



Proactive Disclosure of Expenses

Ron Kim (VP of Finance & CFO)

For the period April 1, 2023 to June 30, 2023

Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	October 4, 2022	Travel to Edmonton to attend the Comprehensive Academic and Research Universities Retreat (CARU).	\$669.12
2.	May 11 - 12, 2023	Travel to Saskatoon to attend the U15 Administrative Table at University of Saskatchewan.	\$692.67

Non-Travel Expenses			
Item #	Date	Description	Amount
		No Expenses to report	



Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Ron Kim - VP of Finance & CFO					
Description/ Purpose	Travel to Edmonton to attend the Comprehensive Academic and Research Universities Retreat (CARU)					
Date	May 4-5, 2023					
Destination	Edmonton Alberta					
Type of Expense	Airfare*	Other Transport**	Hotel	Meal	Other***	Total
Amount	\$362.85	\$87.42	\$185.25	\$0.00	\$33.60	\$669.12
Page Reference	pg. 3-5	pg. 6-8	pg. 9 - 10		pg.4	
Notes	Airfare*: Booking Ref.: Vj68QC. Other Transport**: Ground transportation while in Edmonton and Parking at YYC. Other***: Travel agency fee.					

Maritime Travel Business Travel Management



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call collect 902-423-3806. Email: afterhours@maritimetravel.ca (For more immediate assistance please call)

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View Itinerary On: [ViewTrip](#) | Send Itinerary To: [Tript](#)

MARITIME Ref #	VJ68QC
Invoice #	235219008
Date	22 Mar 2023
Your Counsellor	KERRY PHILLIPS
Account #	S.17(1)
UCID	
Team Name	N/A
Faculty/Dept/Institute	VICE-PRESIDENT FINANCE AND SERVICES JESSICA GENATO

[Click here to learn more about our Corporate Travel Program](#)

Please click here to fill out our Business Travel survey.

For:

KIM/RONALD^{S-17(1)} MR

Please make sure name(s) on your statement matches both your passport and your vaccination certificate.

If name(s) doesn't match please contact your branch or our after hours team before midnight.

Your Itinerary:

[Return to Travel Roadmap](#)

Web Check-In and Airline Confirmation: WestJet - FYIOOT

 Duration 0:45 	WestJet 253 Boeing 737-700 Cabin Class L-Econo	Origin Calgary, AB Calgary Intl Arpt (Calgary, AB)	Destination Edmonton, AB Edmonton Intl Arpt (Edmonton, AB)	Depart Thu - May 04 2:25 PM	Arrive Thu - May 04 3:10 PM	Seat At Check-In
	 DHC8 Dash 8-400 Duration 0:55 	WestJet 3352 (Operated by WESTJET ENCORE) Cabin Class L-Econo	Origin Edmonton, AB Edmonton Intl Arpt (Edmonton, AB)	Destination Calgary, AB Calgary Intl Arpt (Calgary, AB)	Depart Fri - May 05 6:30 PM	Arrive Fri - May 05 7:25 PM
Remarks TURBO PROPELLER PLANE USED ON THIS FLIGHT						

Passenger Information

Airline Code WS

Passenger KIM/RONALD^{S.17(1)} MR

Ticket # 8381193917962

Booking Summary

Company WestJet

Booking Reference

FYIOOT

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

Purchase Summary

Amount due		Amount Paid	
WestJet AIRFARE - TKT 8381193917962	229.32	PYMT BY XXXX-XXX ^{S.17(1)}	-362.85
<i>TAX ON AIRFARE INCLUDES 17.28 GST</i>		Mar 22 2023	
<i>TAX ON AIRFARE INCLUDES 116.25 OTHER</i>		PYMT BY VI XXXX ^{S.17(1)}	-33.60
TAX ON AIRFARE	133.53	TOTAL PAID CAD	\$396.45
MARTVL NON-REFUNDABLE TRANSACTION FEE	32.00		
GST ON FEE (R103524823)	1.60		
TOTAL DUE CAD	\$396.45		

BALANCE CAD \$0.00

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Check-in information

We recommend that you reconfirm your flights prior to departure.

