty, Vice-President (Finance and Services)

For the period February 1, 2018 to March 31, 2018

Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Linda Dalgetty, Vice-President (Finance and Services)					
Description/Purpose	Travel to Ottawa to attend attend Canadian Association of University Business Officers (CAUBO) VP Focus Group meeting.					
Date	February 11-12, 2018					
Destination	Ottawa, Ontario					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals***	Other****	Total
Amount	\$648.27	\$75.29	\$212.46	\$64.00	\$33.60	\$1,033.62
Page Reference	page 4	page 6 and 7	page 8	All meal per diems	page 4	
Notes	Airfare*: Booking Ref: ZVRMIM and PCW8WV. Other Transportation**: Ground transportation while in Ottawa. Meals***: Meal per diems claimed (1 Lunch @\$14 and 2 Dinner @ \$25). Other****: Travel Agency fee.					

For Emergency Travel Services: For Canada & USA: please call 1 888 551 1181 or 902 423 3806. Outside Canada & USA:
call collect 902 423 3806. Email: etc@maritimetravel.ca (For more immediate assistance please call)

MARITIME TRAVEL
SUITE 100 7777 10 ST NE
CALGARY, AB T2E 8X2
(403) 292-7474
www.maritimetravel.ca

Click here to send your itinerary to Triplt
Click here to view your itinerary on ViewTrip

Our ref # PZQ2VE
Invoice # 11185929
Date 12 Jan 2018
Your Counsellor BILL DOUPE
Account # s.17(1)
Department 833684
VICE PRESIDENT FINANCE &
SERVICES
VICE PRESIDENT FINANCE AND
SERVICES

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UNIVERSITY OF CALGARY
s.17(1)

For:
DALGETTY/LINDA s.17(1)

Itinerary

This is your Itinerary and Invoice.

Web Check In: WestJet - ZVRMIM / Air Canada - PCW8WW

	Air Canada 350 Embraer 190 Cabin Class A-Economy Duration 3:46	Origin Calgary, AB Calgary Intl Arpt (Calgary, AB)	Destination Ottawa, ON Ottawa McDonald Cartier Intl (Ottawa, ON)	Depart Sun - Feb 11 11:15 AM	Arrive Sun - Feb 11 5:01 PM	Seat 13C
	WestJet 613 Boeing 737-700 Cabin Class I-Econo Duration 4:33	Origin Ottawa, ON Ottawa McDonald Cartier Intl (Ottawa, ON)	Destination Calgary, AB Calgary Intl Arpt (Calgary, AB)	Depart Mon - Feb 12 6:50 PM	Arrive Mon - Feb 12 9:23 PM	Seat 4C

Passenger Information

Passenger DALGETTY/LINDA s.17(1)
Passenger DALGETTY/LINDA

Airline Code AC Ticket # 0145796844061
Airline Code WS Ticket # 8385948213805

Booking Summary

Company WestJet
Company Air Canada
Company Air Canada
Company WestJet
Company DE

Booking Reference ZVRMIM
Booking Reference PCW8WW
Loyalty # s.17(1)
Loyalty #
Loyalty #

**DELTA MARRIOTT OTTA# 5205367682**

Hotel Confirmation No. 88240927

Property	Check In	Sun, Feb 11	Check Out	Mon, Feb 12
12852	Address	101 LYON ST N OTTAWA ON K1R 5T9 CA P:1 613-2373600 F:1 613-2372351	Rate	
Delta Hotels And Resorts	Nights	1	Rate	\$189.00 CAD
	Rooms	1		
	Remarks	DE12852ARR11FEB CXL:PERMITTED UP TO 02 DAYS BEFORE ARRIVAL		

