



Proactive Disclosure of Expenses

Jill Wyatt, Board Chair, Board of Governors
For the period of October 1, 2018 to November 30, 2018

Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	21-Sep-18	Travel to Edmonton to attend meeting with Minister of Advanced Education.	\$856.96

Non-Travel Expenses			
Item #	Date	Description	Amount
2.	August 29-November 13, 2018	Parking while attending meetings on behalf of the University.	\$122.25
3.	August 29, 2018	Lunch meeting with community member.	\$51.92



**UNIVERSITY OF
CALGARY**

Proactive Disclosure of Expenses

Jill Wyatt, Board Chair, Board of Governors
For the period of October 1, 2018 to November 30, 2018

Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Jill Wyatt, Board Chair, Board of Governors					
Description/Purpose	Travel to Edmonton to attend meeting with the Minister of Advanced Education.					
Date	September 21, 2018					
Destination	Edmonton, Alberta					
Type of Expense	Airfare*	Other Transport	Hotel	Meals	Other	Total
Amount	\$680.66	\$151.23	\$0.00	\$25.07	\$0.00	\$856.96
Page Reference	pages 3-19	pages 20, 21		pages 21, 22		
Notes	Airfare*: Booking Ref.: RWHVUA. Other Transport**: Ground transportation to/from Calgary airport and while in Edmonton.					



YOUR BOOKING IS CONFIRMED



Booking Reference : Q5BDKZ

Travel booked/ticket issued on:23 May 2018

Passengers

Robert Allen

Ticket Number
0142195147616

Seats

AC8150	7D
AC8153	8D

Depart

Economy - Flex

Tuesday
19 Jun, 2018

15:40
Calgary
Calgary Intl. (YYC), Canada



16:30
Edmonton
Edmonton Intl. (YEG), Canada

0 hr 50
AC8150 Economy (T)
Operated by Air Canada Express - Jazz Q400

Return

Economy - Flex

Wednesday
20 Jun, 2018

18:00
Edmonton
Edmonton Intl. (YEG), Canada




18:53
Calgary
Calgary Intl. (YYC), Canada

 **0 hr 53**
AC8153 Economy (T)
Operated by Air Canada Express - Jazz **Q400**

Purchase summary

Visa credit or debit card xxxx-xxxx-xxx: ^{s.17(1)} Amount paid: \$382.46		1 Adult
Full details can be found in your attached Itinerary/Receipt	 Air Transportation Charges	290.00
Tax information Goods and Services Tax - Canada no. 100092287 RT0001: \$18.21	 Taxes, fees and charges	92.46
	GRAND TOTAL Canadian dollars	\$382.46

 CANADA, U.S.: 1 (888) 247-2262

 **AIR CANADA**
A STAR ALLIANCE MEMBER 

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: Q5BDKZ

Name: Jill Wyatt
E-mail: REBECCA.KENNY@UCALGARY.CA
Payment: CCVIXXXXXXXXXXX^{s.17(1)}

Customer Care
Air Canada Reservations
 1-888-247-2262

Air Canada Flight Information
 1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8130	Calgary (YYC)	Edmonton International (YEG)	DH4	Economy Flex (W)	Confirmed
<i>Operated by:</i>	Fri 21-Sept 2018	Fri 21-Sept 2018			
<i>Air Canada Express-Jazz</i>	07:00	07:50			
Seat number(s) requested:	9D				
AC8169	Edmonton International (YEG)	Calgary (YYC)	DH3	Economy Flex (W)	Confirmed
<i>Operated by:</i>	Fri 21-Sept 2018	Fri 21-Sept 2018			
<i>Air Canada Express-Jazz</i>	17:05	18:03			
Seat number(s) requested:	8C				

Passenger Information

Passenger: 1 **Bill Wyatt**
Ticket number: **014 2100 412755**

Purchase Summary

Passenger: 1 Ticket number 014 2100 412755

Date of issue	11-Sept 2018
Fare Amount in Canadian dollars: <i>(including <u>navigational & other charges</u>)</i>	414.00
Taxes, Fees & Charges	

Total Fare in :	No Additional collection
------------------------	--------------------------

Options

- | | | |
|------|---|--------|
| 1. < | Change fee in Canadian dollars | 100.00 |
| | Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG) | 5.00 |
| 3. < | Name change fee in Canadian dollars | 60.00 |
| | Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG) | 3.00 |

Ticket particularities:

NAMECHG
 CAD390.00 NONREF-BG:AC

*Fare calculation:

21SEP18YYC AC YEA Q12.00R195.00AC YYC Q12.00R195.00CAD414.00
 END ROE1.00 PD14.25CA60.00SQ24.41XG

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)
 RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)
 XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Baggage Information for: Jill Wyatt	
Air Canada baggage rules apply. For flight(s): AC8130	1st bag: Complimentary 2nd bag: 35.00 CAD + taxes* per direction
Air Canada baggage rules apply. For flight(s): AC8169	1st bag: Complimentary 2nd bag: 35.00 CAD + taxes* per direction
Max. weight per bag: 23 KG (50 lb)	Max. linear dimensions: 158 CM (62 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to bags fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to bag fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to bag fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Customers may be reassessed checked baggage fees when itineraries include an enroute stopover in excess of 24 hours.