Valid government issued photo id required for check-in.

Non refundable/change fees may apply.

Check in 2 hours prior. As processing times at the airport are longer than normal due to COVID-19, it's important to be aware of any new updates to their check in policies. Failure to respect them may result in the reassignment of any reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation. Please refer to the airline's website for further information.

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COVID Requirements

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For more WESTJET information, [click here](#)

Baggage Information

For WestJet Baggage Information [click here](#). Pre-pay for your bags and save.

Baggage charges may apply. Size/weight restrictions vary between airlines.

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Notice

This receipt may be required at check in and must be presented to customs and immigration if requested. Carriage and other services provided by the carrier are subject to condition of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier. If the passenger's journey involves an ultimate destination or stop in a country other than the country of the departure the Warsaw convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.

You have provided us your personal information in order to facilitate your current and future travel arrangements and allow us to provide travel services and products to you. We will remove your information from our records upon your request if you call, write, or email any of us individually or email us centrally at privacyfeedback@maritimetravel.ca.

If you are denied boarding or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website. <https://rppa-appr.ca/eng>

Invoice Information

Your Maritime Travel charges will show on your credit card statement similar to MT 235219008-1939179621234

MT = Maritime Travel

235219008 = invoice #

1939179621234 = ticket #

HST/GST #: 10352 4823

QST #: 1022862835

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----- TRANSACTION RECORD -----

AIRPORT TAXI SERVICE

4608 101 ST NW

EDMONTON AB

Download our convenient app.

Purchase

May 04, 2023 16:39:52

VISA ***S.17(1)

Entry: Tap EMV (H)

Ref#: 019-0RU5OAGA5A72XN2

Auth#: 050552 Response: 01-027

Order: MGO1683239989902

Username: 750120321

Amount \$ 31.00

Tip \$ 4.65

Total \$ 35.65

A0000000031010 SCOTIABANK VISA

TVR 0000000000

Approved

Signature Not Required

For GST# see \"Username\" above

Important: Retain this copy for your record



Hello Ronald, thank you for booking **Parkade 2 Long Term**. Your reservation number is **7VCSF**.

New Reservation Confirmation



7VCSF

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Reservation details

Car park:	Parkade 2 Long Term
Product description:	Online Rates
Reservation number:	7VCSF
Arrival at car park:	12:30 pm on Thursday, 04 May 2023
Leave car park:	8:30 pm on Friday, 05 May 2023



Payment details

Amount paid:	\$51.77
GST at 5%:	\$2.47
Booking total:	\$51.77



Important information

To enter or exit the lot, print this confirmation or have it ready on your mobile device (Max brightness recommended) Drive to the entry or exit gate for the parking facility you booked and scan your QR code. If the QR code does not scan, press the 'Help' button for assistance. DO NOT press 'Get Ticket' button.



Directions

Once you are on Airport Road, stay in the middle lane and follow the signage for the YYC short-term and long-term parkades. The second lane from the right will direct you to the P2 (international terminal) parking lot.



Group Reservation - Confirmation Email

Confirmation Number: [759974503](#)

Welcome

Dear Ron Kim :

Thank you for choosing the Varscona Hotel for your upcoming visit to Edmonton.

Please review your reservation information carefully and contact us if we can be of further assistance.

We look forward to welcoming you and wish you a most enjoyable stay.

Sincerely,

questservices@varscona.com

www.Varscona.com

Guest Info

Ron Kim
Shared With:
Email: ronald.kim@ucalgary.ca
Phone: **S.17(1)**

University of Calgary
Calgary, T2N 1N4
CANADA

Credit Card Info

Card Type: VISA
Card Number: *******S.17(1)**
Expiration Date: xx/xx
Card Holder: Ronald Kim

Reservation Info

Confirmation Number: [759974503](#)
Book Date: March 24, 2023
Number of Rooms: 1
Number of Adults: 2
Number of Children: 0
Number of Infants: 0
Check In: May 4, 2023
Check Out: May 5, 2023
Total Stay: 1 - Night

Room Type: Deluxe King
Beautifully appointed Deluxe room features one king size bed with crisp, white triple sheeting, and a spacious work desk and task chair.

