



Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	May 27-28, 2013	Toronto: Attend meeting to discuss copyright (hosted by York University and Athabasca University)	\$314.27

Non-Travel Expenses			
Item #	Date	Description	Amount
2.	May 16, 2013	Parking: Attend Joint Oversight Board Meeting	\$25.00
3.	June 14, 2013	Subscription: Annual membership renewal to Senior Women Academic Administrators of Canada (SWAAC)	\$75.00
4.	July 17, 2013	Lunch: Recognition lunch for departing Executive Director (Provost's Office) – 9 people in total	\$195.45
5.	July 22, 2013	Lunch: Recruitment meeting with staff and community member - 5 people in total	\$82.35
6.	September 10, 2013	Meeting with senior leadership team members and community members – 6 people in total	\$77.62
7.	September 12, 2013	Lunch: Meeting with community members – 4 people in total	\$122.85
8.	September 23, 2013	Lunch: Meeting with community member – 2 people in total	\$61.43
9.	September 30, 2013	Lunch: Meeting with community members – 6 people in total	\$184.28



Detail for Travel Expenses

Travel Expense – Item 1						
For	Dru Marshall, Provost and Vice-President (Academic)					
Description/Purpose	Attend meeting to discuss copyright (hosted by York University and Athabasca University)					
Date	May 27-28, 2013					
Destination	Toronto, Ontario					
Type of Expense	Air Fare	Other Transport	Hotel	Meals	Other	Total
Amount		\$95.50	\$168.37		\$50.40	\$314.27
Notes	Flight passes used: Ticket #0140851237328 (L6LUKM)					

(Attached: scanned receipts for Travel Expense – Item 1)

Penny Bardsley

From: Air Canada <fpconfirmation@aircanada.ca>
Sent: Wednesday, April 17, 2013 2:42 PM
To: Dr. Dru Marshall
Cc: Dr. Dru Marshall
Subject: Air Canada - Electronic Ticket Itinerary/Receipt

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

Air Canada Your Itinerary / Receipt

Thank you for booking at aircanada.com.
Keep this Itinerary / receipt for your travel.

Main Contact Information:

Name: **DRU MARSHALL**
Email: [s.17\(1\)](mailto:s.17(1)@aircanada.com)
Telephone: [s.17\(1\)](tel:s.17(1)@aircanada.com)

Electronic Ticketing Confirmed
This is your official Itinerary/receipt.

Booking Reference: **L6LUKM**

Customer Care

Questions about your booking
or Air Canada online services?
1-888-247-2262

Flight Arrivals and Departures
1-888-422-7533

On the web
aircanada.com

Alert me of flight changes
[Flight Notification](#)

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If you wish to purchase a [Preferred Seat](#), contact [Air Canada Reservations](#). Any subsequent changes to your preferred seat booking will also need to be processed by Air Canada Reservations.

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And earn Aeroplan Miles.

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Protect your travel investment with RBC Insurance.

Insurance offer valid for residents of North America only.

Reduce your carbon footprint!

You can now take the initiative to directly offset the carbon emissions of your flight. Air Canada and Zerofootprint have partnered to allow you to make a difference for the environment.

[Offset now](#) | [Learn more](#)

Payment card only cabins

Only major payment cards are accepted for onboard payment of [Duty-free Boutique](#) and [OnBoard Café](#) purchases on all Air Canada flights (excludes Jazz). [Learn more](#)

Itinerary

Flight	From	To	Date	Depart	Arrive	Fare Class	Meal Service
AC130	Calgary (AB)	Toronto Pearson (ON)	May 27, 2013	15:15	21:05	Latitude	Onboard Purchase*
AC133	Toronto Pearson (ON)	Calgary (AB)	May 28, 2013	18:00	20:15	Latitude	Onboard Purchase*

- * Onboard Purchase: Reasonably priced food choices are available for purchase onboard In Economy Class (special meals are not available on these flights). Latitude and Latitude Plus customers will receive a complimentary snack selection on our short haul flights between 1.5 and 2 hours, and a complimentary snack and sandwich selection on flights of more than 2 hours within Continental North America. **Please present your boarding pass to our flight attendants during meal service for the complimentary offer.**
- * Complimentary: Complimentary meal (including pre-ordered special meal) and/or beverage service is offered. Note that some flights do not feature a meal service depending upon flight duration, departure time or operating carrier. Please confirm service with carrier upon check-in.

