

Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)

For the period June 1, 2015 to July 31, 2015

Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	May 18, 2015	Travel to Edmonton to meet with community member.	\$461.42
2.	June 3, 2015	Purchase Air Canada Flight Pass - Western Commuter, Latitude, 10 credits.	\$4,410.00
3.	June 8, 2015	Travel to Edmonton to meet Assistant Deputy Minister (ADM), Alberta Innovation & Advanced Education and attend University of Alberta event.	\$226.35
4.	June 25-29, 2015	Travel to Edmonton to attend Comprehensive Academic and Research Institutions (CARI) Retreat and Senior Academic Officers (SAO)/Alberta Provosts meeting.	\$695.62

Non-Travel Expenses			
Item #	Date	Description	Amount
5.	June 2-July 2, 2015	Parking while attending meetings in Calgary.	\$38.25
6.	June 8, 2015	Conference fee, could not attend due to family emergency.	\$491.49



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For the period June 1, 2015 to July 31, 2015

Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Dru Marshall, Provost and Vice-President (Academic)					
Description/Purpose	Travel to Edmonton to meet with community member.					
Date	May 18, 2015					
Destination	Edmonton, Alberta					
Type of Expense	Airfare*:	Other Transport	Hotel	Meals	Other	Total
Amount	\$390.86	\$0.00	\$0.00	\$70.56	\$0.00	\$461.42
Notes	Airfare*: Booking Ref.: KMPJMZ.					

Penny Bardsley

From: Air Canada <confirmation@aircanada.ca>
Sent: Wednesday, May 13, 2015 2:39 PM
To: Dru Marshall
Subject: Air Canada - 18-May: Calgary - Edmonton (booking ref: KMPJMZ) - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

AIR CANADA 

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Access your personalized Air Canada travel information

[View your planner >](#)

Booking Information

Booking Reference: **KMPJMZ**

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Dr.^{s.17(1)} dru Marshall
s.17(1)

Customer Care

Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Online Services

Manage my booking online (view/change my booking; select seats*).

Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* [Can my booking be changed online?](#)

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8154 ¹	Calgary (YYC) Mon 18-May 2015 17:00	Edmonton, Edmonton Int'l (YEG) Mon 18-May 2015 17:52	0	0hr52	DH3	Flex, G	
AC8163 ¹	Edmonton, Edmonton Int'l (YEG) Mon 18-May 2015 22:45	Calgary (YYC) Mon 18-May 2015 23:37	0	0hr52	DH4	Flex, G	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Dr ^{s.17(1)} dru Marshall : Adult (16+), Ticket Number: 0142148428709			
Air Canada - Aeroplan :	^{s.17(1)}	Meal Preference :	None
Payment Card:	xxxx-xxxx-xxxx ^{s.17(1)}	Special Needs:	None
Seat Selection:	AC8154 3D , AC8163 5D		

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	137.00
Return Flight - Flex	137.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	60.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	18.61
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	390.86
Number of passengers	x 1
Total with options	390.86
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$390.86

Payment Information

Credit/Debit Card xxxx-xxxx-xxxx^{s.17(1)} - Amount paid: **\$390.86**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$390.86 (Air Transp. Charges - per ticket)

Ticket number(s): 0142148428709

enRoute City Guide

RENAISSANCE EDMONTON AIRPORT
Halo Restaurant
Edmonton, AB

1013 Tijo

10/1 GST 2

CHK 9466
MAY18'15 7:05PM

2 REGIONAL PASTA	42.00
1 BAGUETTE	6.00
2 TAZO TEA	8.00

Subtotal	56.00
GST	2.80

8:34 Payment Due
\$58.80

Tip: 11.76

Total: 70.56

Room #: /

Name:

Signature: *John W. Hall*

RENAISSANCE EDMONTON

205 10423 178TH STREET
EDMONTON, AB T5S 1R5

Merchant ID: 000000003342280
Term ID: 05542684
Clerk ID: 1

Purchase

AMEX

XXXXXXXXXXs.17(1)

Entry Method: Swiped

Batch#: 000364

05/18/15 19:32:21

Invoice #: 000021

Appr Code: 584122

Apriva Transaction #: 5951

Ref #: 000012561151

Host Response: Success

Amount: \$ 58.80

Tip: \$ 11.76

Total: \$ 70.56

Customer Copy



Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)

