Proactive Disclosure of Expenses

Karen Jackson, General Counsel For the period February 1, 2016 to March 31, 2016



Overview

Non-Trave	el Expenses		
ltem #	Date	Description	Amount
1.		Luncheon meeting with Mount Royal University and University of Calgary Legal	\$149.57
		teams.	

Proactive Disclosure of Expenses

Karen Jackson, General Counsel For the period of February 1, 2016 to March 31, 2016



Detail for Non-Travel Expenses

Non-Travel Expenses-Item 1	Detail			
For	Karen Jackson, Ge	eneral Counsel		
Description/Purpose	Luncheon meeting teams, Jackson pl	s ,	niversity and University	y of Calgary Legal
Date	January 13, 2016			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$149.57	\$0.00	\$0.00	\$149.57
Notes				

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UNIVERSI Food Servi 100 220-6290 403) 220-6290	TY OF CALGARY	University of Calgary Food Services 2500 University Drive Northwest Office DC110,Calgary,AB		INVOICE #5585 Wednesday, 1/13/2016 Ordered On: 1/8/2016 Complete
Customer Information			Delivery / Pick Information	up a second
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Last Name:	Faas		Location	Food Services
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			Event Start Time:	12:00 PM
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			Food	1:15 PM
			Clean-up	1:15 PM

https://ucalgary.catertrax.com/shopprintinvoice.asp?oidToken=6xrxxo5gz6SBYuXsMCU... 1/14/2016

BEVERAGES		Qty.	Price	Ext.
Includes - Fruit Punch or Iced Tea Iced Tea 		10	\$0.00	\$0.00
Includes - Ice Water		10	\$0.00	\$0.00
OTHER		Qty.	Price	Ext.
Chef's Choice Lunch				
Our Chef will select an assortment of Sandw Wraps with your choice of Soup or Salad of the Day, Squares and coffeECOmpany Coffee, Tazo Tea and F or Iced Tea and Ice Water.	Cookies or			
Salad of the Day				
Cookies				
CHEF		10	\$12.95	\$129.50
Would it be possible to hav	ve a			
couple (2) vegetarian	vea			
couple (2) vegetarian	ve a	Orde	ar Totals	
couple (2) vegetarian	ve a		er Totals	
couple (2) vegetarian		Sul	b Total	
couple (2) vegetarian			b Total ve Fee	\$3.24
couple (2) vegetarian sandwiches.		Sul *Administrati	b Total ve Fee	\$3.24 \$9.71
couple (2) vegetarian sandwiches. Please remit payment to Aramark Canada. * The administrative charge is not intended to be a tip, gratuity, or service charge for		Sul *Administrati **Servi	o Total ve Fee ce Fee	\$3.24 \$9.71 \$7.12
* The administrative charge is not intended		Sul *Administrati **Servi Orde	b Total ve Fee ce Fee *GST	\$3.24 \$9.71 \$7.12
couple (2) vegetarian sandwiches. Please remit payment to Aramark Canada. * The administrative charge is not intended to be a tip, gratuity, or service charge for	**)	Sul *Administrati **Servi Orde	o Total ve Fee *GST r Total at Summary	\$3.24 \$9.71 \$7.12 \$149.57
couple (2) vegetarian sandwiches. Please remit payment to Aramark Canada. * The administrative charge is not intended to be a tip, gratuity, or service charge for	*** Payr	Sul *Administrati **Servi Orde Paymer ment: Tammy F 1/13/2016 4	o Total ve Fee *GST r Total nt Summary aas- CC 4:32:18	\$129.50 \$3.24 \$9.71 \$7.12 \$149.57 - \$149.57 \$0.00
Couple (2) vegetarian sandwiches. Please remit payment to Aramark Canada. * The administrative charge is not intended to be a tip, gratuity, or service charge for the benefit of employees.	*** Payr	Sul *Administrati **Servi Orde Paymer ment: Tammy F 1/13/2016 4	o Total ve Fee *GST r Total nt Summary aas- CC 4:32:18 PM	\$3.24 \$9.71 \$7.12 \$149.57 - \$149.57
Couple (2) vegetarian sandwiches. Please remit payment to Aramark Canada. * The administrative charge is not intended to be a tip, gratuity, or service charge for the benefit of employees.	*** Payr	Sul *Administrati **Servi Orde Paymer ment: Tammy F 1/13/2016 Balan	o Total ve Fee *GST r Total nt Summary aas- CC 4:32:18 PM	\$3.24 \$9.71 \$7.12 \$149.57 - \$149.57