Baggage Policy

Baggage Allowance for Altitude and Star Alliance Members

Baggage check-in must occur with Air Canada, Air Canada Express (flights operated by Jazz, Sky Regional, Air Georgian, Exploits Valley Air) or Air Canada rouge. Air Canada Altitude status level must be valid at time of check-in to qualify for waiver of charges related to baggage.

Frequent Flyer Status	Economy Class	Premium Economy	Business Class
Air Canada Altitude Super Elite 100k, Elite 75k, Elite 50k & Elite 35k	3 bags 32kg (70lb)	3 bags 32kg (70lb)	3 bags 32kg (70lb)
Air Canada Altitude Prestige 25k	2 bags 23kg (50lb)	2 bags 23kg (50lb)	2 bags 32kg (70lb)
Star Alliance Gold	As per fare paid + 1 additional bag 23kg (50lb)	As per fare paid + 1 additional bag 23kg (50lb)	As per fare paid + 1 additional bag 32kg (70lb)
Star Alliance Silver	As per fare paid 23kg (50lb)	As per fare paid 23kg (50lb)	As per fare paid 32kg (70lb)

Excess Baggage

If your baggage exceeds the free allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section. For specific terms and conditions of Air Canada codeshare and interline partners oversized and excess rules, visit the carrier's website.

View the [additional checked baggage policy of Air Canada's codeshare and interline partners](#).

View [Air Canada's additional checked baggage policy](#).

Embargos: Certain restrictions apply for travel to Mexico City (Mexico) as well as Kingston and Montego Bay (Jamaica). For details, please visit [Air Canada's additional checked baggage policy](#).

Currency of Fees

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Carry-On Baggage Allowance

Oversized carry-on bags are not permitted on our aircraft and may cause flight delays for all passengers. Please ensure your carry-on bags are within the maximum allowed size as indicated below; **they are required to fit in the double-size verification device** at check-in and boarding gates.

You may carry onboard items which fall within the two (2) piece carry-on allowance: one (1) carry-on bag or suitcase (wheels and handles included in the size) and one (1) personal article such as a briefcase, laptop computer, diaper bag, camera case, cartons or other similar item. Learn more about Air Canada's [Carry-on Baggage restrictions](#).

	Maximum Size	Maximum Weight
1 standard article	23cm x 40cm x 55cm 9" x 15.5" x 21.5"	Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted.
1 personal article	16cm x 33cm x 43cm 6" x 13" x 17"	Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted.

It is recommended that documents and medication be packed in your carry-on baggage. All prescription medications must be properly labelled with the names of the patient, the medication and the issuing medical office or pharmacy.

For safety reasons, dangerous goods must not be packed in checked or carry-on baggage, except as specifically permitted. Dangerous goods * include, but are not limited to compressed gases (e.g. oxygen bottles or tear gas), corrosives, explosives (e.g. fireworks), flammable liquids and solids (e.g. paints and lighter fluid), radioactive materials (e.g. radio-pharmaceuticals), oxidizing materials, poisons, infectious substances and briefcases with installed alarm devices. For security reasons, other restrictions may apply. Please refer to the [Security Requirements and Dangerous Goods](#) page for more information.

There are special exceptions for small quantities (up to 70 ounces total) of medication and toiletry articles carried in your luggage and certain smoking materials carried on your person. United States federal law forbids the carriage of hazardous materials aboard the aircraft in your baggage or on your person. A violation can result in five years' imprisonment and penalties of \$250,000 or more.

*also referred as hazardous materials

Codeshare Flights and Other Airlines

Passengers with itineraries that include flights operated by other airlines or codeshare flights may be subject to the carry-on rules and fees of the other airline, which may be different from Air Canada's baggage policy.

For specific terms and conditions of Air Canada [codeshare and interline partners](#) carry-on rules, visit the carrier's website.

Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

The Government of Canada has introduced a **new entry requirement** for those travelling to or through Canada who are not Canadian or American Citizens, or permanent residents of Canada. You may require an Electronic Travel Authorization (eTA). For more information, consult <http://canada.ca/eta> to determine if this requirement applies to you.

All passengers are advised to view the [Travel documentation](#) and US Secure Flight Program for important information on documents and identification required for travel.

Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're

traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase insurance prior to your departure.

