

Proactive Disclosure of Expenses

Gordon Ritchie, Board Chair, Board of Governors For the period of June 1, 2017 to July 31, 2017

Overview

Travel Expenses			
Item #	Date	Description	Amount
1.	May 4-6, 2017	Travel to Guelph to attend the Canadian University Boards	\$1,562.33
		Association (CUBA) conference.	

Proactive Disclosure of Expenses



Gordon Ritchie, Board Chair, Board of Governors For the period of June 1, 2017 to July 31, 2017

Detail for Travel Expenses

Travel Expenses-Item 1 Detail						
For	Gordon Ritchie, Board Chair, Board of Governors					
Description/Purpose	Travel to Guelph to attend the Canadian University Boards Association (CUBA) conference.					
Date	May 4-6, 2017					
Destination	Guelph, Ontario					
Type of Expense	Airfare*	Other Transport**	Hotel	Meals	Other***	Total
Amount	\$519.91	\$100.00	\$320.92	\$0.00	\$621.50	\$1,562.33
Page Reference	page 5	page 8	page 9		page 10	
Notes	Airfare*: Booking Ref: P82T2R. Other Transport**: Ground transportation to and from the Calgary airport. Other***: Conference fee.					



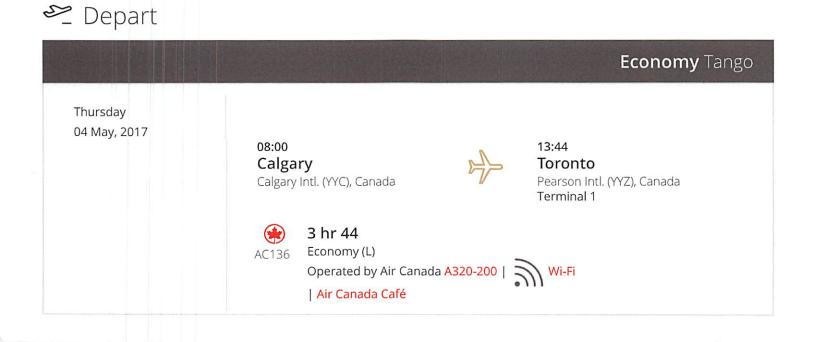


Booking Reference : P82T2R

Travel booked/ticket issued on:22 March 2017

Passengers

2	Depart Travel O	ptions Seats
M r. Gordon Ritchie	Y4 n	AC136
Mr. Gordon Ritchie	0	19D
	n	
Ticket Number	е	
0142175394887		
	Return	
	Y4 n	AC147
	0	20D
	n	
	e	





Purchase summary

	1 Adult
Air Transportation Charges	
Base Fare	338.00
Surcharges	46.00
Taxes, fees and charges	
Goods and Services Tax - Canada no. 100092287 RT0001	21.41
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	3.25
Air Travellers Security Charge	14.25
Airport Improvement Fee - Canada	55.00
Total before options (per passenger)	477 ⁹¹
Number of passengers	x1
Total	477 ⁹¹
Seat selection	
MR.Gordon Ritchie	
AC136: 19D - Standard Seat (AISLE)	20.00
AC147: 20D - Standard Seat (AISLE)	20.00

Total

2.00

519⁹¹

\$51991

GRAND TOTAL - Canadian dollars

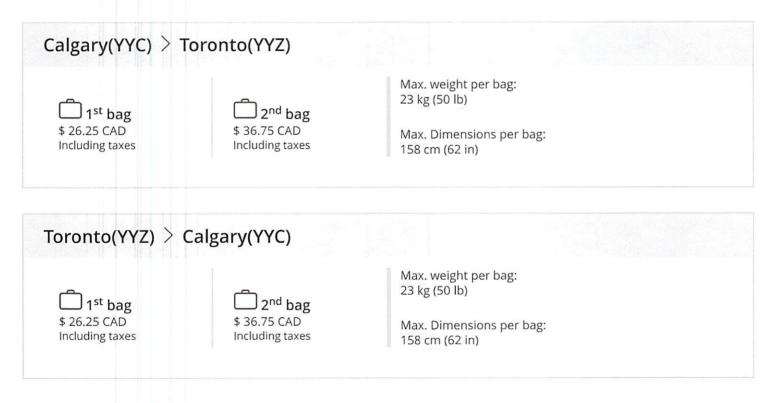
Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.



* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Stopovers

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Customers may be reassessed checked baggage fees when itineraries include an enroute stopover in excess of 24 hours.

Note: If you exceed your baggage allowance (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
- View the additional checked baggage policy of Air Canada's codeshare and interline partners.

CANADA, U.S.: 1 (888) 247-2262



A STAR ALLIANCE MEMBER





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Car #Amount	50-00

GST Included # _

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50 Stone Road West, Guelph, Ontario, N1G 0A9

Tel: 519-780-3700 Fax: 519-824-1023

University Of Calgary Mr Gordon Ritchie

 Room:
 0417

 Folio:
 26

 Cashier:
 26

 Arrival:
 05-04-17

 Departure:
 05-06-17

 Reference:
 26

Group: University of Guelph CUBA

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Date	Description	Additional Information	Charges	Credits
05-04-17	Room Charge		142.00	
05-04-17	Rooms - HST		18.46	
05-05-17	Room Charge		142.00	
05-05-17	Rooms - HST		18.46	
05-06-17	Visa			320.92
HST Sum	mary	Total	320.92	320.92
Registration No:843844150 R		Balance Due	0.00 CAI	
Room	36.92	Dalance Due	0.00 0/1	0
F&B	0.00			
Other	0.00			

Total 36.92

Guest Signature:

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.



Print Receipt

Thank-you - Approved					
Merchant Name:	Aerchant Name: U OF G - CONFERENCE SERVICES				
Date:	Mar 09, 2017				
Time:	10:03:42am PST				
Transaction Type: Purchase					
Card Number:	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx				
Total Amount:	CAD \$621.50				
(Note: Your card number is hidden for privacy					
Response Code: 001					
Response Message: 0APPROVED 094155					
Approval	Code: 094155				
MiralD:	CAD9082622				
Invoice N	lumber: 17CUBA-51				
A copy of this receipt has been emailed to chair@ucalgary.ca					

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