Final Fare Quote Details

East West Connector Pass - Latitude 10 c	2 Flight Credits
Taxes, fees, and surcharges	Included

Passenger Information

Passenger 1	
Name	DRU MARSHALL
Frequent Flyer Plan	Air Canada Aeroplan s. 17(1)
Ticket Number	0142120212177
Meal Preference	Normal
Special Needs	None
Seat Selection	AC130 - 14D AC133 - 16D

Applicable Rules

Residency:
Available only to Canadian residents with a valid address, Aeroplan membership and password at time of purchase AND during the validity period of the pass. For new enrolments, the activation of the Aeroplan membership may take up to 72 hours.

Validity Period:
This Flight Pass is valid for twelve(12) months from its date of purchase. One (1) month prior to pass expiration date, Flight Pass may be extended for three (3) months for a \$275 fee. A Flight Pass extension can be processed one time per pass and must be completed prior to pass expiration. All unused flight credits remaining beyond Flight Pass expiration date will be forfeited.

Booking Flight Credits:
To view available flights and eligible itineraries, click on the **PREVIEW FLIGHT AVAILABILITY** button above.

- Flight credit bookings are subject to availability of Latitude fare option (Y booking class);
- Flight credits are non-transferable and can only be used by the purchaser;
- One (1) flight credit is required per direction including connections;
- Bookings are permitted up to one (1) hour prior to scheduled departure;
- Flight credits may be available for booking only 24 hours after purchase once purchase procedures have been finalized;

AIRFLIGHT SERVICES
3300 STEELES AVE W SUITE
CONCORD, OH
4164451999

Term ID: 15672160

Purchase

s. 17(1)

AMEX

Entry Method: S

Clerk ID: 349

Total: \$ 46.00

2013/05/27

22:18:07

Seq #: 0012210020

Appr Code: 511417

Resp Code: 00/025

APPROVED
Thank You

Customer Copy

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AAA BEST CHOICE FAX14162414700
557 DIXON ROAD
TORONTO ON M9W 6K1

Term Id: 324X2320
Invoice #: 0000290
ANEX PURCHASE
CREDIT
Card #: s. 17(1)

APPROVED 000
THANK YOU

AMOUNT	\$45.00
TIP	\$4.50
	=====
TOTAL	\$49.50

I agree to pay the above total, as per
cardholder or merchant agreement.
Retain this copy for your records.

Seq. #: 1000271 S
Auth. #: 545830
TS: 20130528150338
Date: 2013/05/28 Time: 15:03:19

CUSTOMER COPY

RECEIPT
GST NO. R122556194

EXIT No. A1
IN: 05/27/13 14:16
OUT: 05/28/13 20:31
DURATION: 1 06: 15
PAID: \$ 50.40
(GST INCLUDED)
AMERICAN EXPRESS
s. 17(1)

REF. 19
THANK YOU FOR
YOUR VISIT

Calgary International Airport Parkade



Schulich
School of Business
York University

Executive Learning Centre
4700 Keele St. (56 Fine Arts Rd.)
Toronto, On, M3J 1P3
T 416-650-8300 F 416-650-8333

Room : 0706
Folio # : 33578
Cashier : JDUARTE
Page # : 1 of 1
Group Name : Copyright Collaboration

Dru Marshall

CA

Arrival : 05-27-13
Departure : 05-28-13

Date	Description	Additional Information	Charges	Credits
05-27-13	Bed & Breakfast Package (SSB E)		149.00	
05-27-13	HST Tax		19.37	
05-28-13	American Express			168.37
Total			168.37	168.37
Balance Due			0.00	

HST 13% 19.37

ARAMARK/SCHULICH SCHOOL#3556
4700 KEELE ST
NORTH YORK, ON M3J 1P3
(416)650-8317

TERM ID: V4037103 BATCH#: 600
SHIFT#: 001

Completion

INV#: 000007133
ANEX Swiped
s. 17(1) SEQ#: 600001001022

Total: CAD\$ 168.37

APPROVED 566474
000/00

28-May -13 00:12:25

CUSTOMER COPY

Guest signature X _____
For information or reservations, visit us at
<http://eic.schulich.yorku.ca>

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month (19.56% per annum.)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné ne refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1,5% par mois après un mois (19,56% par année)

Make all cheques payable to:
York University
Schulich Executive Learning Centre
4700 Keele St. (56 Fine Arts Rd.)
Toronto, Ontario M3J 1P3
GST Registration : #119306736



Detail for Non-Travel Expenses

Non-Travel Expense – Item 2				
For	Dru Marshall, Provost and Vice-President (Academic)			
Details	Attending Joint Oversight Board meetings at Hyatt Regency			
Date	May 16, 2013			
Location	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount		\$25.00		\$25.00
Notes				

(Attached: scanned receipts for Expense – Item 2)

Hyatt Regency
Calgary

Hyatt Regency Parking Calgary

DATE :05/16/13

TIME :02:07 PM

* Original *

Receipt No. 5/131/211

Ticket - **44520**

TAX included **25.00**

Credit Payment **25.00**

Ticket : **s. 17(1)**

Entry - 05/16/13 08:56 AM

Valid - 05/16/13 02:07 PM

QRT# 859734659 RT0002



Detail for Non-Travel Expenses

Non-Travel Expense – Item 3				
For	Dru Marshall, Provost and Vice-President (Academic)			
Details	Membership renewal for 2013-2014 – Senior Women Academic Administrators of Canada (SWAAC)			
Date	June 14, 2013			
Location	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount			\$75.00	\$75.00
Notes				

(Attached: scanned receipts for Expense – Item 3)

SWAAC Membership Renewal for 2013-14

Senior Women Academic Administrators of Canada

Last Name Marshall
First Name Dru
Title Provost and Vice-President (Academic)
University/College University of Calgary
Address Executive Suite, Administration Building, Room 100, 2500
University Drive NW
City Calgary **Province** AB
Postal Code T2N 1N4
Telephone (403) 220-5464 **Extension**
Fax (780) 492-1438
E-Mail s. 17(1) ***SWAAC Emerita?** No

For Members/Associates with Academic Appointments:

Academic Rank Professor
Department Physical Education & Recreation
Field, specialty or research focus Exercise Physiology

The current SWAAC membership year ends in September 2013. To expedite renewal of your membership for 2013-14, please update the information shown above. If you are paying by personal or institutional cheque, please make your corrections on the form and return it accompanied by the cheque for \$75.00, payable to "SWAAC", to the address below. You will be sent a receipt.

SWAAC accepts payment by VISA, MasterCard or American Express. Please go to <http://www.swaac.ca/Application.htm> and click on the "renewing member" link. You can then note any changes to your current membership contact information in the changes box on the payment page.

Please note! According to SWAAC's bylaws, women who have been Members of SWAAC during their administrative term may continue their affiliation with the organization as Members Emeritae. Fees will be waived for members *emeritae* whose administrative term has ended, and who have retained membership for at least 5 years. Eligibility information regarding Membership and Associate Status is available at <http://www.swaac.ca/Application.htm>.

SWAAC's Membership List showing contact information will be published on a restricted website accessible to SWAAC members only [www.swaac.ca/restricted/]. IF YOU DO NOT WANT YOUR NAME INCLUDED ON THAT LISTING, please check here: _____

SIGNATURE: _____ DATE: _____

Send to: Rosalyn Figov, SWAAC Registrar and Treasurer
Room 112, 27 King's College Circle
Toronto, ON M5S 1A1

If you have questions about your membership, please contact Rosalyn Figov by email at rosalyn.figov@utoronto.ca

Transaction Approved

Transaction Id: 10000521
Authorization Code: 245290
Message Id: 1
Message Text: Approved
Transaction Date: 6/14/2013 3:35:31 PM



Detail for Non-Travel Expenses

Non-Travel Expense – Item 4				
For	Dru Marshall, Provost and Vice-President (Academic)			
Details	Recognition Lunch for departing Executive Director (Provost's Office) – 9 people			
Date	July 17, 2013			
Location				
Type of Expense	Meals	Parking	Other	Total
Amount	\$195.45			\$195.45
Notes				

(Attached: scanned receipts for Expense – Item 4)

18% Gratuity Included

**Redwater Rustic
Grille Stadium Plaza**

1935 Uxbridge Dr. NW

Calgary, Alberta

Tel: (403) 220-0222

Check #: 183387

Server: S-Stephen

Date: 07/17/2013

Table: 21

Time: 13:37

Client: 9

1	Reuben	14.95
1	Cappuccino	5.00
1	Latte	5.00
1	Coffee	2.50
1	Cup Tom & Corn	4.95
1	Grab Cakes	12.95
2	Cheesecake	14.00
2	Tuna Cobb Salad	32.98
1	Sandwich Combo	10.95
2	Tom & Corn Soup	13.90
1	Spaghetti	17.95
2	Soda & Cran	5.90
1	Add Dressing	0.00
1	Chicken Sandwich	14.95
	Sweet Fries	2.00
1	Vivreau	1.00

SUB-TOTAL: 158.98

GST: 9.28

18% Gratuity: 28.62

TOTAL: 196.88

Join us every Tuesday for premium wine selections. \$20 a bottle!

