

## Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)

For the period April 1, 2015 to May 31, 2015

### Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	April 1-2, 2015	Travel to Edmonton to meet with Assistant Deputy Minister (ADM) of Innovation and Advanced Education (IAE) meeting and to attend University of Alberta event.	\$460.28
2.	April 16-17, 2015	Travel to Toronto to attend U15 Provosts' meeting.	\$1,355.25

Non-Travel Expenses			
Item #	Date	Description	Amount
3.	April 13, 2015	Parking while attending meeting in Calgary.	\$25.00



## Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)

For the period April 1, 2015 to May 31, 2015

### Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Dru Marshall, Provost and Vice-President (Academic)					
Description/Purpose	Travel to Edmonton to meet with Assistant Deputy Minister (ADM) of Innovation and Advanced Education (IAE) and to attend A Celebration of Community in honor of Indira Samarasekera, President and Vice-Chancellor, University of Alberta.					
Date	April 1-2, 2015					
Destination	Edmonton, Alberta					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals***	Other	Total
Amount	\$0.00	\$173.55	\$253.73	\$33.00	\$0.00	\$460.28
Notes	Airfare*: Western Commuter Flight Pass # 0140851342881 was used (2 Flight credits). Booking Ref.: N3KYF5. Other Transport**: Ground transportation while in Edmonton and parking at Calgary airport Meals***: Meal per diems claimed while in Edmonton (1 Breakfast @ \$10, 1 Dinner @ \$23).					

## Penny Bardsley

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Tuesday, March 31, 2015 3:09 PM  
**To:** Dru Marshall  
**Subject:** Air Canada - 01-Apr: Calgary - Edmonton (booking ref: N3KYF5) - booking modified

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*

## Confirmation

**Your seat selection is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

### Booking Information

<b>Booking Reference:</b> <b>N3KYF5</b>	<b>Customer Care</b> Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533
<b>This is your confirmation</b>	
<b>Main Contact:</b> Dr s.17( dru Marshall s.17(i)	
<b>Online Services</b>	
<a href="#">Manage</a> my booking online (view/change my booking; select seats*). <a href="#">Select Seats</a> <a href="#">Maple Leaf Lounge   Meal Vouchers   On My Way</a> <a href="#">Alert me</a> of flight status changes directly to my mobile phone or email. <a href="#">Flight Arrivals &amp; Departures</a> - check online if my flight is on time. <a href="#">Check-in online</a> and print my boarding pass.	
* <a href="#">Can my booking be changed online?</a>	

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type
AC8148 <sup>1</sup>	Calgary (YYC) Wed 01-Apr 2015 14:30	Edmonton, Edmonton Int'l (YEG) Wed 01-Apr 2015 15:21	0	0hr51	DH3	Latitude, Y
AC8133 <sup>1</sup>	Edmonton, Edmonton Int'l (YEG) Thu 02-Apr 2015 07:00	Calgary (YYC) Thu 02-Apr 2015 07:50	0	0hr50	DH4	Latitude, Y

Operated by:

<sup>1</sup> Air Canada Express - Jazz

### Passenger Information

**1: Dr s.17(1) dru Marshall : Adult (16+), Ticket Number: 0142146310642**

Air Canada - Aeroplan :	s.17(1)	Meal Preference :	<b>None</b>
Payment Card:	<b>N/A</b>	Special Needs:	<b>None</b>
Seat Selection:	<b>AC8148 4C , AC8133 4D</b>		

PRESTIGE TRANSPORTATION  
10135 31 Avenue NW  
Edmonton AB T6H-1C2  
780-463-5000

Term Id:4502412509465  
Item #:1196  
ANEX PURCHASE  
Op Id:210571  
Card #:s.17(1)

APPROVED

AMOUNT	CAD\$132.00
TIP	CAD\$13.20
	=====
TOTAL	CAD\$145.20

Ref. #: S  
Auth. #: 520561  
Book on line at  
EDMPRESTIGE.COM  
Thank you for being our guest  
GST 862184769

Date: 2015/04/02 Time: 06:01:19  
Response: AUTH 520561

\*\*\*CUSTOMER COPY\*\*\*

**THE**  
*Fairmont*  
**HOTEL MACDONALD**

10065 - 100 Street  
Edmonton, AB, Canada T5J 0N6  
T (780) 424-5181 F (780) 429-6481

Room : 0708  
Folio # : 379232  
Cashier # : 1085  
Page # : 1 of 1

**CAUBO**

Dr Dru Marshall  
2500 University Drive North west  
Administration Building  
Calgary AB T2N 1N4  
Canada

