



## Proactive Disclosure of Expenses

Karen Jackson, General Counsel  
For the period October 1, 2018 to November 30, 2018

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### Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	September 27 to October 2, 2018	Travel to Toronto to attend 2018 Canadian Association of University Solicitors (CAUS) Conference.	\$2,448.37



## Proactive Disclosure of Expenses

Karen Jackson, General Counsel

For the period October 1, 2018 to November 30, 2018

### Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Karen Jackson, General Counsel					
Description/Purpose	Travel to Toronto to attend 2018 Canadian Association of University Solicitors					
Date	September 27 to October 2, 2018					
Destination	Toronto, Ontario					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals	Other***	Total
Amount	\$633.31	\$112.30	\$702.76	\$0.00	\$1,000.00	\$2,448.37
Page Reference	page 4	pages 5-8	page 10		pages 12, 13	
Notes	Airfare*: Booking Ref: UCOHWX. Other Transport**: Ground transportation while in Toronto and to and from Calgary airport. Other***: Membership and Conference fees.					



## eTicket Receipt

Prepared For  
JACKSON/KAREN MS

RESERVATION CODE	UCOHWX
ISSUE DATE	11Sep18
TICKET NUMBER	8382140070262
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	s.17(1)

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
27Sep18	WESTJET WS 658	CALGARY INTL AB, CANADA  Time 08:30	TORONTO ON, CANADA  Time 14:13 Terminal TERMINAL 3	Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis GC14ULK Not Valid Before 27SEP18 Not Valid After 27SEP18
02Oct18	WESTJET WS 651	TORONTO ON, CANADA  Time 16:00 Terminal TERMINAL 3	CALGARY INTL AB, CANADA  Time 18:15	Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis XC14ULK Not Valid Before 02OCT18 Not Valid After 02OCT18

## Allowances

### Baggage Allowance

YYC to YYZ - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YYZ to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS  
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER  
INTERNET,ETC

Carry On Allowances

YYC to YYZ , YYZ to YYC - 1 Piece (WS - WESTJET)

Carry On Charges

YYC to YYZ , YYZ to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

## Payment/Fare Details

<b>Form of Payment</b>	<b>CREDIT CARD - VISA : <a href="#">s.17(1)</a></b>
Fare Calculation Line	YYC WS YTO260.00WS YYC226.00CAD486.00END
<b>Fare</b>	<b>CAD 486.00</b>
<b>Taxes/Fees/Carrier-Imposed Charges</b>	<b>CAD 46.00 YQI (OTHER AIR TRANSPORTATION CHARGES)</b>
	<b>CAD 27.31 XG8 (GOODS AND SERVICES TAX (GST))</b>
	<b>CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)</b>
	<b>CAD 55.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))</b>
	<b>CAD 3.25 RC2 (HARMONIZED SALES TAX (HST))</b>
	<b>CAD 1.50 XG9 (GOODS AND SERVICES TAX (GST))</b>
<b>Total Fare</b>	<b>CAD 633.31</b>

**Positive identification required for airport check in**

**Notice:**

**QST # 1202807956TQ0001 GST # 866112535**

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)



Union  
Pearson  
Express

s.17(1)

ONE-WAY

s.17(1)

ALLER SIMPLE

\$ 6.20

AÉROPORT  
PEARSON AIRPORT  
TO | A  
UNION

27 SEP 2018

14:42

Must take trip within 1 hour of issuance  
Doit faire le trajet au  
plus 1 heure après achat

Not refundable, not transferable  
Non remboursable, non transférable

Retain for inspection  
Conserver pour inspection

U0404CARD TN: 063275755352



**METROLINX**

CREDIT CARD RECEIPT

---

UP Express Pearson TVM  
MISSISSAUGA, ON  
U0404

---

TYPE: PURCHASE  
ACCT: VISA  
AMOUNT: \$ 6.20 CAD  
CARD #: \*\*\*\*\*  
DATE/TIME: 18/09/27 14:42:21  
REF #: 66412038 0010010730 C  
AUTHOR. #: 028934

