



Proactive Disclosure of Expenses

Karen Jackson, General Counsel
For the period October 1, 2017 to November 30, 2017

Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	October 15-16, 2017	Travel to Edmonton to attend College and Association of Registered Nurses of Alberta (CARNA) meeting.	\$596.58



Proactive Disclosure of Expenses

Karen Jackson, General Counsel
For the period October 1, 2017 to November 30, 2017

Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Karen Jackson, General Counsel					
Description/Purpose	Travel to Edmonton to attend College and Association of Registered Nurses of Alberta (CARNA) meeting.					
Date	October 15-16, 2017					
Destination	Edmonton, Alberta					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals***	Other	Total
Amount	\$258.56	\$106.00	\$192.77	\$39.25	\$0.00	\$596.58
Page Reference	page 4	page 6 \$50 and page 7 \$56	page 8	page 11 \$22.45 and page 13 \$16.80		
Notes	Airfare*: Booking Ref: CELEGV. Other Transport**: Ground transportation to and from Calgary airport. Meals***: Actual meals claimed (1 Breakfast and 1 Lunch).					



eTicket Receipt

Prepared For
JACKSON/KAREN E MS [ADT]

RESERVATION CODE	CELEGV
ISSUE DATE	15Sep17
TICKET NUMBER	8382129560306
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SSW
FREQUENT FLYER NUMBER	s.17(1)

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
15Oct17	WESTJET WS 3145	CALGARY INTL AB, CANADA Time 5:00pm	EDMONTON INTL AB, CANADA Time 5:52pm	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis DA21FG Not Valid Before 15OCT17 Not Valid After 15OCT17
16Oct17	WESTJET WS 3397	EDMONTON INTL AB, CANADA Time 3:00pm	CALGARY INTL AB, CANADA Time 3:54pm	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis DA21G Not Valid Before 16OCT17 Not Valid After 16OCT17

Allowances

Baggage Allowance

YYC to YEG - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YEG to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YYC to YEG , YEG to YYC - 1 Piece (WS - WESTJET)

Carry On Charges

YYC to YEG , YEG to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXXX ^{s.17(1)}
Fare Calculation Line	YYC WS YEA69.00WS YYC79.00CAD148.00END
Fare	CAD 148.00
Taxes/Fees/Carrier-Imposed Charges	CAD 14.25 CA1 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 12.31 XG (GOODS AND SERVICES TAX (GST))
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 258.56

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with Westjet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At Westjet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our [check-in and baggage cut-off times](#). Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can [manage your booking online](#) or call 1-888-937-8538 (1-888-WESTJET).

Westjet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit [Flight and service disruptions](#) for an in-depth explanation.

Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by visiting

our [airline partners](#) page. Fees are collected on a one-way basis by the airline operating the first flight for each direction of your journey.

If you have used WestJet dollars as a form of payment for this itinerary you can see the amount redeemed by signing into your [WestJet Rewards account](#).

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[Important Legal Notices](#)

MAYFAIR TAXI LTD

7003 FARRELL RD SE, CALGARY, AB T2H 0T3

403 255 6555

TERMINAL ID: 014 673 920
VEHICLE ID: 274
DRIVER ID: 8299
GST ACCOUNT #: 82423-1062
TRIP NUMBER: 1032015
PASSENGERS: 1

10/15/2013
START: 15:31 END: 15:48
DISTANCE: 26.00 RATE: 1

FARE AMOUNT: \$ 47.62

TAX AMOUNT: \$ 2.38

TOTAL: \$ 50.00

TIP AMOUNT: \$ _____

GRAND TOTAL: \$ _____

*****CASH RECEIPT*****

MAYFAIR



ASSOCIATED CAB AGENCY LTD
307 - 41 AVE NE (403) 299-1111
INSIST ON THE PROFESSIONALS

DATE: 2017/10/16
PICK UP TIME: 15:55
DROP OFF TIME: 16:29
TRIP ID: 0
LOCATION: 873088-45024105707
CAR NUMBER: 1185
DRIVER: 286034
AUTH: PAY OK

FARE (\$): 56.00
EXTRA (\$): 0.00
SUBTTL (\$): 56.00

TIP (\$) : _____

TOTAL (\$) : _____

FOR ONLINE TAXI BOOKINGS VISIT
OUR WEBSITE@WWW ASSOCIATEDCAB CA

CUSTOMER'S COPY



DOUBLETREE WEST EDMONTON
 16615 109TH AVE NORTH WEST
 WEST EDMONTON, AB T5P4K8
 Canada
 TELEPHONE 780-484-0821 • FAX 780-486-1634
 Reservations
 www.hilton.com or 1 800 HILTONS

Tapp, Dianne

PF2268, 2500 UNIVERSITY DR NW

CALGARY AB T2N1N4
CANADA

Room No: 1808/NK
 Arrival Date: 10/15/2017 6:37:00 PM
 Departure Date: 10/16/2017 7:20:00 AM
 Adult/Child: 2/0
 Cashier ID: SGUTIERREZ10
 Room Rate: 155.00
 AL:
 HH # 770200019 BLUE
 VAT # GST# 74111-4326 RT0001
 Folio No/Che 194983 A