For the period June 1, 2015 to July 31, 2015

Detail for Travel Expenses

Travel Expenses-Item 2 Detail						
For	Dru Marshall, Provost and Vice-President (Academic)					
Description/Purpose	Purchase Air Canada Flight Pass - Western Commuter, Latitude, 10 credits.					
Date	June 3, 2015					
Destination	Calgary, Alberta					
Type of Expense	Airfare*:	Other Transport	Hotel	Meals	Other	Total
Amount	\$4,410.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,410.00
Notes	Airfare*: Flight Pass # 0140851356799. Expires June 3, 2016					

Penny Bardsley

From: Air Canada <fpconfirmation@aircanada.ca>
Sent: Wednesday, June 03, 2015 2:11 PM
To: Dru Marshall
Subject: Air Canada - Electronic Ticket Itinerary/Receipt



Flight Pass

Your flight pass purchase is confirmed.
Please print this receipt for your reference.
Thank you for choosing Air Canada and we look forward to welcoming you on board.

Flight Pass Information

Flight Pass Reference: **0140851356799**

Product Name: **Western Commuter Pass - Latitude - 10 credits**
Product ID: **C10ZONE1110**
Start Date: **Jun 03, 2015**
Expiry Date: **Jun 03, 2016**
Exchange one credit per direction on the following [routes](#).

Online services

- [Manage my flight pass](#)
(Book, View, Change and Cancel flights).

Customer Care

Questions about your
booking or Air Canada
online services?
1-888-247-2262

Contact Information

Flight Pass Owner: s.17(1) **DRU MARSHALL**
Email address: s.17(1)
Aeroplane Number:
Phone Number:
Payment Card Number: ***** s.17(1)

Fare Quotes Details

Fare Summary

	Total Charge
Western Commuter Pass - Latitude - 10 credits	\$4,200.00
Taxes	
Canada Goods and Services Tax (GST/HST #100092287 RT0001)	210.00
Total taxes	\$210.00
Grand Total - Canadian Dollars	\$4,410.00



Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)

For the period June 1, 2015 to July 31, 2015

Detail for Travel Expenses

Travel Expenses-Item 3 Detail						
For	Dru Marshall, Provost and Vice-President (Academic)					
Description/Purpose	Travel to Edmonton to meet with Assistant Deputy Minister (ADM), Alberta Innovation & Advanced Education and attend University of Alberta event.					
Date	June 8, 2015					
Destination	Edmonton, Alberta					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals	Other	Total
Amount	\$0.00	\$226.35	\$0.00	\$0.00	\$0.00	\$226.35
Notes	Airfare*: Two AC Western Commuter flight pass credits used. Booking Ref: KFGVRM. Other Transport**: Transportation while in Edmonton and parking at Calgary Airport.					

Penny Bardsley

From: Air Canada <fpconfirmation@aircanada.ca>
Sent: Wednesday, June 03, 2015 2:16 PM
To: Dru Marshall
Subject: Air Canada - Electronic Ticket Itinerary/Receipt

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Electronic Ticketing confirmed. This is your official itinerary/receipt. We thank you for choosing Air Canada and look forward to welcoming you on board.



Seats have been pre-selected for you.
Click on the button below to **see all seat options and change your seat(s)**.



Choose your seat(s)



Booking Information

Booking Reference: KFGVRM	Customer Care Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533
Main Contact: Dr ^{s.17(1)} dru Marshall s.17(1)	
Manage My Booking (change, cancel, upgrade). Change Seats get more seating options for my flight. Purchase Maple Leaf Lounge Access / Meal Vouchers Receive Flight Status Notifications directly to my email or mobile phone. Check Flight Arrivals and Departures . Check in online and print my boarding pass.	

Flight Itinerary

Flight	From	To	Stops	Fare Type	Meal
AC8140	Calgary (AB) Mon 08-Jun 2015 14:30	Edmonton International (AB)	0	Latitude, Y	

Mon 08-Jun 2015
15:20

Flight AC8140 is operated by AIR CANADA EXPRESS - JAZZ. Please check in directly at the AIR CANADA EXPRESS - JAZZ counter. Certain smaller carriers conduct airport operations through the ticketing counter of larger airlines. If you have any difficulty locating the appropriate counter, please ask an Air Canada agent for assistance.