SCOTIABANK VISA  
A0000000031010  
0080008000 F800

CHIP CARD - VERIF. BY PIN  
INVOICE #: 063275755352  
01 / 027

APPROVED - THANK YOU

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-- IMPORTANT --

Retain this copy for your records

\*\*\* CUSTOMER COPY \*\*\*

**MAYFAIR TAXI LTD**  
7003 FARRELL RD SE, CALGARY, AB T2H 0T3  
403-255-6555

TERMINAL ID: 314-674-833  
MERCHANT ID: 440940AJ  
VEHICLE ID : 1670  
DRIVER ID : 11709  
GST ACCOUNT #: 776248098  
TRIP NUMBER: 1381150  
PASSENGERS: 1

09/27/2018  
START: 06:25 END: 06:53  
DISTANCE: 246.00 RATE: 2

FARE AMOUNT: \$ 44.19

TAX AMOUNT: \$ 2.21  
TIP AMOUNT: \$ 7.50

**TOTAL : \$ 53.90**

VISA SALE : \*\*\* 0000  
s.17(

APPROVAL NUMBER : 021759

**\*\*\*PASSENGER COPY\*\*\***

**MAYFAIR**



ASSOCIATED CAB  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111  
Car#1677

## SALE

MID: 4189233

TID: YD189233

REF#: 00000007

Batch #: 083

SEQ: 083001001007

10/02/18

19:29:34

APPR CODE: 008526

VISA

\*\*\*\*\*s.17(1)

\*\*/\*\*

<b>AMOUNT</b>	<b>\$44.70</b>
<b>TIP</b>	<b>\$7.50</b>
<b>TOTAL</b>	<b>\$52.20</b>

00 - APPROVED - 001

SCOTIABANK VISA

AID: A0000000031010

TVR: 02 80 00 80 00

TSI: F8 00

Thank You

CUSTOMER COPY





**INTERCONTINENTAL.**  
TORONTO YORKVILLE

09-29-18

<b>Karen Jackson</b> <b>Suite 111 2500 University Dr Nw</b> <b>Calgary AB T2M 1N4</b> <b>Canada</b>	Folio No. :		Room No. :	<b>822</b>
	A/R Number :		Arrival :	<b>09-27-18</b>
	Group Code :	<b>ME8</b>	Departure :	<b>09-29-18</b>
	Company :	<b>Canadian Association of University</b>	Conf. No. :	<b>27497688</b>
	Membership No.:		Rate Code :	
	Invoice No. :		Page No. :	<b>1 of 2</b>
	Cashier No. :	<b>31</b>		
	User ID :	<b>RASENIA</b>	HST# :	<b>855206975</b>

Date	Description	Charges	Credits
09-27-18	*Accommodation	299.00	
09-27-18	Municipal Accommodation Tax	11.96	
09-27-18	HST 13% on Rooms	38.87	
09-27-18	HST on MAT	1.55	
09-28-18	*Accommodation	299.00	
09-28-18	Municipal Accommodation Tax	11.96	
09-28-18	HST 13% on Rooms	38.87	
09-28-18	HST on MAT	1.55	
09-29-18	Visa XXXXXXXXXXs.17(1)		702.76



**INTERCONTINENTAL.**  
TORONTO YORKVILLE

09-29-18

<b>Karen Jackson</b>	Folio No. :	Room No. :	<b>822</b>
<b>Suite 111 2500 University Dr Nw</b>	A/R Number :	Arrival :	<b>09-27-18</b>
<b>Calgary AB T2M 1N4</b>	Group Code :	Departure :	<b>09-29-18</b>
<b>Canada</b>	Company :	Conf. No. :	<b>27497688</b>
	Membership No.:	Rate Code :	
	Invoice No. :	Page No. :	<b>2 of 2</b>
	Cashier No. :		
	User ID :	HST# :	<b>855206975</b>

Date	Description	Charges	Credits
	<b>Total</b>	<b>702.76</b>	<b>702.76</b>
	<b>Balance</b>	<b>0.00</b>	<b>CAD</b>
		<b>0.00</b>	<b>CAD</b>
		<b>0.00</b>	<b>CAD</b>
<b>Approval Code 094038</b>	<b>HST 13% on Rooms</b>	<b>77.74</b>	<b>CAD</b>
<b>Approval Amount 702.76</b>	<b>HST on MAT</b>	<b>0.00</b>	<b>CAD</b>
		<b>3.10</b>	<b>CAD</b>
		<b>0.00</b>	<b>CAD</b>
		<b>0.00</b>	<b>CAD</b>

