



## Proactive Disclosure of Expenses

Dr. Ed McCauley, President and Vice-Chancellor  
For the period December 1, 2018 to January 31, 2019

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### Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	January 11, 2019	Purchase Air Canada Flight Pass, Alberta Commuter, Flex, 10 credits.	\$2,175.60
2.	January 13-15, 2019	Travel to Montreal to attend the Universities Canada President's Professional program.	\$649.94

Non-Travel Expenses			
Item #	Date	Description	Amount
3.	January 7, 2019	Dinner meeting with community member.	\$111.00
4.	January 10, 2019	Dinner meeting with Government official.	\$68.83



**UNIVERSITY OF  
CALGARY**

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### Detail for Travel Expenses

Travel Expenses-Item 4 Detail						
For	Dr. Ed McCauley, President and Vice-Chancellor					
Description/Purpose	Purchase Air Canada Flight Pass, Alberta Commuter, Flex, 10 credits.					
Date	January 11, 2019					
Destination	N/A					
Type of Expense	Airfare*	Other Transport	Hotel	Meals***	Other**	Total
Amount	\$2,142.00	\$0.00	\$0.00	\$0.00	\$33.60	\$2,175.60
Page Reference	page 4				page 5	
Notes	Airfare*: Flight Pass # 0140851498809. Other**: Travel Agency fee.  All credits must be used by January 11, 2020.					

## Caitlin Lefebvre

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**From:** Air Canada <fpconfirmation@aircanada.ca>  
**Sent:** January 11, 2019 2:01 PM  
**To:** wchong@maritimetravel.ca  
**Cc:** wchong@maritimetravel.ca; Caitlin Lefebvre  
**Subject:** Air Canada - Electronic Ticket Itinerary/Receipt



## Flight Pass

Your flight pass purchase is confirmed.

**Please print this receipt for your reference.**

Thank you for choosing Air Canada and we look forward to welcoming you on board.

### Flight Pass Information

**Flight Pass Reference:** **0140851498809**

Product Name: **Alberta Commuter - Flex - 10 credits**  
Product ID: **298PC0000110**  
Start Date: **Jan 11, 2019**  
Expiry Date: **Jan 11, 2020**  
Name of Educational Institution: **university of calgary**  
Exchange one credit per direction on the following [routes](#).

#### Online services

- [Manage my flight pass](#)  
(Book, View, Change and Cancel flights).

#### Customer Care

Questions about your  
booking or Air Canada  
online services?  
1-888-247-2262

### Contact Information

Name: **Atco Travel**  
Email address: **wchong@maritimetravel.ca**  
Phone Number: **4032927474**

### Passenger Information

Flight Pass Owner: **FREDERICK MCCAULEY**  
Aeroplan Number: **s.17(1)**  
Payment Card Number

### Fare Quotes Details

## Fare Summary

<b>Alberta Commuter - Flex - 10 credits</b>	<b>Total Charge</b>
	<b>\$2,040.00</b>
<b>Taxes</b>	
Canada Goods and Services Tax (GST/HST #100092287 RT0001)	102.00
<b>Total taxes</b>	<b>\$102.00</b>
<b>Grand Total - Canadian Dollars</b>	<b>\$2,142.00</b>

## Applicable Rules

All flight credits must be used and travel must be completed by **Jan 11, 2020**.

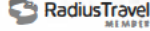
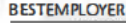
## Eligibility

- The purchasing individual must be a Canadian resident with a valid Canadian address and be an Aeroplan member with a valid Aeroplan number and password at time of purchase AND during the validity period of the Flight Pass. For new enrolments, activation of a new Aeroplan membership may take up to 72 hours. The purchasing individual will be listed as the Flight Pass owner.
- Consumer flight passes are serviced for individual consumers only. Travel agencies, wholesalers, consolidators, and other persons or entities engaged in the selling or distribution of air transportation or packages comprising air transportation are not eligible for the purchase of the Flight Pass.
- Air Canada reserves the right at any time to determine and re examine the purchase eligibility, as well as the right to modify or otherwise amend the eligibility requirements.
- Air Canada reserves the right, at any time, to verify the status of the purchaser, including the verification of information provided by the purchase and making a request for additional information to ensure that the purchaser meets the Flight Pass purchase terms and conditions.
- The Flight Pass can only be used by the Flight Pass owner. However, a Flight Pass owner can request a transfer of the Flight Pass if the Flight Pass was purchased for business travel and paid for by a business or not-for profit organization, that is duly registered and doing business in Canada (each referred to as an "Eligible Business"). In order to make such a transfer, the Flight Pass owner must request a name change to the Flight Pass. Name changes may be requested by contacting [Customer Relations](#). The Flight Pass owner will be required to complete a form waiving all rights to the Flight Pass and giving Air Canada authorization to effect a name change on behalf of the Eligible Business. Flight Pass name changes are subject to Air Canada's consent and a fee of \$125 CAD, plus applicable taxes, will apply.
- Flight Passes are non refundable.