Daily Rate:

- 05/04/2023 ----- CAD 165.00

Charge

CAD 165.00

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Group Attendee Code: 2305ATHABA

Company:

Number of Attendees: 0

Phone:

Fax:

Coordinator:

Email:

Phone:

Fax:

Modifications allowed only before cut off date

Enhancements:

N/A

CAD 0.00

Tax

CAD 20.25

Total Charge

CAD 185.25

Service Requests

N/A

Comments or Special Request

N/A

Hotel Info

Hotel Description

Rating: 4.5 - Star
8208 106 Street NW
Edmonton, Alberta T6E 6R9
Canada
Phone: 1-780-434-6111
Fax: 1-780-439-1195

Checkin Time: 3 PM
Checkout Time: 12 Noon

Varscona Hotel

Varscona is a charming lifestyle hotel providing a warm and comfortable hospitality experience to those looking for a home away from home when they travel. Situated in the heart of historic Old Strathcona, and nestled amongst numerous restaurants, boutiques and theatres blending bohemian panache with contemporary chic. This central location provides easy access to the University of Alberta, downtown and south Edmonton business and government districts. The Edmonton river valley is a few blocks away and offers miles of cycling and walking paths, parks and off leash areas. Varscona combines old-world comfort with modern amenities. Timeless furnishings featuring luxurious textiles in rich hues of green and earthy brown enhance the public spaces and guest rooms. Casual sophistication and warm hospitality provide guests a welcoming haven.

The Varscona team is empowered to do what it takes to ensure every guest's experience is exceptional. Sincere, unscripted and genuine service is our trademark.



Detail for Travel Expenses

Travel Expenses-Item 2 Detail						
For	Ron Kim - VP of Finance & CFO					
Description/ Purpose	Travel to Saskatoon to attend the U15 Administrative Table at University of Saskatchewan.					
Date	May 11-12, 2023					
Destination	Saskatoon, Saskatchewan					
Type of Expense	Airfare*	Other Transport**	Hotel	Meal	Other***	Total
Amount	\$347.24	\$104.88	\$173.35	\$0.00	\$67.20	\$692.67
Page Reference	pg. 12- 14 & 18-20	pg 15-16	pg. 17		pg. 13 & 19	
Notes	Airfare*: Booking Ref.: VJ9Q54. Outsanding Credit was used for flight. See attached for originally cancelled flight. Other Transport**: Parking at YYC & Two Taxi rides within Saskatoon (Receipts Missing) Other***: Travel agency fee.					

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View Itinerary On: [ViewTrip](#) | **Send Itinerary To:** [Tript](#)

MARITIME Ref #	VJ9Q54
Invoice #	111030381
Date	22 Mar 2023
Your Counsellor	KERRY PHILLIPS
Account #	S.17(1)
UCID	
Team Name	N/A
Faculty/Dept/Institute	VICE-PRESIDENT FINANCE AND SERVICES JESSICA GENATO

[Click here to learn more about our Corporate Travel Program](#)

Please click here to fill out our Business Travel survey.

For:

KIM/RONALD ^{S.17(1)} MR

Please make sure name(s) on your statement matches both your passport and your vaccination certificate.

If name(s) doesn't match please contact your branch or our after hours team before midnight.