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL**Purchase Summary**

Amount due		Amount Paid	
AIR CANADA AIRFARE - TKT 0145796844061	338.00	PYMT BY VI XXX ^{s.17(1)}	-393.88
TAX ON AIRFARE INCLUDES 18.76 GST		2018	
TAX ON AIRFARE INCLUDES 37.12 OTHER		PYMT BY VI XXX	-254.39
TAX ON AIRFARE TOTAL	55.88	PYMT BY VI XXX	-33.60
WESTJET WEB AIRFARE-TKT 8385948213805	172.00	TOTAL PAID CAD	\$681.87
TAX ON AIRFARE INCLUDES 29.27 HST	0.00		
TAX ON AIRFARE TOTAL	82.39		
MARTVL NON-REFUNDABLE TRANSACTION FEE	32.00		
TAX ON FEE (R103524823)	1.60		
TOTAL DUE CAD	\$681.87		
		BALANCE CAD	\$0.00

Baggage Information

Checked Baggage
http://www.aircanada.com/en/travelinfo/airport/baggage/index.html?src=hp_q1
 Checked Baggage Allowance (WestJet):

ETravel Advisories

http://www.voyage.gc.ca/countries_pays/menu-eng.asp

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**Reminders**

Your Maritime Travel charges will show on your credit card statement similar to MT 123456-01498761234

MT = Maritime Travel

123456 = invoice #

01498761234 = ticket #

...WESTJET TICKET -8385948213805

DALGETTY LINDA

ECONOMY CLASS / CLASSE ECONOMIQUE
ETKT0145796844061

Frequent Flyer/Voyageur assidu
E50K - AC*G

ZONE 2

Cabin/Cabine
Y

Flight/Vol Date From/De
AC 350 11FEB/FEV CALGARY

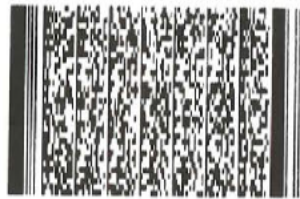
Destination
OTTAWA

Flight/Vol
AC 350
OTTAWA

Boarding Time/Heure d'embarquement 10:45 Gate/Porte C55 Seat/Place 12F

Seat/Place
12F WINDOW/HUBLOT

Departure Time/Heure de depart 11:15



Airline Use/A usage interne 0009 KYC3973

Remarks/Observations
ACMM

Boarding Pass | Carte d'accès à bord

AIR CANADA

A STAR ALLIANCE MEMBER
MEMBRE DU RESEAU STAR ALLIANCE



BOARDING PASS/CARTE D'EMBARQUEMENT
DALGETTY/LINDA

WESTJET REWARDS
s.17(1)

TEAL

PNR
ZVRMIM

DEP: 12FEB18 6:50PM
OTTAWA, ON (YOW)

ARR: 12FEB18 9:23PM
CALGARY, AB (YYC)

KS

FLIGHT VOL WS613	GATE PORTE 22	BOARDING TIME HEURE D'EMBARQUEMENT 6:10PM	ZONE ZONE 1	SEAT PLACE 1F
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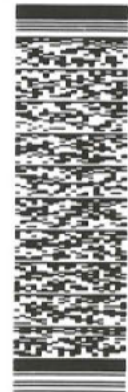


BOARDING ENDS/FIN DE L'EMBARQUEMENT: 6:35PM

YOWKDT09?

8385948213805/1

6



BLUE LINE TAXI
(613) 238-1111

TERMINAL ID: 324-363-479
MERCHANT ID: 4325842A
VEHICLE ID: 1866
DRIVER ID: 00052681

TRIP NUMBER: 2533
PASSENGERS: 1

02/11/2018
START: 17:54 END: 17:54

FARE AMOUNT: \$ 29.21

TIP AMOUNT: \$ 5.84

TOTAL : \$ 35.05

VISA SALE : **s.17(1)**

APPROVAL NUMBER : 01.022

PASSENGER COPY

CUSTOMER SERVICE 1-800-443-2812
INQUIRY@TAXITAB.COM
TAXITAB



CAPITAL TAXI

(613) 744-3333

TERMINAL ID: 314-651-956
MERCHANT ID: 4326829A
VEHICLE ID: 2719
DRIVER ID: 00056255

TRIP NUMBER: 1901
PASSENGERS: 1

02/12/2016
START: 15:30 END: 15:31

FARE AMOUNT: \$ 33.53

TIP AMOUNT: \$ 6.71

TOTAL : 40.24

VISA SALE : *s.17(1)