## Validity Period

- This Flight Pass is valid for 12 consecutive months from date of purchase. Travel must be booked and completed within the validity period. All unused flight credits remaining beyond the Flight Pass expiration date will be forfeited. No extensions will be permitted. It will expire at 11:59 pm (GMT) on the one-year anniversary of its purchase date. Please make the necessary adjustments for your local time zone.
- 1 month prior to pass expiration date, Flight Pass may be extended for 3 months for a \$250 CAD fee, plus taxes. This fee is subject to change. Extension fee will be assessed at time of Flight Pass extension. Extension fee is subject to change at any time without notice.

# Maritime Travel Business Travel Management



**CUSTOMIZED CARE!**  
**CLICK HERE TO LEARN MORE ABOUT OUR GRASP MANAGEMENT REPORTING.**

For Emergency Travel Services: For Canada & USA: please call 1 888 551 1181 or 902 423-3806. Outside Canada & USA: call collect 902 423 3806. Email: etc@maritimetravel.ca (For more immediate assistance please call)

## MARITIME TRAVEL

SUITE 100 7777 10 ST NE  
CALGARY, AB T2E 8X2  
(403) 292 7474  
www.maritimetravel.ca

Tap to send itinerary to our App via phone:

Our iPhone App | Our Android App

View Itinerary On: [ViewTrip](#) | Send Itinerary To: [Triplt](#)

Our ref #	QFV6ZF
Invoice #	111000148
Date	24 Jan 2019
Your Counsellor	WEI CHONG
Account #	s.17(1)
Department	04016119
	OFFICE OF THE PRESIDENT
	OFFICE OF THE PRESIDENT

[Click here to learn more about our Corporate Travel Program](#)

Travel Arranger: CIATLIN LEFEVBRE

UNIVERSITY OF CALGARY  
OFFICE OF THE PRESIDENT  
A100 2500 UNIVERSITY DRIVE NW  
CALGARY AB CA  
T2N 1N4

For:  
MCCAULEY/FREDERICK EDWARD DR

## Itinerary

This is your Itinerary. For airline tickets, this is your eticket.

Company	Air Canada	Loyalty #	s.17(1)
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## FLIGHT PASS PURCHASE 2040.00

FLIGHT PASS PURCHASE 2040.00  
GST 102.00

ALBERTA COMMUTER - FLEX 10 CREDI  
REFERENCE 0140851498809  
THANK YOU FOR BOOKING WITH MARITIME TRAVEL

## Purchase Summary

Amount due	Amount Paid
MARTVL NON-REFUNDABLE TRANSACTION FEE	32.00 PYMT BY VI XXXXs.17(1) 33.60
TAX ON FEE (R103524823)	1.60 TOTAL PAID CAD \$33.60
<b>TOTAL DUE CAD</b>	<b>\$33.60</b>

**BALANCE CAD \$0.00**

## Reminders

Your Maritime Travel charges will show on your credit card statement similar to MT 111000148 8514988091234

MT = Maritime Travel  
111000148 = invoice #  
8514988091234 = ticket #



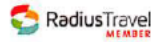
**Proactive Disclosure of Expenses**

Dr. Ed McCauley, President and Vice-Chancellor  
For the period December 1, 2018 to January 31, 2019

**Detail for Travel Expenses**

Travel Expenses-Item 2 Detail						
For	Dr. Ed McCauley, President and Vice-Chancellor					
Description/Purpose	Travel to Montreal to attend the Universities Canada President's Professional program.					
Date	January 13-15, 2019					
Destination	Montreal, Quebec					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals	Other****	Total
Amount	\$0.00	\$259.34	\$357.00	\$0.00	\$33.60	\$649.94
Page Reference		pages 9, 10	page 11		page 8	
Notes	Airfare*: AC East-West Connector Flight pass used. Booking Ref.: PBNVNZ. Other Transport**: Ground transportation while in Montreal and parking at Calgary airport. Me Other***: Travel Agency fee.					

