



## Proactive Disclosure of Expenses

Robert Thirsk, Chancellor

For the period August 1, 2017 to September 30, 2017

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### Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	July 27, 2017	Purchase Air Canada Flight Pass, East-West Connector, Latitude, 10 credits.	\$8,667.10



**UNIVERSITY OF  
CALGARY**

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For the period of August 1, 2017 to September 30, 2016

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### Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Robert Thirsk, Chancellor					
Description/Purpose	Purchase Air Canada Flight Pass, East-West Connector, Latitude, 10 credits.					
Date	July 27, 2017					
Destination	N/A					
Type of Expense	Airfare*	Other Transport	Hotel	Meals	Other	Total
Amount	\$8,667.10	\$0.00	\$0.00	\$0.00	\$0.00	\$8,667.10
Page Reference	page 3					
Notes	Airfare*: Flight Pass # 0140851442017.  All credits must be used by July 27, 2018.					

## Tasha Hodzic

**From:** Air Canada <fpconfirmation@aircanada.ca>  
**Sent:** Thursday, July 27, 2017 2:21 PM  
**To:** s.17(1) Tasha Hodzic  
**Subject:** Air Canada - Electronic Ticket Itinerary/Receipt



## Flight Pass

Your flight pass purchase is confirmed.

**Please print this receipt for your reference.**

Thank you for choosing Air Canada and we look forward to welcoming you on board.

### Flight Pass Information

**Flight Pass Reference:** **0140851442017**

Product Name: **East-West Connector - Latitude - 10 credits**

Product ID: **265LC0000110**

Start Date: **Jul 27, 2017**

Expiry Date: **Jul 27, 2018**

Exchange one credit per direction on the following [routes](#).

#### Online services

- **[Manage my flight pass](#)**  
(Book, View, Change and Cancel flights).

#### Customer Care

**Questions about your  
booking or Air Canada  
online services?**  
1-888-247-2262

### Contact Information

Flight Pass Owner: **ROBERT THIRSK**

Email address: s.17(1) ,tasha.hodzic@ucalgary.ca

Aeroplane Number: s.17(1)

Phone Number:

Payment Card Number:

### Fare Quotes Details

#### Fare Summary

<b>East-West Connector - Latitude - 10 credits</b>	<b>Total Charge</b>
	<b>\$7,670.00</b>
<b>Taxes</b>	
Canada Harmonized Sales Tax (GST/HST #100092287 RT0001)	997.10
<b>Total taxes</b>	<b>\$997.10</b>
<b>Grand Total - Canadian Dollars</b>	<b>\$8,667.10</b>

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## Applicable Rules

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All flight credits must be used and travel must be completed by **Jul 27, 2018**.

### Eligibility

- The purchasing individual must be a Canadian resident with a valid Canadian address and be an Aeroplan member with a valid Aeroplan number and password at time of purchase AND during the validity period of the Flight Pass. For new enrolments, activation of a new Aeroplan membership may take up to 72 hours. The purchasing individual will be listed as the Flight Pass owner.
- Consumer flight passes are serviced for individual consumers only. Travel agencies, wholesalers, consolidators, and other persons or entities engaged in the selling or distribution of air transportation or packages comprising air transportation are not eligible for the purchase of the Flight Pass.
- Air Canada reserves the right at any time to determine and re-examine the purchase eligibility, as well as the right to modify or otherwise amend the eligibility requirements.
- Air Canada reserves the right, at any time, to verify the status of the purchaser, including the verification of information provided by the purchase and making a request for additional information to ensure that the purchaser meets the Flight Pass purchase terms and conditions.
- The Flight Pass can only be used by the Flight Pass owner. However, a Flight Pass owner can request a transfer of the Flight Pass if the Flight Pass was purchased for business travel and paid for by a business or not-for profit organization, that is duly registered and doing business in Canada (each referred to as an "Eligible Business"). In order to make such a transfer, the Flight Pass owner must request a name change to the Flight Pass. Name changes may be requested by contacting [Customer Relations](#). The Flight Pass owner will be required to complete a form waiving all rights to the Flight Pass and giving Air Canada authorization to effect a name change on behalf of the Eligible Business. Flight Pass name changes are subject to Air Canada's consent and a fee of \$125 CAD, plus applicable taxes, will apply.
- Flight Passes are non-refundable.