AC8163	Edmonton International (AB) Mon 08-Jun 2015 22:45	Calgary (AB) Mon 08-Jun 2015 23:37	0	Latitude, Y
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Flight AC8163 is operated by AIR CANADA EXPRESS - JAZZ. Please check in directly at the AIR CANADA EXPRESS - JAZZ counter. Certain smaller carriers conduct airport operations through the ticketing counter of larger airlines. If you have any difficulty locating the appropriate counter, please ask an Air Canada agent for assistance.

Passenger Information

1: Dr ^{s.17(1)} **dru Marshall** : Ticket Number: **0142149202368**

Air Canada Aeroplan: ^{s.17(1)}

Meal Preference: **Normal**

Seat Selection: AC8140 : **7D**, AC8163 : **6C**

Special Needs: **None**

Flight Credit Summary

Western Commuter Pass - Latitude 10 cred

2 Flight Credits

Taxes, fees, and charges included

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Important Information

All passengers are advised to view the [Travel documentation](#) page for important information on identification required for travel.

Baggage Policy

[Carry-on baggage](#) | [Checked baggage](#)

[Check-in and boarding times](#)

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our [Baggage Guide](#).

[Carry-on Baggage](#)

On your Air Canada- or Air Canada Express-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15,5 x 21,5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). [View more details](#).

[Checked Baggage](#):

Please see below for details on the bags you plan on checking at the baggage counter.

Flight : Calgary (AB) To Edmonton International (AB) - Latitude

PRESTIGE TRANSPORTATION
10135 31 Avenue NW
Edmonton AB T6N 1G2
780-463-5000

Term Id: 450412509465
Item #: 1379
ANEX PURCHASE
Op Id: 218571
Card #: XXXXXXXX s.17(1)

APPROVED

AMOUNT	CAD\$ 189.00
TIP	CAD\$ 18.00
	=====
TOTAL	CAD\$ 198.00

Ref. #: S
Auth. #: 580441
Book on line at
EDMPRESTIGE.COM
Thank you for being our guest
651 862184769

Date: 2015/06/08 Time: 21:42:11
Response: AUTH 580441

CUSTOMER COPY

RECEIPT
GST NO. R122556194

EXIT No. A5
IN: 06/08/15 13:19
OUT: 06/08/15 23:54
DURATION: 0 10: 35
PAID: \$ 28.35
(GST INCLUDED)
AMERICAN EXPRESS

s.17(1)

REF. 17
THANK YOU FOR
YOUR VISIT

Calgary International Airport Parkade



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For the period June 1, 2015 to July 31, 2015

Detail for Travel Expenses

Travel Expenses-Item 4 Detail						
For	Dru Marshall, Provost and Vice-President (Academic)					
Description/Purpose	Travel to Edmonton to attend Comprehensive Academic and Research Institutions (CARI) Retreat and Senior Academic Officers (SAO)/Alberta Provosts meeting.					
Date	June 25-29, 2015					
Destination	Edmonton, Alberta					
Type of Expense	Airfare	Other Transport*	Hotel	Meals**	Other	Total
Amount	\$0.00	\$286.58	\$363.04	\$46.00	\$0.00	\$695.62
Notes	Other Transport*: Mileage to Edmonton return, 623 kms. Meals**: Meal per diems claimed (2 Dinner @ \$23.00)					



Mrs Dru Marshall
2500 University Dr
Calgary AB T2N 1N4
Canada

Room Number: 1204
Arrival Date: 06-25-15
Departure Date: 06-26-15
Page No: 1 of 1

Guest Name

INFORMATION INVOICE

Folio No:

06-26-15

Date	Description	Charges	Credits
06-25-15	Room Revenue	155.00	
06-25-15	Destination Marketing Fee - 3%	4.65	
06-25-15	Tourism Levy - 4%	6.39	
06-25-15	Room GST - 5%	7.98	
06-26-15	American Express XXXXXXXXXXXX s.17(1) XX/XX		174.02
Total		174.02	174.02
Balance		0.00	