APPROVAL NUMBER : 021270

~~*****PASSENGER TO COPY*****~~

CUSTOMER SERVICE : 443-2412
INQUIRY@TAXI : 316
TAXI@TAXI



Ms Linda Dalgetty
Ad100, 2500 University Drive NW.
Calgary, AB T2N 1N4
CANADA

Date : 12-02-18
Time : 13:11
Room No. : 1506
Arrival : 11-02-18
Departure : 12-02-18
Conf. No. : 36647758
Page No. : 1 of 1
Invoice :
PO :
Custom Ref. :

Guest Name :
Company Name :
A/R Number :
Group Name :

INVOICE

DATE	DESCRIPTION	RÉFÉRENCE	DÉBIT	CRÉDIT
02-11-18	Package Room Rate		184.00	
02-11-18	MAT		5.96	
02-11-18	Other HST 13%		22.50	
02-12-18	Visa	XXXXXXXXXX ^{s.17(1)} XX/XX		212.46
OCCUPANCY TAX			21.72	
GST: 848120796 RT0001			0.78	
PST: 1217161335 TQ0001			0.00	
			TOTAL	212.46
			SOLDE	0.00 CAD

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UNIVERSITY OF
CALGARY

Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)

For the period February 1, 2018 to March 31, 2018

Detail for Non-Travel Expenses

Non-Travel Expenses-Item 2 Detail				
For	Linda Dalgetty, Vice-President (Finance and Services)			
Description/Purpose	Dinner meeting with community members, Dalgetty plus 3.			
Date	February 28, 2018			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$269.80	\$0.00	\$0.00	\$269.80
Page Reference	page 10			
Notes	Alcohol portion refunded by claimant. Only \$269.80 was claimed.			

ROUGE RESTAURANT
1240 8th Avenue SE
Calgary AB T2G 0M7
403-531-2767

** TRANSACTION RECORD **

Tran. #: 11900
RUC: Restaurant
Table #: 45
Check #: 8671
Group #: 1
Employee #: 104
Employee Name: Server D

SCOTIABANK VISA
Pre-Auth Purchase
XXXXXXXXXXXXs.17(1)
AID: A0000000031010

Amount \$330.49

Tip \$59.49

=====
TOTAL CAD\$389.98

APPROVED 073268
00-001 073268
ROUGEWS1/ROUGEMCI
016001001009
2018/02/27 20:20:40

TUR: 0080008000
TSI: F800

No signature required

Customer Copy

*Paid back \$120.18 for the
Alcohol, claimed \$269.80 only.

ROUGE

Restaurant

1240 8th Avenue SE
Calgary AB
Tel: (403) 531-2767
GST # 897096517

104 Server D

Tbl 45/1 Chk 8671 Gst 4
Feb27'18 06:30PM

**** SEAT 1 ****

2 Coffee @ 3.50	7.00
1 Tea	4.75
4 Amuse Bouche	0.00
1 Butterleaf Salad	14.00
1 Pear Veloute	14.00
1 Lobster	17.00
* 1 Spec Coffee	12.00
1 Tuna Crudo	16.00
KOOYONG	
* 1 Open Wine	85.00
1 Risotto	28.00
3 Pork Belly	
@ 39.00	117.00
4 Mignardise	0.00
Subtotal	314.75
314.75 GST	15.74
Amount Due	330.49

***** All *****

Subtotal	314.75
314.75 GST	15.74
Amount Due	330.49

Thank you for dining with us
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Instagram RougeRestaurant