Comments, Compliments and Complaints

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the services we offer. Send us an e-mail (aircanada.com/customerrelations) or write to us at: Air Canada - Customer Relations, PO Box 64239, RPO Thorncliffe, Calgary, AB, Canada T2K 6J7.

Schedules and Timetables

Time and aircraft type shown in timetables or elsewhere are approximate and not guaranteed, and form no part of the contract. Schedules are subject to change without notice and carrier assumes no responsibility for passenger making connections not included as part of the itinerary set out in the ticket. Carrier is not responsible for changes, errors or omissions either in timetables or other representations of schedules.

Check-in and Boarding Gate Deadlines

You can check in for your flight at any time within 24 hours of departure when you use our convenient Web check-in or Mobile check-in options, or within 12 hours at one of our self-service check-in kiosks located in most of the airports Air Canada serves.

You must obtain your boarding pass and check in any baggage by the check-in deadline shown below.

Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline shown below. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

Itinerary	When you should check-in	Check-in/baggage drop-off ends	Boarding gate closes
Within Canada	90 minutes	45 minutes †	15 minutes
To/From the U.S.	120 minutes	60 minutes	15 minutes
International	120 minutes	60 minutes	15 minutes
From Algiers, Algeria; Casablanca, Morocco; Tel Aviv, Israel	180 minutes	60 minutes	30 minutes

† Exception: 20 minutes for flights departing from Toronto City Airport (YTZ).

NOTICE - SOLD SUBJECT TO CARRIER'S TARIFF

CONDITIONS OF CONTRACT AND OTHER IMPORTANT NOTICES

PASSENGERS ON A JOURNEY INVOLVING AN ULTIMATE DESTINATION OR A STOP IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE ARE ADVISED THAT INTERNATIONAL TREATIES KNOWN AS THE MONTREAL CONVENTION, OR ITS PREDECESSOR, THE WARSAW CONVENTION, INCLUDING ITS AMENDMENTS (THE WARSAW CONVENTION SYSTEM), MAY APPLY TO THE ENTIRE JOURNEY, INCLUDING ANY PORTION THEREOF WITHIN A COUNTRY. FOR SUCH PASSENGERS, THE APPLICABLE TREATY, INCLUDING SPECIAL CONTRACTS OF CARRIAGE EMBODIED IN ANY APPLICABLE TARIFFS, GOVERNS AND MAY LIMIT THE LIABILITY OF THE CARRIER.

NOTICE of Liability Limitations

The Montreal Convention or the Warsaw Convention system may be applicable to your journey and these Conventions govern and may limit the liability of air carriers for death or bodily injury, for loss of or damage to baggage, and for delay.

Where the Montreal Convention applies, the limits of liability are as follows:

1. There are no financial limits in respect of death or bodily injury.

2. **In respect of destruction, loss of, or damage or delay to baggage, 1,131 Special Drawing Rights (approximately EUR 1,357; US \$1,663) per passenger in most cases.**
3. **For damage occasioned by delay to your journey, 4,694 Special Drawing Rights (approximately EUR 5,655; US \$6,786) per passenger in most cases.**

Where the Warsaw Convention system applies, the following limits of liability may apply:

1. 16,600 Special Drawing Rights (approximately EUR 20,000; US \$20,000) in respect of death or bodily injury if the Hague Protocol to the Convention applies, or 8,300 Special Drawing Rights (approximately EUR 10,000; US \$10,000) if only the Warsaw Convention applies. Many carriers have voluntarily waived these limits in their entirety, and US regulations require that, for journeys to, from or with an agreed stopping place in the US, the limit may not be less than US \$75,000.
2. 17 Special Drawing Rights (approximately EUR 20; US \$20) per kg for loss of or damage or delay to checked baggage, and 332 Special Drawing Rights (approximately EUR 400; US \$400) for unchecked baggage.
3. The carrier may also be liable for damage occasioned by delay.

Where neither the Montreal Convention nor the Warsaw Convention system applies: For travel wholly between points in Canada, the liability limit is \$1,500 CAD per passenger.

Further information may be obtained from the carrier as to the limits applicable to your journey. If your journey involves carriage by different carriers, you should contact each carrier for information on the applicable limits of liability.

Regardless of which Convention applies to your journey, you may benefit from a higher limit of liability for loss of, damage or delay to baggage by making at check-in a special declaration of the value of your baggage and paying any supplementary fee that may apply. Alternatively, if the value of your baggage exceeds the applicable limit of liability, you should fully insure it before you travel.

Time limit for action: Any action in court to claim damages must be brought within two years from the date of arrival of the aircraft, or from the date on which the aircraft ought to have arrived. **Baggage claims:** Written notice to the carrier must be made within 7 days of the receipt of checked baggage in the case of damage, and, in the case of delay, within 21 days from the date on which it was placed at the disposal of the passenger.