Signature: _____
I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001

408 MARSHALL/DRU 155.00 06/29/15 10:37 7260 5899
 ROOM NAME RATE DEPART TIME ACCT# GROUP
 GQ 06/28/15 18:41
 TYPE ARRIVE TIME
 25 XXX
 ROOM XXXX AXXXXXXXXXXXXXs.17(1)
 CLERK XXXX PAYMENT RWD#:
 ADDRESS AB XXXXX

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
06/28	PARKING 1 NIGHT	14.29		
06/28	GST TAX 1 NIGHT	.71		
06/28	ROOM 408, 1	155.00		
06/28	GST ROOM 408, 1	7.75		
06/28	TRSM LEV 408, 1	6.20		
06/28	DMF 408, 1	4.65		
06/28	GST DMF 408, 1	.23		
06/28	TL DMF 408, 1	.19		
06/29	CCARD-AX		189.02	
PAYMENT RECEIVED BY: AMERICAN EXPRESS AXXXXXXXXXXXXXs.17(1)				

.00

**WANT YOUR FINAL HOTEL BILL BY EMAIL? JUST ASK THE FRONT DESK!
 SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM**

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X _____



Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)

For the period June 1, 2015 to July 31, 2015

Detail for Non-Travel Expenses

Non-Travel Expenses-Item 5 Detail				
For	Dru Marshall, Provost and Vice-President (Academic)			
Description/Purpose	Parking while attending meetings in Calgary on behalf of the University.			
Date	June 2-July 2, 2015			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$0.00	\$38.25	\$0.00	\$38.25
Notes				

SECURITY (403) 537-7000

CALGARY PARKING AUTH

Terminal: 121
Plate: s.17(1)

Zone: 2271
s.17(1)

Valid through:
FRIDAY 03 JUL 15
2:48 PM

AMOUNT PAID: \$6.75 (GST Incl.)

Auth No: 104502

Security Services (403) 537-7000

FREE Battery Boosting & Tire Infla

Start Time: 7/3/2015 1:27 PM

Receipt No: 14052



Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)

For the period June 1, 2015 to July 31, 2015

Detail for Non-Travel Expenses

Non-Travel Expenses-Item 6 Detail				
For	Dru Marshall, Provost and Vice-President (Academic)			
Description/Purpose	Conference fee, could not attend due to family emergency.			
Date	June 8, 2015			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$0.00	\$0.00	\$491.49	\$491.49
Notes				

Welcome, Penny Bardsley. You are currently logged in as an administrator.

General Options

Name:

Dru Marshall

Title:

Provost and Vice-President

Company:

University of Calgary

Address:

2500 University Dr. NW

Calgary, Alberta T2N 1N4

Canada

Number of People Registered:

1

Confirmation Number:

M4ND9RQKHGB (needed to modify your registration)

Event Title:

2015 Council on Academic Affairs Summer Meeting

Location:

Marriott Niagara Falls Fallsview Hotel and Spa

6740 Fallsview Boulevard

Niagara Falls, Ontario L2G 3W6

Date:

07/10/2015

Time:

2:00 PM

Current Registration Details

Dru Marshall

Agenda Items

Registration Item	Cost
Event Registration	\$525.00

Order Summaries

Order

Date	Type	Amt Ordered	Amt Paid	Amt Due
06/08/2015 12:36 PM ET	online order	\$525.00	\$525.00	\$0.00
Total:		\$525.00	\$525.00	\$0.00

Payment Details

Details

Date	Type	Reference #	Amt Paid
06/08/2015	American Express	s.17(1)	\$525.00 USD

= \$670.45 CDN

Penny Bardsley

From: Ann Becks <events@aplu.org>
Sent: Tuesday, July 07, 2015 2:44 PM
To: Dru Marshall
Subject: Refund Confirmation/Receipt for 2015 Council on Academic Affairs Summer Meeting

Your refund for the 2015 Council on Academic Affairs Summer Meeting event has been successfully processed. Please save this email for your records.

Event Title: 2015 Council on Academic Affairs Summer Meeting
Registration Confirmation Number: M4ND9RQKHGB

Transaction Information:

Item	Transaction Information	Quantity	Amount
Event Registration	\$140.00	1	\$140.00
	Transaction Total		\$140.00

USD

If you have any questions about this transaction or email, please contact Ann Becks directly at events@aplu.org.

To view the details of this event, go to:
[Click here for the event summary](#)

= (\$178.96 CDN)