Arrival : 04-01-15  
Departure : 04-02-15  
Fairmont President's Club  
s.17(1)

Date	Description	Additional Information	Charges	Credits
04-01-15	Room Charge		226.00	
04-01-15	Room - DMF		6.78	
04-01-15	Room - AB Tourism Levy		9.31	
04-01-15	Room - GST		11.64	
04-02-15	American Express	XXXXXXXXXX s.17(1) XX/XX		253.73
<b>Total</b>			<b>253.73</b>	<b>253.73</b>

**Balance Due 0.00**

**GST Summary**

Room	11.64
F&B	0.00
Other	0.00
<b>Total</b>	<b>11.64</b>

Thank you for choosing Fairmont Hotels & Resorts.

To provide feedback about your stay, please contact Mr Garrett Turta, General Manager, at [Garrett.Turta@fairmont.com](mailto:Garrett.Turta@fairmont.com).  
We also invite you to share memories of your experience on our community forum - visit [www.everyonesanoriginal.com](http://www.everyonesanoriginal.com).

For information or reservations, visit us at  
[www.fairmont.com](http://www.fairmont.com) or call Fairmont Hotels & Resorts from:  
United States or Canada 1 800 441 1414  
Pour information et réservations visitez notre web au  
[www.fairmont.com](http://www.fairmont.com) ou téléphoner au Hôtels Fairmont de:  
États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month (18.00% per annum).  
I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné en refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1,5% par mois après un mois (18,00% par année).  
J'ai accepté la livraison du journal The Globe and Mail. Si j'avais refusé, j'aurais pu obtenir un crédit à mon compte de 1 00\$ par jour (du Lundi au Vendredi) et de 2,00\$ le Samedi (Dans les hôtels participants)

**Thank you for choosing to stay with Fairmont Hotels & Resorts  
Merci d'avoir choisi les Hôtels Fairmont**

**RECEIPT**  
**GST NO. R122556194**

EXIT No. A5  
IN: 04/01/15 13:34  
OUT: 04/02/15 08:01  
DURATION: 0 18: 27  
PAID: \$ 28.35

(GST INCLUDED)  
AMERICAN EXPRESS

s.17(1)

REF. 49

THANK YOU FOR  
YOUR VISIT

Calgary International Airport Parkade



## Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)

For the period April 1, 2015 to May 31, 2015

### Detail for Travel Expenses

Travel Expenses-Item 2 Detail						
For	Dru Marshall, Provost and Vice-President (Academic)					
Description/Purpose	Travel to Toronto to attend U15 Provosts' meeting. The U15 group of universities represents Canada's 15 most research intensive universities.					
Date	April 16-17, 2015					
Destination	Toronto, Ontario					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals***	Other****	Total
Amount	\$902.11	\$123.80	\$230.84	\$46.00	\$52.50	\$1,355.25
Notes	Airfare*: Booking Ref.: MHZ3PR. Other Transport**: Ground transportation while in Toronto and parking at Calgary airport. Meals***: Meal per diems claimed while in Toronto (2 Dinners @ \$23). Other****: Change fee.					



## Penny Bardsley

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**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Tuesday, February 17, 2015 9:39 AM  
**To:** Dru Marshall  
**Subject:** Air Canada - 16-Apr: Calgary - Toronto (booking ref: MHZ3PR)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

[Scan this barcode to check in at any Air Canada check in kiosk.](#)



Access your personalized  
Air Canada travel information

[View your planner >](#)

## Booking Information

**Booking Reference:** **MHZ3PR**

**Customer Care**  
**Air Canada**  
1-888-247-2262  
**Flight Arrivals and**  
**Departures**  
1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**  
Dr<sup>s.17(1)</sup> dru Marshall  
s.17(1)

### Online Services

[Manage](#) my booking online (view/change my booking; select seats\*).

[Request an upgrade](#)

[Select Seats](#)

[Maple Leaf Lounge | Meal Vouchers | On My Way](#)


[Alert me](#) of flight status changes directly to my mobile phone or email.

[Flight Arrivals & Departures](#) - check online if my flight is on time.

[Check-in online](#) and print my boarding pass.