Notice of Contract Terms Incorporated by Reference

1. Your contract of carriage with the carrier that provides you with carriage by air, whether international, domestic or a domestic portion of an international journey is subject to this notice; to any notice or receipt of the carrier; and to the carrier's individual terms and conditions (Conditions), related rules, regulations and policies (Regulations) and any applicable tariffs.
2. If your carriage is by more than one carrier, different Conditions, Regulations and any applicable tariffs may apply for each carrier.
3. The Conditions, Regulations and any applicable tariffs of each carrier are, by this notice, incorporated by reference into and made part of your contract of carriage.
4. The Conditions may include, but are not restricted to:
 - Conditions and limits on the carrier's liability for the bodily injury or death of passengers.
 - Conditions and limits on the carrier's liability for the loss of, damage to or delay of goods and baggage, including fragile or perishable goods.
 - Rules for declaring a higher value for baggage and for paying any supplementary fee that may apply.
 - Application of the carrier's Conditions and limits of liability to the acts of the carrier's agents, servants and representatives, including any person providing either equipment or services to the carrier.
 - Claims restrictions, including time limits by which passengers must file claims or bring actions against the carrier.
 - Rules about reconfirmations or reservations; check in times; the use, duration and validity of air transportation services; and the carrier's right to refuse carriage.
 - Rights of the carrier and limits on the carrier's liability for delay or failure to perform a service, including schedule changes, substitution of alternative carriers or aircraft and re-routing, and, when required by applicable law, the obligation of the carrier to notify passengers of the identity of the operating carrier or substituted aircraft.
 - Rights of the carrier to refuse carriage to passengers who fail to comply with applicable laws or who fail to present all necessary travel documents.
5. You can obtain more information about your contract of carriage, and find out how to request a copy, at places where transportation on the carrier is sold. Many carriers also have this information on their websites. When required by applicable

law, you have the right to inspect the full text of your contract of carriage at the carrier's airport and sales offices request, to receive a copy by mail or other delivery service from each carrier free of charge.

6. If a carrier sells air transportation services or checks baggage specifying carriage with another carrier, it does so only as agent for the other carrier.

GOVERNMENTS MAY REQUIRE YOUR CARRIER TO PROVIDE INFORMATION ON OR PERMIT ACCESS TO PASSENGER DATA.

OVERBOOKING NOTICE

Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for a payment of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, persons denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and boarding priorities are available at airport ticket counters and boarding locations.

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: Q5BDKZ

Name: Robert Allen
E-mail: REBECCA.KENNY@UCALGARY.CA
Payment: CCVIXXXXXXX^{s.17(1)}
 CC VIXXXXXXX

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[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
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<i>Operated by:</i>	Fri 21-Sept 2018	Fri 21-Sept 2018			
<i>Air Canada Express-Jazz</i>	07:00	07:50			
AC8169	Edmonton International (YEG)	Calgary (YYC)	DH3	Economy Flex (W)	Confirmed
<i>Operated by:</i>	Fri 21-Sept 2018	Fri 21-Sept 2018			
<i>Air Canada Express-Jazz</i>	17:05	18:03			

Passenger Information

Passenger: 1 Robert Allen
Ticket number: 014 2100 412677

Purchase Summary

Passenger: 1 Ticket number 014 2100 412677

Date of issue	11-Sept 2018
Fare Amount in Canadian dollars: <i>(including <u>navigational & other charges</u>)</i>	414.00
Taxes, Fees & Charges	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	6.20
3 . Total Fare in Canadian dollars:	130.20A
Options	
1 Change fee in Canadian dollars	100.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	5.00

Ticket particularities:

CAD390.00 NONREF-BG:AC

***Fare calculation:**

21SEP18YYC AC YEA Q12.00R195.00AC YYC Q12.00R195.00CAD414.00
 END ROE1.00 PD14.25CA18.21XG60.00SQ

Canadian tax registration numbers:

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Air Canada baggage rules apply. For flight(s): AC8169	1st bag: Complimentary 2nd bag: 35.00 CAD + taxes* per direction
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Frequent Flyer Status	Economy Class	Premium Economy	Business Class
Air Canada Altitude Super Elite 100k, Elite 75k, Elite 50k & Elite 35k	3 bags 32kg (70lb)	3 bags 32kg (70lb)	3 bags 32kg (70lb)
Air Canada Altitude Prestige 25k	2 bags 23kg (50lb)	2 bags 23kg (50lb)	2 bags 32kg (70lb)
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For safety reasons, dangerous goods must not be packed in checked or carry-on baggage, except as specifically permitted. Dangerous goods * include, but are not limited to compressed gases (e.g. oxygen bottles or tear gas), corrosives, explosives (e.g. fireworks), flammable liquids and solids (e.g. paints and lighter fluid), radioactive materials (e.g. radio-pharmaceuticals), oxidizing materials, poisons, infectious substances and briefcases with installed alarm devices. For security reasons, other restrictions may apply. Please refer to the [Security Requirements and Dangerous Goods](#) page for more information.