Your Itinerary:

[Return to Travel Roadmap](#)

Web Check-In and Airline Confirmation: WestJet - MAHZOZ

	WestJet 358 Boeing 737-700 Cabin Class B-Flex Duration 1 09	Origin Calgary, AB Calgary Intl Arpt (Calgary, AB)	Destination Saskatoon, SK John G. Diefenbaker (Saskatoon, SK)	Depart Thu - May 11 2:00 PM	Arrive Thu - May 11 3:09 PM	Seat 07D
			Origin Saskatoon, SK John G. Diefenbaker (Saskatoon, SK)	Destination Calgary, AB Calgary Intl Arpt (Calgary, AB)	Depart Fri - May 12 8:00 PM	Arrive Fri - May 12 9:23 PM
Remarks TURBO PROPELLER PLANE USED ON THIS FLIGHT						

Passenger Information

Airline Code WS

Passenger KIM/RONALD ^{S.17(1)}MR

Ticket # **8381193954177**
exchanged from 8383751039959

Booking Summary

Company WestJet

Booking Reference **MAHZOZ**

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

Purchase Summary

Amount due		Amount Paid	
WS COST TO CHANGE AIRFARE - TKT 8381193954177 FROM 8383751039959	0.00	PYMT BY VI ^{S. 17(1)} Mar 22 2023	-3.00
TAX ON CHANGE AIRFARE INCLUDES 0.00 GST/HST	3.00	PYMT BY VI X ^{S.17(1)}	-33.60
MARTVL NON-REFUNDABLE TRANSACTION FEE	32.00	<u>TOTAL PAID CAD</u>	<u>\$36.60</u>
GST ON FEE (R103524823)	1.60		
<u>TOTAL DUE CAD</u>	<u>\$36.60</u>		

BALANCE CAD \$0.00

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Check-in information

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Valid government issued photo id required for check-in.

Non refundable/change fees may apply.

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Baggage Information

For WestJet Baggage Information [click here](#). Pre-pay for your bags and save.

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Notice

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You have provided us your personal information in order to facilitate your current and future travel arrangements and allow us to provide travel services and products to you. We will remove your information from our records upon your request if you call, write, or email any of us individually or email us centrally at privacyfeedback@maritimetravel.ca.

If you are denied boarding or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website. <https://rppa-appr.ca/eng>

Invoice Information

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MT = Maritime Travel

111030381 = invoice #

1939541771234 = ticket #

HST/GST #: 10352 4823

QST #: 1022862835

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Hello Ronald, thank you for booking **Parkade 1 Long term**. Your reservation number is **8DPTY**.

New Reservation Confirmation



8DPTY

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Reservation details

Car park:	Parkade 1 Long term
Product description:	Online Rates
Reservation number:	8DPTY
Arrival at car park:	12:30 pm on Thursday, 11 May 2023
Leave car park:	10:00 pm on Friday, 12 May 2023



Payment details

Amount paid:	\$54.81
GST at 5%:	\$2.61
Booking total:	\$54.81



Important information

To enter or exit the lot, print this confirmation or have it ready on your mobile device (Max brightness recommended) Drive to the entry or exit gate for the parking facility you booked and scan your QR code. If the QR code does not scan, press the 'Help' button for assistance. DO NOT press 'Get Ticket' button.



Directions

Once you are on Airport Road, stay in the middle lane and follow the signage for the YYC short-term and long-term parkades. The left three lanes will direct you to the entrance of the P1 (domestic terminal) parking lot.





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05-12-23

Ron Kim University Of Calgary Calgary T2N 1N4 Canada	Folio No. :	26193	Room No. :	7209
	A/R Number :		Arrival :	05-11-23
	Group Code :	U15	Departure :	05-12-23
	Company :		Conf. No. :	88293107
	Membership No. :		Rate Code :	
	Invoice No. :		Page No. :	1 of 1
	Ref.No. :			

Date	Description	Charges	Credits
05-11-23	The Pantry (Tax incl.)	3.00	
	Post It No.298783		
05-11-23	*Accommodation	149.00	
05-11-23	CQ Facility/Program Fee 3%	4.47	
05-11-23	GST 5%	7.67	
05-11-23	PST 6%	9.21	
05-12-23	Visa XXXXXXXXXXXXX S.17(1)		173.35
Total		173.35	173.35

Balance 0.00

Tax Summary

GST 5%	7.67
PST 6%	9.21
CQ Facility/Program	4.47
GST Other 5%	0.14
PST Other 6%	0.16

