



Proactive Disclosure of Expenses

Linda Dalgetty, Vice-President (Finance and Services)
For the period December 1, 2014 to January 31, 2015

Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	December 16, 2014	Travel to Vancouver to attend Risk Management meeting at University of British Columbia.	\$471.71

Non-Travel Expenses			
Item #	Date	Description	Amount
2.	November 27, 2014	Parking while attending the Innovate Calgary meeting.	\$5.00

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For the period December 1, 2014 to January 31, 2015

Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Linda Dalgetty, Vice-President (Finance and Services)					
Description/Purpose	Travel to Vancouver to attend Risk Management meeting at the University of British Columbia.					
Date	December 16, 2014					
Destination	Vancouver, British Columbia					
Type of Expense	Airfare*	Other Transport	Hotel	Meals	Other**	Total
Amount	\$443.36	\$0.00	\$0.00	\$0.00	\$28.35	\$471.71
Notes	Airfare*: Booking Ref.: KHERNN. Other**: Includes parking at Calgary airport.					



Printable Version

* IE11 add to 'Compatibility View Settings'

****URGENT- Please review your itinerary for accuracy immediately****

There may be costs associated with making changes; these costs will be your responsibility. Most airline tickets or vacation packages are not refundable. Call your travel agent for details. **24 HOUR EMERGENCY SERVICE IN CANADA AND USA CALL TOLL-FREE 1-855-817-8277 OR COLLECT 647-724-8277. PLEASE NOTE SOME CELL PHONE PROVIDERS DO NOT ALLOW FOR 1-800 CALLS IN SOME AREAS. WE RECOMMEND USING LANDLINE IN THESE SITUATIONS OR CALL COLLECT. YOUR UNIGLOBE RESCUE LINE ACCESS CODE IS 62XC. OR YOU CAN EMAIL AT CALLME.AT.TASS247.COM PLEASE MENTION YOUR RESCUE LINE ACCESS CODE IS 62XC**
TROUBLES CALLING FROM INTERNATIONAL <http://www.howtocallabroad.com>



UNIGLOBE Travel
Suite 200, 1400 Kensington Road NW
Calgary, Alberta T2N 3P9
Phone: (403) 536-6860
Fax: (403) 228-3817
Toll Free: 1-877-596-6860

concurryc@uniglobeone.com
Direct Line: 403-536-6869

Passenger(s):	Dalgetty/Linda Ref: VP FIN SERV	Booking Ref.:	KHERNN
Invoice No.:	1234823	Agent:	CONCUR AGENT
Issue Date:	Wednesday, December 3, 2014	Customer:	4032206449
Billing:	UNIVERSITY OF CALGARY 3838 24TH AVE NW CALGARY AB T2N 1N4 REF VP FIN SERV	Deliver:	UNIVERSITY OF CALGARY 3838 24TH AVE NW CALGARY AB T2N 1N4 REF VP FIN SERV

AIR - Tuesday December 16 2014

Air Canada Flight AC203 Economy Class

Check In Confirmation:
LWQJWA

Depart:	07:00, Tuesday, December 16 Calgary Intl. Airport Calgary, Alberta, Canada	Arrive:	07:39, Tuesday, December 16 Vancouver Intl Airport-Terminal Main Vancouver, British Columbia, Canada
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Status:	Confirmed	Booking Code:	S
Equipment:	EMBRAER 190	Stops:	Non-stop
Duration:	1 hours 39 minutes	Seat:	Assigned at Check In
FF Number:	5.17(1)	Meal:	None
ETicket No.:	0145831722785		
Remarks:	You are booked in Tango class		

• Weather • Flight Status (*up to 3 days prior) • Dining Reservations

AIR - Tuesday December 16 2014

Air Canada Flight AC226 Economy Class

Check In Confirmation:
LWQJWA

Depart:	19:30, Tuesday, December 16 Vancouver Intl Airport-Terminal Main Vancouver, British Columbia, Canada	Arrive:	21:57, Tuesday, December 16 Calgary Intl. Airport Calgary, Alberta, Canada
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Status:	Confirmed	Booking Code:	S
Equipment:	EMBRAER 190	Stops:	Non-stop
Duration:	1 hours 27 minutes	Seat:	Assigned at Check In
FF Number:	5.17(1)	Meal:	None
ETicket No.:	0145831722785		
Remarks:	You are booked in Tango class		

• Weather • Flight Status (*up to 3 days prior) • Dining Reservations

Invoice Details

Transaction / Document	Base	Tax	GST/HST	Total
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Air Canada / 014 5831722785

	358.00	64.25	21.11	443.36
Form of Payment:		5.17(1)		
Totals:	358.00	64.25	21.11	CAD 443.36

Total Charged to Credit Card: CAD 443.36

Balance Due: CAD 0.00

Invoice No: 1234823

access more

• Please note that when paying by credit card all charges may not appear on the same credit statement. All charges will add up to the total as stated above.

• **GST Registration Number - 822351896**

Airline Conditions of Contract & Other Important Notices: [Click Here](#)

DALGETTY LINDA

ECONOMY CLASS / CLASSE ECONOMIQUE
ETKT0145831722785

Frequent Flyer/Voyageur assidu
S100K

Flight/Vol
AC 226 16DEC VANCOUVER

From/De
VANCOUVER

Destination
CALGARY

Boarding Time/Heure d'embarquement 18:55 Gate/Porte C42 Seat/Place 12A

Departure Time/Heure de depart 18:30

Airline Use/A usage interne 0022 KVR334

Boarding Pass | Carte d'accès à bord

ZONE 1

Cabin/Cabine
Y

Flight/Vol
AC 226
CALGARY

Seat/Place
12A WINDOW/HUBLOT
Remarks/Observations
NCHH

AIR CANADA 

A STAR ALLIANCE MEMBER
MEMBRE DU RESEAU STAR ALLIANCE





AIR CANADA

NVA

ORIGIN
YYO



DESTINATION
YWF

FLIGHT NUMBER
AC203

CLASS OF SERVICE
ECONOMY



AIR CANADA

NVA

RECEIPT
GST NO. R122556194

EXIT No. A2
IN: 12/16/14 05:59
OUT: 12/16/14 22:31
DURATION: 0 16: 32
PAID: \$ 28.35
(GST INCLUDED)
AMERICAN EXPRESS
 5.17(1)
REF. 79
THANK YOU FOR
YOUR VISIT

Calgary International Airport Parkade



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Linda Dalgetty, Vice-President (Finance and Services)

For the period of December 1, 2014 to January 31, 2015

Detail for Non-Travel Expenses

Non-Travel Expenses-Item 2 Detail				
For	Linda Dalgetty, Vice-President (Finance and Services)			
Description/Purpose	Parking while attending the Innovate Calgary meeting.			
Date	November 27, 2014			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$0.00	\$5.00	\$0.00	\$5.00
Notes				



LOST RECEIPT DECLARATION FORM

This form is to be completed if you are unable to produce original receipts.

I, Linda Dalgetty, UCID# _____
hereby declare that I have either lost, never received or am unable to produce an original receipt. I further declare that I have not and will not sure this receipt (if found) to claim reimbursement from any other source, or to support any claim for income tax deductions in the future.

A detailed list of the goods and/or services purchased is as follows:

Vendor Name: _____

Vendor Address: _____

Vendor Phone: _____

Date of Purchase: November 27, 2014

Amount of Purchase: \$5.00

Description of goods/services purchased:

Parking while attending Innovate Calgary meeting.

Linda Dalgetty
Printed Name of CLAIMANT

Linda Dalgetty
Signed Name of CLAIMANT

PRINT