



## Proactive Disclosure of Expenses

Karen Jackson, General Counsel  
For the period December 1, 2018 to January 31, 2019

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### Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	December 11, 2018	Travel to Edmonton to attend meeting with Ethics Commissioner of Alberta.	\$682.96



## Proactive Disclosure of Expenses

Karen Jackson, General Counsel

For the period December 1, 2018 to January 31, 2019

### Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Karen Jackson, General Counsel					
Description/Purpose	Travel to Edmonton to attend meeting with Ethics Commissioner of Alberta.					
Date	December 11, 2018					
Destination	Edmonton, Alberta					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals	Other	Total
Amount	\$569.36	\$113.60	\$0.00	\$0.00	\$0.00	\$682.96
Page Reference	pages 3-6	pages 7, 8,				
Notes	Airfare*: Booking Ref: RHLSBM. Other Transport**: Ground transportation while in Edmonton and from Calgary airport.					

# Booking Confirmation

Booking Reference: **RHLSBM**

Date of issue: 29 Nov, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage and applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

 - Depart

Economy - Standard

Tuesday  
11 Dec, 201808:00  
**Calgary**  
Calgary Int. (YYC), AB08:53  
**Edmonton**  
Edmonton Int. (YEG), AB  
AC81340hr53  
Economy W  
Operated by: Air Canada Express -  
Jazz | **Q400** - Return

Economy - Standard

Tuesday  
11 Dec, 201815:40  
**Edmonton**  
Edmonton Int. (YEG), AB16:35  
**Calgary**  
Calgary Int. (YYC), AB  
AC81530hr55  
Economy W  
Operated by: Air Canada Express -  
Jazz | **CRJ900** | **Wi-Fi**

## Passengers

 **Karen Jackson**Ticket Number  
0142104227514Air Canada - Aeroplan  
[s.17\(1\)](#)

Seats

AC8134 -

AC8153 -



# Purchase summary

Visa  
s.17(1)

Amount paid: \$407.66

**Tax information**

GST/HST no. 10009-2287 RT0001  
\$19.41

1 adult

Air Transportation Charges

Base Fare - Depart - Economy - Standard 145.00

Base Fare - Return - Economy - Standard 145.00

Surcharges 24.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001 19.41

Air Travellers Security Charge - Canada 14.25

Airport Improvement Fee - Canada 60.00

Total airfare and taxes before options \$407<sup>66</sup>

GRAND TOTAL (Canadian dollars) \$407<sup>66</sup>



## Check-in and boarding gate deadlines

### Within Canada

**90**  
minutes

**Recommended check-in time**

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

**Check-in and baggage drop-off deadline**

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**  
minutes

**Boarding gate deadline**

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

# Booking Confirmation



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Date of issue: 29 Nov, 2018

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## - Depart

				Economy - Standard	
Tuesday 11 Dec, 2018	08:00 <b>Calgary</b> Calgary Int. (YYC), AB		08:53 <b>Edmonton</b> Edmonton Int. (YEG), AB	 AC8134	0hr53 Economy W Operated by: Air Canada Express - Jazz   <b>Q400</b>

## - Return

				Economy - Standard	
Tuesday 11 Dec, 2018	13:25 <b>Edmonton</b> Edmonton Int. (YEG), AB		14:20 <b>Calgary</b> Calgary Int. (YYC), AB	 AC8145	0hr55 Economy H Operated by: Air Canada Express - Jazz   <b>Q400</b>

## Passengers

 **Karen Jackson**

Ticket Number  
0142104686257

[Air Canada - Aeronautics](#)  
[s.17\(1\)](#)

Seats

AC8134 -  
AC8145 -

Tax Information  
GST/HST no. 10009-2287 RT0001  
\$7.70

Additional Charges  
adult

 Air Transportation Charges

Base Fare	54.00
Goods and Services Tax - Canada no. 100092287 RT0001	2.70
Total Additional Fare - per passenger	56.70
Extras (Change Fee)	
Change Fee	100.00
Goods and Services Tax - Canada no. 100092287 RT0001	5.00
Total Extras (Change Fee) - per passenger	105.00
Total (per passenger)	161.70
GRAND TOTAL(Canadian dollars)	\$161 <sup>70</sup>



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Within Canada

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minutes

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minutes<sup>1</sup>

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minutes

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Co-op Taxi Line  
(780)425-2525  
www.co-optaxi.com

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TRANSACTION RECORD

Terminal 108/66286063  
Driver 1320  
18/12/11 11:40:05

Card : \*\*\*\*\*s.17(1)

SCOTIABANK VISA

CHIP CARD

A0000000031010

0280008000 F800

Ref # 0010010990 C

Auth # 058340

PURCHASE

FARE : \$ 48.00  
TIP : \$ 7.50

-----  
TOTAL : \$ 55.50

APPROVED - THANK YOU  
(01-027)

IMPORTANT: Retain this  
copy for your records

Customer Copy

Thank you for choosing  
Co-op taxi

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111  
1081

**SALE**

MID: 4189233  
TID: QP189233      REF#: 0000038  
Batch #: 100      SEQ: 100001001038  
12/11/18      15:23:08  
APPR CODE: 051119  
VISA s.17(1)  
\*\*\*\*\*      \*\*/\*\*

<b>AMOUNT</b>	<b>\$50.10</b>
<b>TIP</b>	<b>\$8.00</b>
<b>TOTAL</b>	<b>\$58.10</b>

00 - APPROVED - 001

SCOTIABANK VISA  
AID: A0000000031010  
TVR: 02 80 00 80 00  
TS: F8 00

THANK YOU