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*also referred as hazardous materials

Codeshare Flights and Other Airlines

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Before You Go: A 'To-Do' List

The Government of Canada has introduced a **new entry requirement** for those travelling to or through Canada who are not Canadian or American Citizens, or permanent residents of Canada. You may require an Electronic Travel Authorization (eTA). For more information, consult <http://canada.ca/eta> to determine if this requirement applies to you.

All passengers are advised to view the [Travel documentation](#) and US Secure Flight Program for important information on documents and identification required for travel.

Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase

insurance prior to your departure.

Comments, Compliments and Complaints

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the services we offer. Send us an e-mail (aircanada.com/customerrelations) or write to us at: Air Canada - Customer Relations, PO Box 64239, RPO Thorncliffe, Calgary, AB, Canada T2K 6J7.

Schedules and Timetables

Time and aircraft type shown in timetables or elsewhere are approximate and not guaranteed, and form no part of the contract. Schedules are subject to change without notice and carrier assumes no responsibility for passenger making connections not included as part of the itinerary set out in the ticket. Carrier is not responsible for changes, errors or omissions either in timetables or other representations of schedules.

Check-in and Boarding Gate Deadlines

You can check in for your flight at any time within 24 hours of departure when you use our convenient Web check-in or Mobile check-in options, or within 12 hours at one of our self-service check-in kiosks located in most of the airports Air Canada serves.

You must obtain your boarding pass and check in any baggage by the check-in deadline shown below.

Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline shown below. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

Itinerary	When you should check-in	Check-in/baggage drop-off ends	Boarding gate closes
Within Canada	90 minutes	45 minutes †	15 minutes
To/From the U.S.	120 minutes	60 minutes	15 minutes
International	120 minutes	60 minutes	15 minutes
From Algiers, Algeria; Casablanca, Morocco; Tel Aviv, Israel	180 minutes	60 minutes	30 minutes

† Exception: 20 minutes for flights departing from Toronto City Airport (YTZ).

NOTICE - SOLD SUBJECT TO CARRIER'S TARIFF

CONDITIONS OF CONTRACT AND OTHER IMPORTANT NOTICES

PASSENGERS ON A JOURNEY INVOLVING AN ULTIMATE DESTINATION OR A STOP IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE ARE ADVISED THAT INTERNATIONAL TREATIES KNOWN AS THE MONTREAL CONVENTION, OR ITS PREDECESSOR, THE WARSAW CONVENTION, INCLUDING ITS AMENDMENTS (THE WARSAW CONVENTION SYSTEM), MAY APPLY TO THE ENTIRE JOURNEY, INCLUDING ANY PORTION THEREOF WITHIN A COUNTRY. FOR SUCH PASSENGERS, THE APPLICABLE TREATY, INCLUDING SPECIAL CONTRACTS OF CARRIAGE EMBODIED IN ANY APPLICABLE TARIFFS, GOVERNS AND MAY LIMIT THE LIABILITY OF THE CARRIER.

NOTICE of Liability Limitations

The Montreal Convention or the Warsaw Convention system may be applicable to your journey and these Conventions govern and may limit the liability of air carriers for death or bodily injury, for loss of or damage to baggage, and for delay.

Where the Montreal Convention applies, the limits of liability are as follows:

1. There are no financial limits in respect of death or bodily injury.
2. In respect of destruction, loss of, or damage or delay to baggage, 1,131 Special Drawing Rights (approximately EUR 1,357; US \$1,663) per passenger in most cases.
3. For damage occasioned by delay to your journey, 4,694 Special Drawing Rights (approximately EUR 5,655; US \$6,786) per passenger in most cases.

Where the Warsaw Convention system applies, the following limits of liability may apply:

1. 16,600 Special Drawing Rights (approximately EUR 20,000; US \$20,000) in respect of death or bodily injury if the Hague Protocol to the Convention applies, or 8,300 Special Drawing Rights (approximately EUR 10,000; US \$10,000) if only the Warsaw Convention applies. Many carriers have voluntarily waived these limits in their entirety, and US regulations require that, for journeys to, from or with an agreed stopping place in the US, the limit may not be less than US \$75,000.
2. 17 Special Drawing Rights (approximately EUR 20; US \$20) per kg for loss of or damage or delay to checked baggage, and 332 Special Drawing Rights (approximately EUR 400; US \$400) for unchecked baggage.
3. The carrier may also be liable for damage occasioned by delay.

Where neither the Montreal Convention nor the Warsaw Convention system applies: For travel wholly between points in Canada, the liability limit is \$1,500 CAD per passenger.