Confirmation Number: 82325364

DOUBLETREE WEST EDMONTON 10/17/2017 9:40:00 AM

DATE	DESCRIPTION	Cashier ID	Transaction ID	GUEST CHARGES	CREDIT	BALANCE
10/15/2017	STAGES KITCHEN DINNER	LINTR	1317259	\$15.00		
10/15/2017	F&B GST	LINTR	1317259	\$0.75		
10/15/2017	STAGES TIP	LINTR	1317260	\$3.00		
10/15/2017	GUEST ROOM	PPAN	1317718	\$155.00		
10/15/2017	AB TOURISM LEVY	PPAN	1317718	\$6.39		
10/15/2017	DMF	PPAN	1317718	\$4.65		
10/15/2017	GST	PPAN	1317718	\$7.98		
10/16/2017	VS *4079	FRICHAR D1	1317829		(\$192.77)	
BALANCE						\$0.00

EXPENSE REPORT
SUMMARY

	10/15/2017	STAY TOTAL	
ROOM AND TAX	\$174.02	\$174.02	
FOOD AND BEVERAGE	\$15.00	\$15.00	
OTHER	\$0.75	\$0.75	
DAILY TOTAL	\$189.77	\$189.77	
Total Invoice Amount		\$173.00	\$19.77

GST# 74111-4326 RT0001



LOST RECEIPT DECLARATION FORM

This form is to be completed if you are unable to produce original receipts.

I, Karen Jackson, ^{s.17(1)} UCID# _____
hereby declare that I have either lost, never received or am unable to produce an original receipt. I further declare that I have not and will not use this receipt (if found) to claim reimbursement from any other source, or to support any claim for income tax deductions in the future.

A detailed list of the goods and/or services purchased is as follows:

Vendor Name: Stages
Vendor Address: 16615 709 Avenue NW
Edmonton, AB T5P 4K8
Vendor Phone: 780-930-4061
Date of Purchase: October 15, 2017
Amount of Purchase: 18.75

Description of goods/services purchased:

Food purchase @ hotel. Meal was charged to hotel invoice, cannot locate meal receipt. No alcohol was purchased.

Karen Jackson
Printed Name of CLAIMANT

Karen Jackson
Signed Name of CLAIMANT

PRINT

STAGES

16615 109 TH AVE, Edmonton AB

780-930-4061

GST #RT 74111 4326 RT0001

106 REBECCA

Tb1 13/2 Chk 7939 Gst 1
 Oct16'17 07:21AM

1 BUFF 2 Egg Break 0.00

1 Ad Wake Buffet 19.95

Sub total 19.95

GST 1.00

Amount Due **20.95**

PLEASE PAY SERVER

GRATUITY _____

TOTAL _____

ROOM# _____

PRINT NAME _____

SIGNATURE _____

DOUBLETREE BY HILTON
16615 109th Avenue
Edmonton AB T6P 4K8
780-484-0821

** TRANSACTION RECORD **

Tran. #: 2608
Merch. ID: 040080098875
Terminal #: 014
Device ID: 03
Retrieval #: 140000000000

PURCHASE

xxxxxxx
s.17(1)
xxxxxxx
Visa
Entry Method: Chip

Amount	\$20.95
Tip	\$1.50
=====	
TOTAL CAD	\$22.45

2017/10/16 07:56:12
00-001 085761
DTHEWS03/DTHEWC03

APPROVED 085761

By entering a verified
PIN, cardholder agrees
to pay issuer such total
in accordance with
issuer's agreement with
cardholder

APP Label: Visa Credit
AID: A0000000031010
TUR: 0080008000
TSI: F800

Customer Copy

CHILI'S TEXAS GRILL
EDMONTON AIRPORT
(780) 890-7766

Server: Meaghan1114 10/16/2017
Table 10/2 12:01 PM
Guests: 1 20104

DINNER FRESCO SALAD 10.00
ADD SHRIMP 4.00

Complete Subtotal 14.00

Subtotal 14.00
Tax 0.70

Total 14.70

Balance Due \$ 14.70

Thank You!

We Appreciate Your Business
Enjoy Your Flight!
GST.# 821972338RT0001

CHILI'S
1000 AIRPORT ROAD UNIT
24
EDMONTON AB

CARD *****s.17(1)
CARD TYPE VISA
DATE 2017/10/16
TIME 4345 12:05:00
CLERK ID 1114
RECEIPT NUMBER
C82037355-001-035-063-0

PURCHASE
AMOUNT \$14.70
TIP \$2.10
TOTAL

\$16.80

Visa Credit
A0000000031010
6840EEE7429C0B4B
0080008000-E800
6614B246AE155EC2
0080008000-F800

APPROVED

AUTH# 050371 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS