



Proactive Disclosure of Expenses

Karen Jackson, General Counsel
For the period April 1, 2017 to May 31, 2017

Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	March 17 to April 2, 2017	Travel to Toronto to attend Canada's Best Diversity Employers Award.	\$1,013.81



Proactive Disclosure of Expenses

Karen Jackson, General Counsel
For the period April 1, 2017 to May 31, 2017

Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Karen Jackson, General Counsel					
Description/Purpose	Travel to Toronto to attend Canada's Best Diversity Employers Award.					
Date	March 17 to April 2, 2017					
Destination	Toronto, Ontario					
Type of Expense	Airfare*:	Other Transport**	Hotel	Meals	Other	Total
Amount	\$759.31	\$254.50	\$0.00	\$0.00	\$0.00	\$1,013.81
Notes	Airfare*: Booking Ref.: NGVTMP and Baggage fees. Other Transport**: Taxi to and from airport and ground transportation while in Toronto.					



eTicket Receipt

Prepared For
JACKSON/KAREN MS [ADT]

RESERVATION CODE	NGVTMP
ISSUE DATE	13Feb17
TICKET NUMBER	8382123338498
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SSW
FREQUENT FLYER NUMBER	s.17(1)

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
27Mar17	WESTJET WS 670	CALGARY INTL AB, CANADA Time 1:00pm	TORONTO ON, CANADA Time 6:43pm Terminal TERMINAL 3	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis DC21 Not Valid Before 27MAR17 Not Valid After 27MAR17
02Apr17	WESTJET WS 667	TORONTO ON, CANADA Time 5:05pm Terminal TERMINAL 3	CALGARY INTL AB, CANADA Time 7:16pm	Fare Family Econo Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis MC10H Not Valid Before 02APR17 Not Valid After 02APR17

Allowances

Baggage Allowance

YYC to YYZ - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YYZ to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

Carry On Charges

YYC to YYZ , YYZ to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXX ^{s.17(1)}
Fare Calculation Line	YYC WS YTO197.00WS YYC359.00CAD556.00END
Fare	CAD 556.00
Taxes/Fees/Carrier-Imposed Charges	CAD 14.25 CA1 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 32.31 XG (GOODS AND SERVICES TAX (GST))
	CAD 3.25 RC1 (HARMONIZED SALES TAX (HST))
	CAD 55.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 46.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 706.81

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with Westjet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare families](#) (Econo, Flex, and Plus)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At Westjet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our [check-in and baggage cut-off times](#). Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can [manage your booking online](#) or call 1-888-937-8538 (1-888-WESTJET).

and service disruptions for an in-depth explanation.

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Carbonzero and Westjet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the purchase of carbon offsets.



Important Legal Notices



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PAYMENT RECEIPT / RECU DE PAIEMENT

Name/Nom
JACKSON/KAREN

PNR
NGVTMP

Date
26MAR17

Time/Heure
2:03PM

Description

Fee/Frais
(CAD)

GST/TPS

Total
(CAD)

Total (CAD)
JACKSON/KAREN

\$25.00 \$1.25

FIRST BAG

8382603452352

\$25.00

1.25

26.25

\$25.00

1.25

26.25

s.17(1)

VI XXXXXXXXXXXX
AUTH 05442I

GST/TPS No. 866112535
QST/TVQ No. 1202807956 TQ0001



PAYMENT RECEIPT / RECU DE PAIEMENT

Name/Nom
JACKSON/KAREN

PNR
NGVTMP

Date
01APR17

Time/Heure
10:39PM

Description

Fee/Frais
(CAD)

GST/TPS

Total
(CAD)

Total (CAD)
JACKSON/KAREN

\$25.00 \$1.25

FIRST BAG

8382603525593

\$25.00

1.25

26.25

\$25.00

1.25

26.25

s.17(1)

VI XXXXXXXXXXXX
AUTH 00306I

GST/TPS No. 866112535
QST/TVQ No. 1202807956 TQ0001

AEROPORT TAXI & LIMOUSINE
849 WESTPORT CRES
MISSISSAUGA ON L5T1E7
905-624-2424
WWW.AEROPORTTAXI.COM

Merchant ID: 5665635

Term ID: 832

Ref #: 001

Cash Receipt

03/27/17

19:55:42

Amount: \$ 63.00

Tip:

Total:

=====

Date 28 March 17 Amount \$17.50

From Oakesville Co

To 8th Line

Car No. 116

Signature 



A1oakvilletaxi.com



905.842.5555

Airport Flat Rates • 24 Hour Service
Wheelchair Accessible • Local & Out-of-Town
Luxury Sedans • Commercial Accounts
Discount Parcel Service



Date: MAR 28/17 Amount: \$ 17⁰⁰

From: 2153 GREENVILLE DR

To: GO STATION

Car No.: 45

Signature: 

Airport & Out-of-Town Service

WWW. **OAKVILLE
UNITED TAXI** .COM



905.338.0044

Date:

Apr - 02 - 17

Amount:

55.00

From:

2153 Greenville

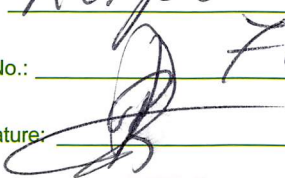
To:

Airport

Car No.:

70

Signature:

A large, stylized handwritten signature in black ink, written over the signature line and extending upwards into the Car No. line.

Airport & Out-of-Town Service

WWW. **OAKVILLE
UNITED TAXI** .COM



905.338.0044

ASSOCIATED CAB ALTA LTD
307 - 41 AVE NE (403) 299-1111
INSIST ON THE PROFESSIONALS

DATE: 2017/04/03
PICK-UP TIME: 23:43
DROP-OFF TIME: 00:10
TRIP ID: 0
LOCATION: 073000-45024103707
CAR NUMBER: 0325
DRIVER: 734094-45024103707
AJTH: PAY OK

FARE (\$): 52.00
EXTRA (\$): 0.00
SUBTTL (\$): 52.00

TIP (\$) : _____

TOTAL (\$) : _____

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CUSTOMER'S COPY