# Maritime Travel Business Travel Management



**CUSTOMIZED CARE.**  
**CLICK HERE TO LEARN MORE ABOUT OUR CONCUR ONLINE BOOKING TOOL.**

For Emergency Travel Services: For Canada & USA: please call 1-888-551-1181 or 902-423-3806. Outside Canada & USA: call collect 902-423-3806. Email: [etc@maritimetravel.ca](mailto:etc@maritimetravel.ca) (For more immediate assistance please call)

## MARITIME TRAVEL

SUITE 100 7777 10 ST NE  
CALGARY, AB T2E 8X2  
(403) 292-7474  
[www.maritimetravel.ca](http://www.maritimetravel.ca)

Tap to send itinerary to our App via phone:

[Our iPhone App](#) | [Our Android App](#)

View Itinerary On: [ViewTrip](#) | Send Itinerary To: [Tript](#)

### Our ref #

Invoice #

Date

Your Counsellor

Account #

Department

**PBNVNZ**

011198621

23 Nov 2018

**WEI CHONG**

**s.17(1)**

04016119

VICE-PRESIDENT RESEARCH

VICE-PRESIDENT RESEARCH

[Click here to learn more about our Corporate Travel Program](#)

Travel Arranger: KERRI ERMANTROUT

UNIVERSITY OF CALGARY  
ADMINISTRATION BUILDING EXECUTIVE SUI  
A100 2500 UNIVERSITY DRIVE NW  
CALGARY AB CA  
T2N 1N4

For:

MCCAULEY/FREDERICK EDWARD DR

## Itinerary

This is your Itinerary. For airline tickets, this is your eticket.

### Web Check In: Air Canada - NHDT4R

	<b>Air Canada 316</b> <small>Airbus A320</small> <b>Cabin Class B-Economy</b>	<b>Origin</b> <b>Calgary, AB</b> <small>Calgary Intl Arpt (Calgary, AB)</small>	<b>Destination</b> <b>Montreal, PQ</b> <small>Pierre Elliott Trudeau Intl Arpt (Montreal, PQ)</small>	<b>Depart</b> <b>Sun - Jan 13</b> <b>07:00</b>	<b>Arrive</b> <b>Sun - Jan 13</b> <b>13:03</b>	<b>Seat</b> <b>16C</b>
	<b>Remarks</b> THIS IS ON ECONOMY CLASS LATITUDE AIRPASS					
	<b>Air Canada 323</b> <small>Airbus A320</small> <b>Cabin Class B-Economy</b>	<b>Origin</b> <b>Montreal, PQ</b> <small>Pierre Elliott Trudeau Intl Arpt (Montreal, PQ)</small>	<b>Destination</b> <b>Calgary, AB</b> <small>Calgary Intl Arpt (Calgary, AB)</small>	<b>Depart</b> <b>Tue - Jan 15</b> <b>19:10</b>	<b>Arrive</b> <b>Tue - Jan 15</b> <b>22:05</b>	<b>Seat</b> <b>16C</b>
	<b>Remarks</b> THIS IS ON ECONOMY CLASS LATITUDE AIRPASS					
<b>Passenger Information</b>						
Passenger	MCCAULEY/FREDERICK EDWARD DR		Airline Code	AC		
			Ticket #	0142103922782		
<b>Booking Summary</b>						
Company	Air Canada		Booking Reference	NHDT4R		
Company	Air Canada		Loyalty #	s.17(1)		

**THIS TICKET IS PART OF A PREVIOUS FLIGHT PASS PURCHASE**

THIS TICKET IS PART OF A PREVIOUS FLIGHT PASS PURCHASE  
TICKET DETAILS ARE FOR EXPENSE ALLOCATION  
EAST WEST CONNECTOR PASS

FLIGHT PASS REF 0140851490559

**-THANK YOU FOR BOOKING WITH MARITIME TRAVEL**

**Purchase Summary**

Amount due		Amount Paid	
AIR CANADA FLIGHT PASS COST TKT 0142103922782	1572.00	PREVIOUS PYMT BY EAST WEST CONNECTOR PASS PASS	-1650.60
GST RELATED TO THIS TKT	78.60	PYMT BY VIX <sup>s.17(1)</sup>	33.60
MARTVL NON REFUNDABLE TRANSACTION FEE	32.00	<b>TOTAL PAID CAD</b>	<b>\$1,684.20</b>
TAX ON FEE (R103524823)	1.60		
<b>TOTAL DUE CAD</b>	<b>\$1,684.20</b>		
		<b>BALANCE CAD</b>	<b>\$0.00</b>

**Baggage Information**

For Air Canada Baggage Information [click here](#).

**Reminders**

Your Maritime Travel charges will show on your credit card statement similar to MT 11198621 1039227821234

MT = Maritime Travel

11198621 = invoice #

1039227821234 = ticket #

**Important Travel Information**

Your reservation number with Air Canada is nhdt4r. Air Canada contact phone number is 1 888 247-2262. Air Canada ticket 0142103922782  
Air Canada confirmation nhdt4r valid govt issued photo id required for check in non ref/change fees apply check in 90 min prior.

Boarding may be denied if less than 45 mins valid government issued photo id required we recommend that you reconfirm your flights prior to departure please check in 90 minutes prior to departure. Late checkin may result in the loss of seat/reservation check in cut off time is 45 minutes prior to departure. government-issued picture id is required or two pieces of government issued id which show name/ date of birth/gender.

This now includes passengers who appear to be between 12 and 17 years of age. for more information visit [www.Passengerprotect.gc.ca/identity.html](http://www.Passengerprotect.gc.ca/identity.html) government issued photo id and etkt itinerary required for check in.

Boarding passes required prior to entering security. baggage charges may apply.

For more info.

Please visit Air Canada-[www.AirCanada.Com](http://www.AirCanada.Com) baggage allowance specific size/weight restrictions vary between airlines.

Excess charges may apply if exceeded. passengers may carry travel sized toiletries or liquids 3.4 oz (100ml) or less through security check points.

They must fit in a 1 quart (1l) sized clear plastic zip top bag. Visit [www.Catsa.acsta.gc.ca](http://www.Catsa.acsta.gc.ca). this is an electronic ticket valid only on issuing airline. Air Canada will notify you of last minute flight changes if you register your flights up to 30 days prior to departure.

For more information visit [www.AirCanada.Com/en/travelinfo/traveller/mobile/notification.html](http://www.AirCanada.Com/en/travelinfo/traveller/mobile/notification.html)

**NOTICE**

This receipt may be required at check in and must be presented to customs and immigration if requested.

Carriage and other services provided by the carrier are subject to condition of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.



# BLACKLANE

Blacklane GmbH | Feurigstraße 59 | 10827 Berlin | www.blacklane.com

Customer no. 1014619  
Booking no. 414475729  
Booking date 2019-01-07  
Invoice no. CA0050231KE  
Invoice date 2019-01-14

Edward McCauley

## Invoice

#	Quantity	Description	Price
1	1	Transfer Ride starting at 13/01/2019, 12:57 from Airport Montreal Pierre-Elliott-Trudeau (YUL), All terminals, Exit after baggage claim, 975 boul. Roméo-Vachon N 975, QC H4Y 1H1 Montreal, Dorval to Chateau Vaudreuil Hotel, Route Transcanadienne 21700, QC J7V 8P3 Vaudreuil (Business Class)	109.28 USD
		Net price total	109.28 USD
		Sales Tax 14,98%	16.37 USD
		Price total	125.65 USD

CAD: 171.29

The amount has been charged to your credit card: \*\*\*\*\*s.17(1) transaction no: aghvn0fk

Thank you very much for using our services. We are looking forward to welcoming you again soon.

Best regards,  
Your Blacklane team

Blacklane GmbH | Feurigstraße 59 | 10827 Berlin | T: +49(0)30.20163020 | F: +49(0)30.202363189 | billing@blacklane.com  
Bank Details | EUR | IBAN DE98 1204 0000 0181 2304 00 | BIC COBADEFFXXX | Commerzbank Berlin | A/C No. 181 230 400  
Bank Details | GBP | IBAN DE16 1204 0000 0181 2304 21 | BIC COBADEFFXXX | Commerzbank Berlin | A/C No. 181 230 421  
Bank Details | USD | IBAN DE43 1204 0000 0181 2304 20 | BIC COBADEFFXXX | Commerzbank Berlin | A/C No. 181 230 420  
Bank Details | SEK | IBAN DE59 1204 0000 0181 2304 23 | BIC COBADEFFXXX | Commerzbank Berlin | A/C No. 181 230 423  
Managing Directors | Dr. Jens Wohltorf, Frank Steuer, Dr. Sascha Meskendahl  
Register Court Berlin, HRB 136941 | VAT ID No.: 83758 3830 RT0001