### Validity Period

- This Flight Pass is valid for 12 consecutive months from date of purchase. Travel must be booked and completed within the validity period. All unused flight credits remaining beyond the Flight Pass expiration date will be forfeited. No extensions will be permitted. It will expire at 11:59 pm (GMT) on the one-year anniversary of its purchase date. Please make the necessary adjustments for your local time zone.
- 1 month prior to pass expiration date, Flight Pass may be extended for 3 months for a \$275 CAD fee, plus taxes. This fee is subject to change. Extension fee will be assessed at time of Flight Pass extension. Extension fee is subject to change at any time without notice.
- A Flight Pass extension can be processed one time per pass and must be completed prior to pass expiration. All unused flight credits remaining beyond Flight Pass expiration date, or extended expiration date, will be forfeited.

### Booking flight credits

To view available flights and eligible itineraries, click on the **PREVIEW FLIGHT AVAILABILITY** button above.

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- 1 flight credit is required per direction including connections.
- Flight credits are non-transferable and can only be used by the purchaser.
- Flight credit bookings are subject to availability for the Latitude fare option (Y booking class).
- Bookings are permitted up to 1 hour prior to departure for flights to the USA and within Canada, and 2 hours for all other international destinations.
- Flight credits may be available for booking only 24 hours after purchase once purchase procedures have been finalized.
- Flight credits can be used only for flights operated by Air Canada, Air Canada rouge and participating Air Canada Express carriers. Codeshare flights are not permitted. You'll want to learn more about Air Canada rouge's in-flight services, amenities, baggage allowance and fees, as these may differ from those of Air Canada.
- Flights and routes may be seasonal and are subject to change without notice at any time; flights and routes might also operate on a limited frequency.
- The booking and travel are subject to all applicable rules, policies, terms and conditions of carriage and tariffs. For instance, the offering of special services (e.g. unaccompanied minors, customers with special needs, travelling with an infant / child, travelling with a pet) is subject to conditions and restrictions; visit Information and Services for more information. Flight Pass travel is subject to Air Canada's checked baggage policies.

### Changes and Cancellations

- Flight credit booking changes are subject to availability.
- Same-day changes done either at the airport with an agent or at a self-service kiosk are subject to availability.
- Flight credit bookings must be cancelled at least 1 hour prior to scheduled departure time or flight credits will be forfeited.
- Only changes to flight departure time can be processed at the airport. Any changes to flight routing must be completed online or in exceptional circumstances by Air Canada Reservations.
- No refund, in whole or in part, will be issued for any Flight Pass.

### Upgrades

- Complimentary Flight Pass upgrades are based on Executive Class availability and can only be requested and confirmed online between 2 days and 1 hour prior to the original flight departure time and cannot be processed at the airport or through Air Canada Reservations.
- Complimentary Flight Pass upgrades can only be processed when the booking is in the original Economy booking class.
- Upgrades using Star Alliance Upgrade Awards are also permitted as per the terms and conditions of the Star Alliance Upgrade Awards program. Learn more at [aircanada.com/saua](http://aircanada.com/saua).
- Upgrades using Air Canada eUpgrade Credits are permitted, as per the terms and conditions of the eUpgrades program. Learn more at [aircanada.com/eUpgrades](http://aircanada.com/eUpgrades).
- For Flight Pass bookings which include confirmed Star Alliance Upgrade Awards or eUpgraded flight(s), the traveller/sponsor's eUpgrade account will be decremented should the traveller wish to use their complimentary Flight Pass upgrade within 48 hours prior to departure. To re-credit your eUpgrade account, the upgraded booking must be cancelled and rebooked under a new booking reference in the original Latitude booking class. If the original flight(s) is no longer available, an alternate flight must be selected.
- A successful upgrade grants access to Air Canada Maple Leaf Lounges upon presentation of an Executive Class boarding pass.

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**Altitude Qualifying Miles**

Traveller will earn 125% Aeroplan Miles (Altitude Qualifying Miles) for distance flown on flights operated by Air Canada, Air Canada rouge and participating Air Canada Express carriers when using flight credits. Altitude Qualifying Miles qualify for Air Canada Altitude status.

**These terms and conditions may change at any time without notice and other conditions may apply.**

Ref: CONFP

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[View my flight pass](#)

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