Further information may be obtained from the carrier as to the limits applicable to your journey. If your journey involves carriage by different carriers, you should contact each carrier for information on the applicable limits of liability.

Regardless of which Convention applies to your journey, you may benefit from a higher limit of liability for loss of, damage or delay to baggage by making at check-in a special declaration of the value of your baggage and paying any supplementary fee that may apply. Alternatively, if the value of your baggage exceeds the applicable limit of liability, you should fully insure it before you travel.

Time limit for action: Any action in court to claim damages must be brought within two years from the date of arrival of the aircraft, or from the date on which the aircraft ought to have arrived. Baggage claims: Written notice to the carrier must be made within 7 days of the receipt of checked baggage in the case of damage, and, in the case of delay, within 21 days from the date on which it was placed at the disposal of the passenger.

Notice of Contract Terms Incorporated by Reference

1. Your contract of carriage with the carrier that provides you with carriage by air, whether international, domestic or a domestic portion of an international journey is subject to this notice; to any notice or receipt of the carrier; and to the carrier's individual terms and conditions (Conditions), related rules, regulations and policies (Regulations) and any applicable tariffs.
2. If your carriage is by more than one carrier, different Conditions, Regulations and any applicable tariffs may apply for each carrier.
3. The Conditions, Regulations and any applicable tariffs of each carrier are, by this notice, incorporated by reference into and made part of your contract of carriage.
4. The Conditions may include, but are not restricted to:
 - Conditions and limits on the carrier's liability for the bodily injury or death of passengers.
 - Conditions and limits on the carrier's liability for the loss of, damage to or delay of goods and baggage, including fragile or perishable goods.
 - Rules for declaring a higher value for baggage and for paying any supplementary fee that may apply.
 - Application of the carrier's Conditions and limits of liability to the acts of the carrier's agents, servants and representatives, including any person providing either equipment or services to the carrier.
 - Claims restrictions, including time limits by which passengers must file claims or bring actions against the carrier.
 - Rules about reconfirmations or reservations; check in times; the use, duration and validity of air transportation services; and the carrier's right to refuse carriage.
 - Rights of the carrier and limits on the carrier's liability for delay or failure to perform a service, including schedule changes, substitution of alternative carriers or aircraft and re-routing, and, when required by applicable law, the obligation of the carrier to notify passengers of the identity of the operating carrier or substituted aircraft.
 - Rights of the carrier to refuse carriage to passengers who fail to comply with applicable laws or who fail to present all necessary travel documents.
5. You can obtain more information about your contract of carriage, and find out how to request a copy, at places where transportation on the carrier is sold. Many carriers also have this information on their websites. When required by applicable law, you have the right to inspect the full text of your contract of carriage at the carrier's airport and sales offices, and upon request, to receive a copy by mail or other delivery service from each carrier free of charge.
6. If a carrier sells air transportation services or checks baggage specifying carriage with another carrier, it does so only as agent for the other carrier.

GOVERNMENTS MAY REQUIRE YOUR CARRIER TO PROVIDE INFORMATION ON OR PERMIT ACCESS TO PASSENGER DATA.

OVERBOOKING NOTICE

Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for a payment of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, persons denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and boarding priorities are available at airport ticket counters and boarding locations.



WYATT JILL

ZONE 4

FLEX ECONOMY/ECONOMIQUE FLEX
ETKT0142100412755

Frequent Flyer/Voyageur assidu Cabin/Cabine
Y

Flight/Vol Date From/De
AC 8134 21SEP CALGARY

Destination
EDMONTON-YEG

Flight/Vol
AC 8134
EDMONTON-YEG

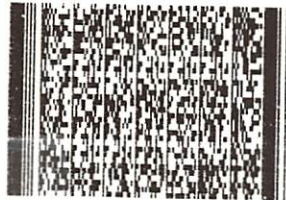
Boarding Time/Heure d'embarquement 07:40 Gate/Porte B36 Seat/Place 05F

Seat/Place
05F WINDOW/HUBLOT
Remarks/Observations

Departure Time/Heure de depart 08:10

Airline Use/A usage interne 0030 YYC080733

Boarding Pass | Carte d'accès à bord



AIR CANADA

A STAR ALLIANCE MEMBER
MEMBRE DU RESEAU STAR ALLIANCE

WYATT JILL

ZONE 3

FLEX ECONOMY/ECONOMIQUE FLEX
ETKT0142100412755

Frequent Flyer/Voyageur assidu Cabin/Cabine
Y

Flight/Vol Date From/De Destination
AC 8169 21SEP EDMONTON-YEG CALGARY

Flight/Vol
AC 8169
CALGARY

Boarding Time/Heure d'embarquement 16:35 Gate/Porte 49A Seat/Place 08C

Seat/Place
08C AISLE/COULOIR
Remarks/Observations

Departure Time/Heure de depart 17:05

Airline Use/A usage interne 0048 KYEG386

Boarding Pass | Carte d'accès à bord



AIR CANADA

A STAR ALLIANCE MEMBER
MEMBRE DU RESEAU STAR ALLIANCE

ASSOCIATED CAB
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#500

SALE

MID: 4189233
TID: YC189233 REF#: 0000017
Batch #: 065 SEQ: 065001001017
09/21/18 19:08:09
APPR CODE: 04181S
MASTERCARD
*****s.17(1) **/**