Guest Signature: _____

I have received the goods and / or services in the amount shown here on. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Staybridge Suites Saskatoon - University
 1838 College Drive Bldg #1 Saskatoon SK S7N 2Z8
 Telephone: (306) 952-4888 Fax: (306) 954-1255
 GST #806619193RT0001

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ITEMS # 7 & 8
Airfare for Ron Kim, SBO Meeting
Edmonton, Feb 2-3
trip canceled/flight credit issued)



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View Itinerary On: [ViewTrip](#) | **Send Itinerary To:** [Tript](#)

MARITIME Ref #	Q567CS
Invoice #	235180677
Date	05 Jan 2023
Your Counsellor	KERRY PHILLIPS
Account #	S.17(1)
UCID	
Team Name	N/A
Faculty/Dept/Institute	VICE-PRESIDENT FINANCE AND SERVICES JESSICA GENATO

[Click here to learn more about our Corporate Travel Program](#)

Please click here to fill out our Business Travel survey.

For:

KIM/RONALD ^{S-17(1)}MR

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Your Itinerary:

[Return to Travel Roadmap](#)

Web Check-In and Airline Confirmation: Air Canada - 4KVFEQ

	Air Canada 8138	Origin	Destination	Depart	Arrive	Seat
	(Operated by AIR CANADA EXPRESS - JAZZ) DHC8 Dash 8-400 Cabin Class S-Economy CO ₂ Not available Duration 0 54	Calgary, AB Calgary Intl Arpt (Calgary, AB)	Edmonton, AB Edmonton Intl Arpt (Edmonton, AB)	Thu - Feb 02 7:45 PM	Thu - Feb 02 8:39 PM	At Check-In
Remarks TURBO PROPELLER PLANE USED ON THIS FLIGHT						
	Air Canada 8139	Origin	Destination	Depart	Arrive	Seat
	(Operated by AIR CANADA EXPRESS - JAZZ) DHC8 Dash 8-400 Cabin Class S-Economy CO ₂ Not available Duration 0 54	Edmonton, AB Edmonton Intl Arpt (Edmonton, AB)	Calgary, AB Calgary Intl Arpt (Calgary, AB)	Fri - Feb 03 6:15 PM	Fri - Feb 03 7:09 PM	At Check-In
Remarks TURBO PROPELLER PLANE USED ON THIS FLIGHT						

Passenger Information

Airline Code AC

Passenger KIM/RONALD ^{S.17(1)} MR

Ticket # 0141193553205

Booking Summary

Company Air Canada

Booking Reference

4KVFEQ

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

-THANK YOU FOR BOOKING WITH MARITIME TRAVEL

Purchase Summary

Amount due

AIR CANADA AIRFARE - TKT 0141193553205	243.60
<i>TAX ON AIRFARE INCLUDES 16.39 GST</i>	
<i>TAX ON AIRFARE INCLUDES 84.25 OTHER</i>	
TAX ON AIRFARE	100.64
MARTVL NON-REFUNDABLE TRANSACTION FEE	32.00
GST ON FEE (R103524823)	1.60
TOTAL DUE CAD	\$377.84

Amount Paid

PYMT BY XXXX-XXXX ^{S.17(1)}	-344.24
Jan 5 2023	
PYMT BY VI XX ^{S.17(1)}	-33.60
TOTAL PAID CAD	\$377.84

BALANCE CAD \$0.00

Go Greener

Help us lighten travel's environmental footprint – with trees. You can calculate your CO₂, and plant trees here: [Maritime Travel - Forest | Trees4Travel](#). We'll plant an extra tree for every tree you plant.

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Whenever you are traveling on a flight operated by one of Air Canada's code share partners (shown on your itinerary as "operated by"), you may be subject to baggage restrictions that differ from those of Air Canada. For complete details on these baggage restrictions check <http://www.aircanada.com/en/travelinfo/airport/codeshare.html>

You have provided us your personal information in order to facilitate your current and future travel arrangements and allow us to provide travel services and products to you. We will remove your information from our records upon your request if you call, write, or email any of us individually or email us centrally at privacyfeedback@maritimetravel.ca.

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HST/GST #: 10352 4823

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