www.redwatergrille.com

GST # 587684799

REDWATER STADIUM
1935 UXBRIDGE DRIVE NW
CALGARY AB

CARD s. 17(1)
 CARD TYPE AMEX
 DATE 2013/07/17
 TIME 5195 13:39:40
 SERUR ID 097
 CHECK # 183387
 TABLE # 21
 RECEIPT NUMBER
 S06907901-001-348-004-0

PURCHASE
TOTAL

\$195.45

APPROVED

AUTH# 577736 00-025
THANK YOU

CARDHOLDER COPY

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Mark (Gen Mgr of RRG) stated that this discrepancy arises between the handheld credit card machine & their point of sale system

Detail for Non-Travel Expenses

Non-Travel Expense – Item 5				
For	Dru Marshall, Provost and Vice-President (Academic)			
Details	Lunch: Recruitment meeting – candidate for Executive Director position in Provost’s Office – 5 people			
Date	July 22, 2013			
Location				
Type of Expense	Meals	Parking	Other	Total
Amount	\$82.35			\$82.35
Notes				

(Attached: scanned receipts for Expense – Item 5)

Thankyou!

**Redwater Rustic
Grille Stadium Plaza**

1935 Uxbridge Dr. NW
Calgary, Alberta
Tel: (403) 220-0222
Check #: 183671

Server: S-Steph Date: 07/22/2013
Table: 40 Time: 13:00
Client: 5

1	Pop	2.95
1	Fish Tacos	14.95
2	Half Garden Greens	15.00
1	Cup Daily Soup	4.95
1	Soda & Cran	2.95
2	Sandwich Combo	21.90
1	Add Chicken	5.50

SUB-TOTAL: 68.20
GST: 3.41

TOTAL: 71.61

Join us every Tuesday for premium wine selections. \$20 a bottle!

www.redwatergrille.com

GST # 1254791

REDWATER STADIUM
1935 UXBRIDGE DRIVE NW
CALGARY AB

CARD s. 17(1)
CARD TYPE AMEX
DATE 2013/07/22
TIME 6753 13:08:17
SERV ID 9807
CHECK # 183671
TABLE # 40
RECEIPT NUMBER
S06907901-001-353-003-0

PURCHASE
AMOUNT \$71.61
TIP \$10.74
TOTAL

\$82.35

APPROVED

AUTH# 577491 00-025
THANK YOU

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COPY FOR YOUR RECORDS



Detail for Non-Travel Expenses

Non-Travel Expense – Item 6				
For	Dru Marshall, Provost and Vice-President (Academic)			
Details	Meeting with senior leadership team members and community members – 6 people in total			
Date	September 10, 2013			
Location	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$77.62			\$77.62
Notes				

(Attached: scanned receipts for Expense – Item 6)



Office of the Provost
 Ms. Penny Bardsley
 University of Calgary
 2500 University Drive, NW
 Calgary, AB T2N 1N4

MacEwan Conference & Event Centre
 2500 University Drive
 Calgary AB T2N 1N4
 Tel: 403-210-9375
 Fax: 403-210-8160

Business Block Name: Delivery to A100R - Block ID 73458
 Arrival: Tuesday, 10 September 2013
 Departure: Wednesday, 11 September 2013

Event Invoice

	Qty	Curr.	Unit Price	Total
Tuesday, 10 September 2013				
Delivery to A100R - Event ID 59189 - Catering Delivery 1				
Cheese Platter #1 (Less than 10)	6	CAD	5.50	33.00
Domestic Cheese Platter with Gourmet Crackers				
Jalapeno Harvati, Smoked Gouda, Swiss, Mozzarella, Cheddar, Brie				
Sliced Fruit Platter (Less than 10)	6	CAD	4.00	24.00
Regular & Diet Soft Drinks	6	CAD	1.70	10.20
Summary by Revenue Type				
Food		CAD		67.20
Estimated Total		CAD		67.20
			Service Charge to be added at 10%	6.72
			GST to be added	3.70
			Total	77.62
Estimated Due		CAD		77.62

All amounts subject to review or adjustment. Any applicable service charges and tax shall be added

Signature _____

MSC CONFERENCE & EVENT CENTRE
 2500 UNIVERSITY DR SUITE
 CALGARY, AB

Tera ID: 28267546

Purchase

s. 17(1)

AMEX

Entry Method: M

Total: \$ 77.62

2013/09/10 00:50:49

Seq #: 0011670040

Appr Code: 144694

Resp Code: 00/025

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Thank You

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Detail for Non-Travel Expenses

Non-Travel Expense – Item 7				
For	Dru Marshall, Provost and Vice-President (Academic)			
Details	Lunch: Meeting with community members – 4 people in total			
Date	September 12, 2013			
Location	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$122.85			\$122.85
Notes				