**RECEIPT**  
**GST NO. R122556194**

TKT NO: 30114270  
POF: C54  
IN: 01/13/19 05:34  
OUT: 01/16/19 01:52  
PAID: \$ 88.05  
DURATION: 2 20: 18  
(GST INCLUDED)

VISA  
s.17(1)

YOU HAVE 10 MIN.  
TO EXIT





Reservation Number 208717

Nom/Name: Edward McCauley  
s.17(1)

Tél/Phone:

Nom/Name: Edward McCauley  
Compagnie/  
Company:

Arrivée/Arrival  
13/01/2019

Départ/Departure  
15/01/2019

Groupe/Group: Universities Canada

Chambre/Room

215 - Suite Lac

Bill To McCauley, Edward  
s.17(1)

Phone

# Folio 647715

Transaction/Date	Description		Voucher	Montant
13/1/19	Universites Canada		cv -215	150.00
13/1/19	Taxe Federale 1		cv -215	7.76
13/1/19	Taxe Provinciale 1		cv -215	15.49
13/1/19	Taxe Hébergement		cv -215	5.25
14/1/19	Universites Canada		cv -215	150.00
14/1/19	Taxe Federale 1		cv -215	7.76
14/1/19	Taxe Provinciale 1		cv -215	15.49
14/1/19	Taxe Hébergement		cv -215	5.25
<b>Total Charge</b>				<b>357.00</b>
<b>Paielement</b>				
15/1/19	Visa	##### s.17(1)	07840215 0000258922	-357.00
<b>Total Paiement</b>				<b>-357.00</b>
<b>Balance Due:</b>				<b>0.00</b>

TPS/GST : 748 989 894 RT 0001 TVQ/QST : 1224190103 TQ 0001

Je m'engage personnellement à défrayer les frais encourus soit en partie ou en entier à défaut de paiement complet par la compagnie, l'association ou son représentant désigné et sera responsable des pertes ou dommages aux locaux ou à leur contenu.

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges, and I shall be responsible for any loss or damage to the premises or it's contents.

Guest Signature: \_\_\_\_\_



## Proactive Disclosure of Expenses

Dr. Ed McCauley, President and Vice-Chancellor  
For the period December 1, 2018 to January 31, 2019

### Detail for Non-Travel Expenses

Non-Travel Expenses-Item 3 Detail				
For	Dr. Ed McCauley, President and Vice-Chancellor			
Description/Purpose	Dinner meeting with community member, McCauley plus 1.			
Date	January 7, 2019			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$111.00	\$0.00	\$0.00	\$111.00
Page Reference	page 13			
Notes				





## Proactive Disclosure of Expenses

Dr. Ed McCauley, President and Vice-Chancellor  
For the period December 1, 2018 to January 31, 2019

### Detail for Non-Travel Expenses

Non-Travel Expenses-Item 4 Detail				
For	Dr. Ed McCauley, President and Vice-Chancellor			
Description/Purpose	Dinner meeting with Chief Scientist, Alberta Environment and Parks, McCauley plus 1.			
Date	January 10, 2019			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$68.83	\$0.00	\$0.00	\$68.83
Page Reference	page 15			
Notes				

CIBO CENTRE STREET

0030 Table 106

TIA M SvrCk: 4 17:25 01/10/19

Separate checks: 1-of-2

1 FT ZUPPA	9.00
1 CALAMARI	8.00
1 LASAGNA	18.00
1 TAGLIATELLE	18.00
1 ESPRESSO	4.00

Sub Total:	57.00
GST	: 2.85

01/10 18:40 TOTAL: 59.85

FOOD 53.00

THANK YOU!  
PLEASE PAY YOUR SERVER!  
GST# 872525118RT0001

CHECK OUT OUR NEW  
DAILY FEATURES

CIBO - CENTRE STREET  
2220 Center Street NE  
Calgary AB T2E 2T5  
403-276-2030

\*\* TRANSACTION RECORD \*\*

Tran. #: 26531  
Check #: 30  
Employee #: 597  
Employee Name: TIA

SCOTIABANK VISA Purchase  
XXXXXXXXXXs.17(1) C  
AID: A0000000031010

Amount	\$59.85
Tip	\$8.98
=====	
TOTAL CAD	\$68.83

APPROVED 074610  
00-001 (001) 074610  
SCPAUS06/SCPAUC06  
144001001004  
2019/01/10 18:54:01

TVR: 0080008000  
TSI: F800

Customer Copy

THANK YOU  
Come Again