\* [Can my booking be changed online?](#)

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC110	Calgary (YYC) Thu 16-Apr 2015 10:15	Toronto, Pearson Int'l (YYZ) Thu 16-Apr 2015 15:59 - Terminal 1	0	3hr44	320	Flex, G	
AC133	Toronto, Pearson Int'l (YYZ) Fri 17-Apr 2015 18:10 - Terminal 1	Calgary (YYC) Fri 17-Apr 2015 20:24	0	4hr14	319	Flex, G	



F: **Food for purchase on board** All Air Canada Café purchases made on board Air Canada and Air Canada rouge flights, as well as on Air Canada Express flights operated by Jazz, are payable only with Visa, MasterCard and American Express credit cards.

### Passenger Information

**1: Dr June dru Marshall : Adult (16+), Ticket Number: 0142144994017**

Air Canada -	s.17(1)	Meal Preference :	None
Aeroplan :		Special Needs:	None
Payment Card:	s.17(1)		
Seat Selection:	None		

### Purchase Summary

#### Fare Summary

Passenger Type	<b>Adult</b>
<b>Air Transportation Charges</b>	
Departing Flight - Flex	<b>371.00</b>
Return Flight - Flex	<b>371.00</b>
<b>Surcharges</b>	46.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	55.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	41.61
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	3.25
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	<b>902.11</b>
Number of passengers	x 1
Total with options	<b>902.11</b>
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$902.11</b>

#### Payment Information

**Credit/Debit Card** <sup>s.17(1)</sup> - Amount paid: **\$902.11**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$902.11 (Air Transp. Charges - per ticket)

**AAROPORT SERVICES**

7733 KEELE STREET  
CONCORD ON

416.225.1555  
ZAH 70

**SALE**

Clerk #: 003505

TID: PS320781

REF#: 00000009

Batch #: 165

SEQ: 001165009

04/16/15

23:54:50

Invoice #: 9

APPR CODE: 556779

AMERICAN EXPRESS

Swiped

\*\*\*\*s.17(1)

<b>AMOUNT</b>	<b>\$61.00</b>
<b>TIP</b>	<b>\$6.10</b>
<b>TOTAL</b>	<b>\$67.10</b>

APPROVED

[www.aaroportlino.ca](http://www.aaroportlino.ca)

1-866-225-1555

Thank You For Choosing

CUSTOMER COPY

INVOICE

Payee Dru Marshall  
 2500 University Dr Nw  
 Calgary AB T2N 1N4  
 Canada

Room No. 0303  
 Arrival 04-16-15  
 Departure 04-17-15  
 Page No. 1 of 1  
 Folio Window 1  
 Folio No. 337256

Confirmation No. 5752504901  
 Group Name U15 at the University of Toronto  
 Booking No. 32BXR42N

Date	Description		Charges	Credits
04-16-15	Group Room		199.00	
04-16-15	Room - HST 13.0%		25.87	
04-16-15	DMF - HST 13%		0.70	
04-16-15	DMF	s.17(1)	5.27	
04-17-15	American Express	XXXXXXXXXX XX/XX		230.84
<b>Total</b>			<b>230.84</b>	<b>230.84</b>

Guest Signature

**Balance** 0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

HST Summary:	
Rooms	26.57
Food & Beverage	0.00
Other	0.00
<b>Total</b>	<b>26.57</b>
Registration Number: 830463790 RT	

**Hyatt Gold Passport Summary**

No Membership to be credited

Join Hyatt Gold Passport today and start earning points for stays, dining and more. Visit [goldpassport.com](http://goldpassport.com)

Thank you for choosing the Park Hyatt Toronto. We hope you had a memorable stay with us.

If you have any comments or questions regarding your stay, please contact quality assurance at: [qualitytorph@hyatt.com](mailto:qualitytorph@hyatt.com)

I have accepted delivery of The Globe and Mail. If refused a \$1.00 (Mon-Fri) & \$2.00 (Sat) credit will be applied to my account.

For inquiries concerning your bill, please call 888-587-2877

Please remit payment to:  
 OPG HOTELS L.P. d/b/a PARK HYATT TORONTO  
 C/O T10391C  
 PO Box 4488, STN A  
 Toronto, ON  
 M5W 4H1

# Penny Bardsley

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Tuesday, March 24, 2015 2:37 PM  
**To:** Dru Marshall  
**Subject:** Air Canada - 16-Apr: Calgary - Toronto (booking ref: MHZ3PR) - booking modified

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

[Scan this barcode to check in at any Air Canada check in kiosk.](#)