(Attached: scanned receipts for Expense – Item 7)



Office of the Provost
 Ms. Penny Bardsley
 University of Calgary
 2500 University Drive, NW
 Calgary, AB T2N 1N4

Invoice

Business Block Name: Delivery to 100A Administration Building - Invoice Number 73460

Arrival: Thursday, 12 September 2013

Departure: Friday, 13 September 2013

	Qty	Curr.	Unit Price	Total
Thursday, 12 September 2013				
Delivery to 100A Administration Building - Event ID 59191	4			
Executive Plated Lunches	4	CAD	25.00	100.00
Total		CAD		100.00
			GST - 5%	5.85
			Gratuities-17%	17.00
			Total Including TAX	122.85

Signature _____

MSC CONFERENCE & EVENT CENTRE
 2500 UNIVERSITY DR SUITE
 CALGARY, AB

Term ID: 28267546

Purchase

s. 17(1)

AMEX

Entry Method: M

Total: \$ 122.85

2013/09/12 08:40:31

Seq #: 0011690010

Appr Code: 121435

Resp Code: 00/025

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Thank You

I hereby certify the following:

certifying that I have reviewed the schedule of fees as supplied by the Service and/or consumption of these goods/services.

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Detail for Non-Travel Expenses

Non-Travel Expense – Item 8				
For	Dru Marshall, Provost and Vice-President (Academic)			
Details	Lunch: Meeting with community member – 2 people in total			
Date	September 23, 2013			
Location				
Type of Expense	Meals	Parking	Other	Total
Amount	\$61.43			\$61.43
Notes				

(Attached: scanned receipts for Expense – Item 8)



MacEwan Conference and Event Centre
 2500 University Drive NW, Room 210 MacEwan Student Centre
 Calgary, Alberta, T2N 1N4
 GST# 108044199 RT

09-23-13
 09:52 AM

Office of the Provost
 Ms. Penny B...
 University of Calgary
 2500 University Drive, NW
 Calgary, AB T2N 1N4

Invoice

Business Block Name: Delivery to 100R Administration Building - Invoice Number 75708
 Arrival: Monday, 23 September 2013
 Departure: Tuesday, 24 September 2013

	Qty	Curr.	Unit Price	Total
Monday, 23 September 2013				
Delivery to 100R Administration Building - Event ID 61556	2			
Executive Plated Lunches	2	CAD	25.00	50.00
Total		CAD		50.00
			GST - 5%	2.93
			Gratuities-17%	8.50
			Total Including TAX	61.43

Signature _____

MSC CONFERENCE & EVENT CENTRE
 2500 UNIVERSITY DR SUITE
 CALGARY, AB

Term ID: 28267546

Purchase

ate the following:

s. 17(1)

AMEX

Entry Method: M

Total: \$ 61.43

2013/09/23

09:54:45

Seq #: 0011760050

Appr Code: 105152

Resp Code: 00/025

APPROVED
Thank You

g that I have reviewed the schedule of fees as supplied by the Service
 nd/or consumption of these goods/services.

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Detail for Non-Travel Expenses

Non-Travel Expense – Item 9				
For	Dru Marshall, Provost and Vice-President (Academic)			
Details	Lunch: Meeting with community members – 6 people in total			
Date	September 30, 2013			
Location				
Type of Expense	Meals	Parking	Other	Total
Amount	\$184.28			\$184.28
Notes				

(Attached: scanned receipts for Expense – Item 9)



Office of the Provost
 Ms. Penny Bardsley
 University of Calgary
 2500 University Drive, NW
 Calgary, AB T2N 1N4

Invoice

Business Block Name: Delivery to 100R Administration Building - Invoice Number 76705
 Arrival: Monday, 30 September 2013
 Departure: Tuesday, 01 October 2013

	Qty	Curr.	Unit Price	Total
Monday, 30 September 2013				
Delivery to 100R Administration Building - Event ID 62464	6			
Executive Plated Lunches	6	CAD	25.00	150.00
Total		CAD		150.00
			GST - 5%	8.78
			Gratuities-17%	25.50
			Total Including TAX	184.28

MSC CONFERENCE & EVENT CENTRE
 2500 UNIVERSITY DR SUITE
 CALGARY, AB

Term ID: 28267546

Purchase

s. 17(1)

ANEX Entry Method: M

Total: \$ 184.28

2013/09/30 10:19:40

Seq #: 0011810050

Appr Code: 145406

Resp Code: 00/025

APPROVED
Thank You

Customer Copy

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Signature _____