*If you have any questions, please contact the accounting department at (416) 324-5869 or fax (416) 324-5895*

**Guest Signature:** \_\_\_\_\_

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

**From:** service@intl.paypal.com <service@intl.paypal.com>

**Sent:** Tuesday, August 14, 2018 9:09 AM

**To:** Karen Jackson [s.17\(1\)](#)

**Subject:** Receipt for Your Payment to Canadian Association of University Solicitors



14-Aug-2018 11:08:54 GMT-04:00

Transaction ID: [8TC255192K174605C](#)

Hello Karen Jackson,

**You sent a payment of \$900.00 CAD to Canadian Association of University Solicitors**

[s.17\(1\)](#)

It may take a few moments for this transaction to appear in your account.

**Merchant**

Canadian Association of University Solicitors  
[s.17\(1\)](#)

**Instructions to merchant**

You haven't entered any instructions.

**Shipping address - confirmed**

Karen Jackson  
[s.17\(1\)](#)

**Shipping details**

The seller hasn't provided any shipping details yet.

Canada

Description	Unit price	Qty	Amount
Registration for "CAUS 2018 Annual Meeting & Conference (Toronto)" (27 Sep 2018 4:00 PM - 30 Sep 2018 10:00 AM, Toronto), Membe Item# 00223	\$900.00 CAD	1	\$900.00 CAD

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<b>Subtotal</b>	\$900.00 CAD
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<b>Total</b>	\$900.00 CAD
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<b>Payment</b>	\$900.00 CAD
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Charge will appear on your credit card statement as "PAYPAL \*CAUS"

Payment sent t [s.17\(1\)](#)

Invoice ID: 00223

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### Issues with this transaction?

You have 180 days from the date of the transaction to open a dispute in the Resolution Center.

 Questions? Go to the Help Center at [www.paypal.com/ca/help](http://www.paypal.com/ca/help).

[s.17\(1\)](#)

This email was sent to you for the ongoing support and maintenance of your account. To manage your communication preferences, please visit our [Preference Centre](#).

You can receive plain text emails instead of HTML emails. To change your Notifications preferences, log in to your account, go to your Profile, and click **My settings**.

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Please do not reply to this email. We are unable to respond to inquiries sent to this address. For immediate answers to your questions, visit our Help Centre by clicking **Help & Contact** located on any PayPal page or email. PayPal is committed to your privacy, learn more about our [privacy policy](#).

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PayPal PPX001066:1.1:41bd9d56ceb81

**From:** [service@intl.paypal.com](mailto:service@intl.paypal.com) <[service@intl.paypal.com](mailto:service@intl.paypal.com)>

**Sent:** August 13, 2018 3:06 PM

**To:** Karen Jackson [s.17\(1\)](#)

**Subject:** Receipt for Your Payment to Canadian Association of University Solicitors



13-Aug-2018 17:05:15 GMT-04:00

Transaction ID: [6X829386XD351060W](#)

Hello Karen Jackson,

**You sent a payment of \$100.00 CAD to Canadian Association of University Solicitors**  
[s.17\(1\)](#)

It may take a few moments for this transaction to appear in your account.

**Merchant**

Canadian Association of University Solicitors  
[s.17\(1\)](#)

**Instructions to merchant**

You haven't entered any instructions.

**Shipping address - confirmed**

Karen Jackson  
2500 University Drive NW  
Calgary  
AB T2N 1N4  
Canada

**Shipping details**

The seller hasn't provided any shipping details yet.

Description	Unit price	Qty	Amount
Membership application. Level: Member (Internal Legal Counsel) Item# 00216	\$100.00 CAD	1	\$100.00 CAD
<b>Subtotal</b>			\$100.00 CAD
<b>Total</b>			\$100.00 CAD
<b>Payment</b>			\$100.00 CAD

Charge will appear on your credit card statement as "PAYPAL \*CAUS"

Payment sent to [gregory.juliano@umanitoba.ca](mailto:gregory.juliano@umanitoba.ca)


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Invoice ID: 00216

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### Issues with this transaction?

You have 180 days from the date of the transaction to open a dispute in the Resolution Center.

 Questions? Go to the Help Center at [www.paypal.com/ca/help](http://www.paypal.com/ca/help).

s.17(1)

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