AMOUNT \$37.50
TIP \$5.63
TOTAL \$43.13

00 - APPROVED - 001

MASTERCARD
AID: A0000000041010
TVR: 00 00 00 80 00
TSI: E8 00

Thank You

CUSTOMER COPY

316 MERIDIAN ROAD SW
CALGARY, AB T2A 1X2

TERMINAL ID: 514-719-528
MERCHANT ID: 43276ACX
VEHICLE ID: 1773
DRIVER ID: 12441
GST ACCOUNT #: 713861326
TRIP NUMBER: 17425397
PASSENGERS: 1

09/21/2018
START: 05:36 END: 05:58
DISTANCE: 208.00 RATE: 1

FARE AMOUNT: \$ 32.38

TAX AMOUNT: \$ 1.62
TIP AMOUNT: \$ 5.10

TOTAL : \$ 39.10

MASTERCARD SALE : * s.17(1)

APPROVAL NUMBER : 078705

PASSENGER COPY

THANK YOU
4031299-9999
WWW.THECHECKERGROUP.COM



GREAT MONTON TAXI
SERVICE
10137 31 AVE NW
EDMONTON AB

CARD *****s.17(1)
CARD TYPE MASTERCARD
DATE 2018/09/21
TIME 5234 10:14:06
INVOICE # 840815
RECEIPT NUMBER
C85029966-001-001-221-0

PURCHASE
AMOUNT \$60.00
TIP \$9.00
TOTAL

\$69.00

MASTERCARD
A0000000041010
1BF139B65C8AC965
0000008000-E800
F511208F699E46D6

APPROVED

AUTH# 02129S 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR PROTECTION

YELLOW CAB 780.489.7777
BARREL TAXI 780.489.7777
EDMTAXI.COM
GST 100403070

CHILI'S TEXAS GRILL
2000 Airport Road NE
(403) 250-2072

Server: Che 15037
Table 20/2
Guests: 1
Menu: Server

09/21/2018
7:21 AM
20022

COFFEE 3.25
PANCAKE BREAKFAST 10.50
ADD BACON 2.50
Complete Subtotal 16.25

Subtotal 16.25
Tax 0.81

Total 17.06

Balance Due \$ 17.06

Thank You!
We Welcome Your Comments
Visit chilis.ca
GST.#821972338910001

CHILI'S TEXAS GRILL
CALGARY AIRPORT
2000 Airport Road NE
UNIT FB
CALGARY INT'L AIRPORT
CALGARY, AB T2E6W5
(403) 250-2072

SALE

Server #: Rechilda R
Table #: 20
Check #: 0000020022

Batch #: 162 REF#: 00000012
09/21/18 SEQ: 162001001012
07:23:36
APPR CODE: 00030S
MASTERCARD
*****s.17(1) ***

AMOUNT \$17.06
TIP \$2.56
TOTAL \$19.62

00 - APPROVED - 001

MASTERCARD
AID: A0000000041010
TVR: 00 00 00 80 00
TS: E8 00

Thank You!

CUSTOMER COPY



**UNIVERSITY OF
CALGARY**

Proactive Disclosure of Expenses

Jill Wyatt, Board Chair, Board of Governors
For the period of October 1, 2018 to November 30, 2018

Detail for Non-Travel Expenses

Non-Travel Expenses-Item 2 Detail				
For	Jill Wyatt, Board Chair, Board of Governors			
Description/Purpose	Parking while attending meetings and events on behalf of the University.			
Date	August 29-November 13, 2018			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$0.00	\$122.25	\$0.00	\$122.25
Page Reference		pages 24-28		
Notes				

AUTHORITY (403) 537-7000

CALGARY PARKING

Terminal: 650
Plate: ^{s.17(1)}

Zone: 9023
^{s.17(1)}

Valid through:

WEDNESDAY 29 AUG 18
1:23 PM

AMOUNT PAID: \$3.75 (GST incl.)
Start Time: 8/29/2018 11:53 AM

Auth No: 000255
Receipt No: 2433

online: www.parkplus.ca

Pay for your parkin

INDIGO
LOT 045

PARKING PERMIT

Meter: 03014728
Trans: 012338
Paid: \$38.85
Purchase Time:
7:21AM SEP 17, 2018

License Plate:

BSN7440

Base Price: \$37.00
GST: \$1.85
Total Price: \$38.85
Card:*****s.17(1)
Auth: 09045S

Expires:

SEP17 2018
7:00PM

THANK YOU

GST 120996095RT0004

TRANSACTION RECORD

Indigo Calgary
600 6th Ave SW, STE 288
Calgary, Alberta T2P 0S5

TYPE: PURCHASE
ACCT: MASTERCARD
AMOUNT \$38.85

Card #: s.17(1)

Date: 2018/09/17
Time: 07:23:00
Ref. #
662771000010019060 T
MASTERCARD
Auth. #: 09045S

ISO: 01 SPDH: 027

APPROVED

THANK YOU

IMPORTANT
retain this copy
for your records

CUSTOMER COPY

THANK YOU

THANK YOU

THANK YOU

THANK YOU

THANK YOU

PT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

TRANSACTION RECORD
Indigo Calgary
600 6th Ave SW, STE 288
Calgary, Alberta T2P 0S5

THANK YOU

TYPE: PURCHASE
ACCT: VISA
AMOUNT \$38.85

Card #:
*****5.17(1)
Date: 2018/09/18
Time: 07:24:56
Ref. #
66277100 H
VISA
AID: A0000000031010

THANK YOU

TRANSACTION NOT COMPLETED

IMPORTANT
retain this copy
for your records

CUSTOMER COPY

PARKING RECEIPT

PARKING RECEIPT

or your parking online www.parkphus.ca

s.17(1)

Plate:

Zone: **1208**

Valid through:

**MONDAY
12 NOV 18
2:42 PM**

CALGARY PARKING AUTHORITY (403) 537 7000

START TIME: 11/12/2018 12:42 PM

A.s.17(1) \$9.40 (GST incl.)

c

Au 25

Trn No: 9cab697e4359baed

Terminal: 1165

Receipt No: 8271

CALGARY PARKING AUTHORITY

Pay for your parking online

EIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT

DISPLAY TICKET ON DASH

#*Expiration Date/Time*#

01:41 PM
NOV 13, 2018

Purchase Date/Time: 10:41am Nov 13, 2018
Total Parking: \$30.00
Total FEDERAL: \$1.50
Total Due: \$31.50
Total Paid: \$31.50
Ticket #: 01040471
Auth #: 300011480236
Setting: Lot 217
Mach Name: Lot 217-1

Rate: \$30 - 3 hrs
Pmt Type: CC (Swipe)

s.17(1)
MasterCard

Total Due: \$31.50
Total Paid: \$31.50
Ticket #: 01040471
Setting: Lot 217
Mach Name: Lot 217-1

Rate: \$30 - 3 hrs
Pmt Type: CC (Swipe)

s.17(1)
MasterCard

Auth #: 09994S





**UNIVERSITY OF
CALGARY**

Proactive Disclosure of Expenses

Jill Wyatt, Board Chair, Board of Governors
For the period of October 1, 2018 to November 30, 2018

Detail for Non-Travel Expenses

Non-Travel Expenses-Item 3 Detail				
For	Jill Wyatt, Board Chair, Board of Governors			
Description/Purpose	Lunch meeting with community member, Wyatt plus 1.			
Date	August 29, 2018			
Destination	Calgary, Alberta			
Type of Expense	Meals	Parking	Other	Total
Amount	\$51.92	\$0.00	\$0.00	\$51.92
Page Reference	page 30			
Notes				

Hotel Arts Kensington
1126 Memorial Drive NW
Calgary, AB
Tel: (403) 228-4442

HOTEL ARTS KENSINGTON
1126 MEMORIAL DR
CALGARY, AB T2N 4E3
604-296-3500

SALE

Server: David Check: 9303
Table : 23 Date : 29/08/2018
Guests: 2 Time : 1:01:41 PM

MID: 5746928
TID: 005 REF#: 00000001
Batch #: 049
08/29/18 13:11:43
APPR CODE: 04435S
MASTERCARD Chip
*****17(1)

1 TOMATO SOUP 10.00
1 KALE SALAD 14.00
1 OXBOW BURGER 19.00

AMOUNT \$45.15
TIP \$6.77
TOTAL \$51.92

SUBTOTAL: 43.00
GST: 2.15

APPROVED

TOTAL: 45.15

MASTERCARD
AC A0000000041010
EVR: 00 00 00 80 00
ESI E8 00

BY ENTERING A VERIFIED PIN, CARDHOLDER AGREES
TO PAY ISSUER SUCH TOTAL IN ACCORDANCE WITH
ISSUERS AGREEMENT WITH CARDHOLDER

THANK YOU/MERCE!

CUSTOMER COPY

Tip: _____
Total: _____
Room #: _____
Print Name: _____
Signature: _____

Thank you for dining with us!
GST# 894582667RT001