## Booking Information

<b>Booking Reference:</b> <b>MHZ3PR</b>	<b>Customer Care</b> Air Canada 1-888-247-2262 <b>Flight Arrivals and Departures</b> 1-888-422-7533
<b>Electronic Ticketing confirmed. This is your official itinerary/receipt.</b> <b>Main Contact:</b> D <sup>s.17(1)</sup> dru Marshall s.17(1)	
<b>Online Services</b>	
<a href="#">Manage</a> my booking online (view/change my booking; select seats*). <a href="#">Request an upgrade</a> <a href="#">Select Seats</a> <a href="#">Maple Leaf Lounge   Meal Vouchers   On My Way</a> <a href="#">Alert me</a> of flight status changes directly to my mobile phone or email. <a href="#">Flight Arrivals &amp; Departures</a> - check online if my flight is on time. <a href="#">Check-in online</a> and print my boarding pass.	
* <a href="#">Can my booking be changed online?</a>	

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC140	Calgary (YYC) Thu 16-Apr 2015 17:30	Toronto, Pearson Int'l (YYZ) Thu 16-Apr 2015 23:14 - Terminal 1	0	3hr44	321	Flex, G	
AC133	Toronto, Pearson Int'l (YYZ) Fri 17-Apr 2015	Calgary (YYC) Fri 17-Apr 2015 20:24	0	4hr14	E90	Flex, G	



18:10 -  
Terminal 1



F: **Food for purchase on board** All Air Canada Café purchases made on board Air Canada and Air Canada rouge flights, as well as on Air Canada Express flights operated by Jazz, are payable only with Visa, MasterCard and American Express credit cards.

## Passenger Information

**1: Dr June dru Marshall : Adult (16+), Ticket Number: 0142146510717**

Air Canada - s.17(1) Meal Preference : **None**  
Aeroplan :  
Payment Card: xxxx-xxxx- s.17(1) Special Needs: **None**  
Seat Selection: AC140 **23D** , AC133 **23D**

## Additional amount payable and/or refund - Summary

	<b>Additional charges</b>
	<b>Adult</b>
<b>Passenger Type</b>	
<b>Air Transportation Charges</b>	
Air Transportation Charges (including <b>surcharges</b> )	<b>0.00</b>
<b>Extras (Change Fee)</b>	
Change Fee	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.50
Total Extras (Change Fee)	<b>52.50</b>
Number of passengers	x 1
Total with options	<b>52.50</b>
<b>Grand Total - Canadian dollars</b>	<b>\$52.50</b>

### Payment Information

**Credit/Debit Card** s.17(1) - Amount paid: **\$52.50**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$52.50 (Change Fee per ticket)

Ticket number(s): 0142146510717

## enRoute City Guide

# Toronto

It's sprawling, it's noisy, it's the commercial capital of Canada, but if you get a little cozy with Toronto, you soon realize that, at its core, it's just a big softy...



**[Read the complete guide](#)**

## Fare Rules

**Departing Flight** Calgary (YYC) To Toronto (YYZ) - **Flex**

**Return Flight** Toronto (YYZ) To Calgary (YYC) - **Flex**

- **Changes:**

**RECEIPT**  
**GST NO. R122556194**

EXIT No. 45  
IN: 04/16/15 16:09  
OUT: 04/17/15 20:51  
DURATION: 1 04: 42  
PAID: \$ 56.70  
(GST INCLUDED)  
AMERICAN EXPRESS  
s.17(1)

REF. 74  
THANK YOU FOR  
YOUR VISIT

**Calgary International Airport Parkade**



## Proactive Disclosure of Expenses

Dru Marshall, Provost and Vice-President (Academic)

For the period April 1, 2015 to May 31, 2015

### Detail for Non-Travel Expenses

Non-Travel Expenses-Item 3 Detail				
For	Dru Marshall, Provost and Vice-President (Academic)			
Description/Purpose	Parking while attending meeting in Calgary on behalf of the University.			
Date	April 13, 2015			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$0.00	\$25.00	\$0.00	\$25.00
Notes				



**537-7000 CALGARY PARKING AUTHORITY (403) 537-7000**

Terminal: 851  
Plate: s.17(1)

Zone: Lot 60 : 9060  
s.17(1)

Valid through:

**MONDAY 13 APR 15**  
**6:00 PM**



AMOUNT PAID: \$25.00 (GST incl.)  
START TIME: 4/13/2015 7:37 AM

Auth No: 04632B  
RECEIPT NO: 110508

**03) 537-7006 FREE Battery Boosting & Tire Inflation Services (403) 537-7000**